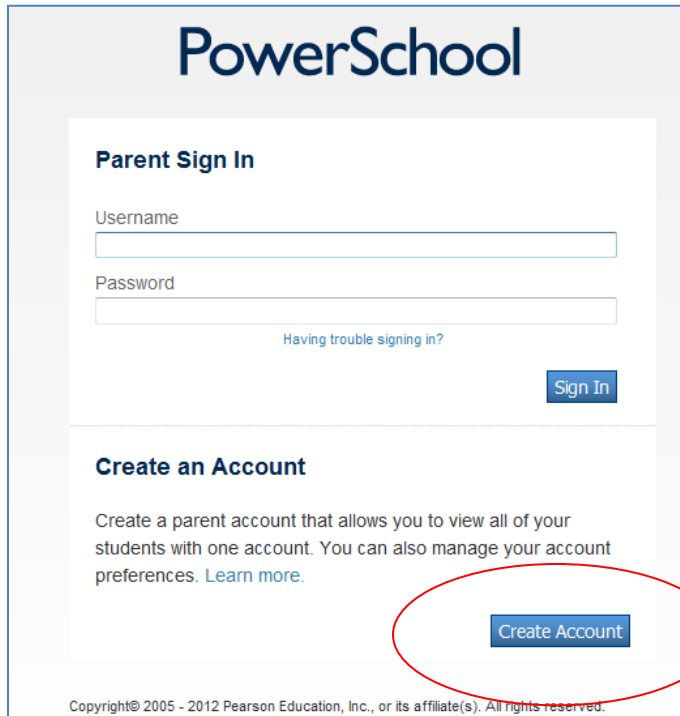## PowerSchool Parent Portal – 2014-2015

The PowerSchool Parent Portal requires the creation of a single account which allows parents and guardians to view grades and attendance for multiple students for whom they have legal and parental rights to.

Access the Parent Portal from the Oxford Area School District website: www.oxford.k12.pa.us. Select **Resources** > **For Parents** > **PowerSchool Parent Portal**.
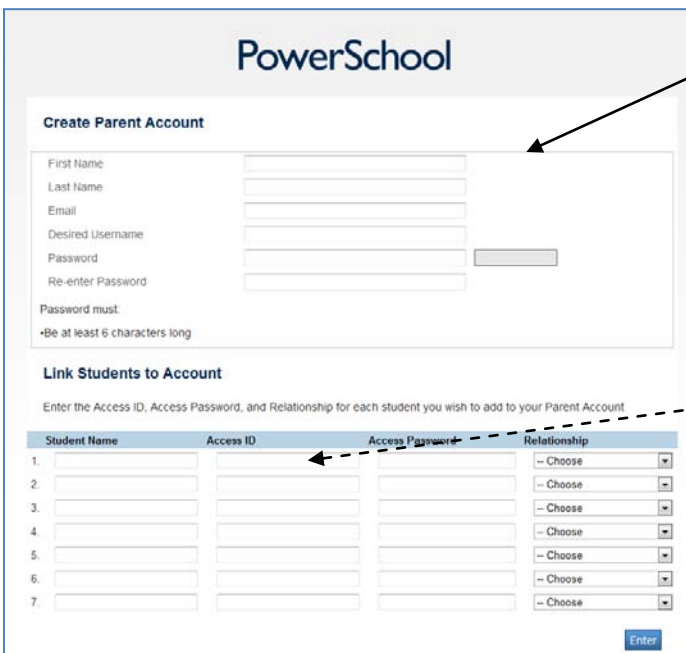

Parents and guardians need to create a parent/guardian account to access their student's PowerSchool information.

Click **Create Account**

Enter your information. The email address you enter is used to send you information you select in the portal (such as student grades and attendance).

Create a username and password that you will remember. Do not share this information with anyone. Anyone else that wants to create an account (spouse, other parent, etc.) can create their own account.

Fill in your "**Parent/Guardian**" Access ID & Access Password. You will find your Parent/Guardian Access ID and Access Password in Parent/Guardian section of the letter attached to these directions, or contact your school office.

*Please note: These are **not** the same credentials your child uses, but the parent/guardian access. You will find your student's Access ID and Access Password in the letter attached to these instructions (found at the bottom of the letter), or contact your school office.*

Oxford Area School District
125 Bell Tower Lane
Oxford,PA 19363
Phone: 610-932-6600

03/24/14

To the Parent/Guardian of Oxford Student:

Your student's grades and attendance are viewable through the Oxford School District PowerSchool Parent Portal. To access the portal you will need an account through which you may view all students for whom you have legal and parental rights. **If you have already created a single sign-on account, you do not need to create another.** If you have forgotten your account username and/or password, please contact your school office to request a password reset.

Parent/Guardian Accounts - To set up your single sign-on account for all your students*

1. Please go to the PowerSchool website at http://powerschool.oxford.k12.pa.us/public/home.html
2. Click Create Account (not 'Sign In')
3. Fill in the information required a the top of the screen
4. Create your own User Name and Password (number and letters only for both)
5. Fill in your student's name (bottom half of screen)
6. Fill in your Parent/Guardian Access ID and Access Password for this student
- **Parent/Guardian Access ID: M ***** 44**
- **Parent/Guardian Password: Z ***** G**
7. Select your relationship to the student (e.g. mother, father, etc.)
8. Click Enter

*To add additional students to your existing account, please see the video instructions by clicking the Resources link on any Oxford School District web page, then select For Parents, then How to use PowerSchool Parent Portal.

Student Accounts

1. Please go to the PowerSchool website at http://powerschool.oxford.k12.pa.us/public/home.html
2. Enter your Student User ID and Password
- **Student User ID: 1 **** 9**
- **Student Password: Z ***** F**
3. Click Submit

Please remember to keep all usernames and passwords private. If you have a question or concern about your child's academic performance or other matter you can contact your child's teacher by phone, email or written note.

Thank You,

Craig Miller
Director of Technology