

## Mid-Year Update Request

Name \_\_\_\_\_ Date \_\_\_\_\_

I request the guidance office to send mid-year updates, as indicated, to the following colleges:

- 1) \_\_\_\_\_  
\_\_\_\_\_ Mid-year grades (2<sup>nd</sup> marking period report card will be sent)  
\_\_\_\_\_ Mid-year school report form (student must provide form from college application packet)  
\_\_\_\_\_ Mid-year updated Transcript
- 2) \_\_\_\_\_  
\_\_\_\_\_ Mid-year grades (2<sup>nd</sup> marking period report card will be sent)  
\_\_\_\_\_ Mid-year school report form (student must provide form from college application packet)  
\_\_\_\_\_ Mid-year updated Transcript
- 3) \_\_\_\_\_  
\_\_\_\_\_ Mid-year grades (2<sup>nd</sup> marking period report card will be sent)  
\_\_\_\_\_ Mid-year school report form (student must provide form)  
\_\_\_\_\_ Mid-year updated Transcript
- 4) \_\_\_\_\_  
\_\_\_\_\_ Mid-year grades (2<sup>nd</sup> marking period report card will be sent)  
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\*\*\* If a college requests a mid-year report to be sent, please make sure you have given the form to your counselor!

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