

OXFORD AREA SCHOOL DISTRICT
Oxford, Pennsylvania
BOARD OF DIRECTORS

Regular Meeting Agenda
November 16, 2021
7:00 p.m.
Hopewell Elementary

1. OPENING ITEMS

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call

Kristen E. Dean	Stephen R. Gaspar
Jennifer M. Harrison	Eric W. Owens
Mark V. Patterson	Howard S. Robinson
Robert F. Tenga, Treasurer	Joseph E. Tighe, President
Jenifer A. Warren, Vice President	

David A. Woods, Superintendent
Brian P. Cooney, Board Secretary/Business Administrator

2. RECURRING ACTIONS

- A. Approval of Agenda Mr. Tighe

BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the November 16, 2021 agenda as presented.

Motion _____ Second _____

Discussion _____ Aye _____ Nay _____

- 1. Public Comment Concerning Items on the Agenda

- B. Approval of Minutes Mr. Tighe

BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the minutes of the October 12, 2021, Work Session and the October 19, 2021, Regular Meeting as presented.

Motion _____ Second _____

Discussion _____ Aye _____ Nay _____

- C. Superintendent's Report Mr. Woods
 - 1. Dr. Margaret Billings-Jones, Assistant Superintendent
 - 2. Recognition of Visitors

- D. Financial Reports Mr. Tenga

BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the following financial reports:

- 1. General Fund
 - a. Treasurer's Report
 - b. Revenue Report
 - c. Expenditure Report
- 2. Cafeteria Fund Treasurer's Report
- 3. Capital Projects Fund Treasurer's Report

Motion _____ Second _____

Discussion _____ Aye _____ Nay _____

- E. Student Activity and Athletic Officials Accounts Mr. Tenga

BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the student activities and athletic officials accounts:

- 1. Penn's Grove School
- 2. Oxford Area High School
- 3. Athletic Officials Account

Motion _____ Second _____

Discussion _____ Aye _____ Nay _____

- F. Payment of Bills Mr. Tenga

BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves payment of the following bills:

November 2021

1. General Fund	\$ 2,009,499.15
2. Cafeteria Fund	\$ 109,817.53
3. Capital Projects Fund	\$ 14,672.50
4. Payroll Distribution	\$ 1,801,010.71

Motion _____ Second _____

Discussion _____ Aye _____ Nay _____

3. REPORTS

- A. Report of Intermediate Unit and Technical College High School Representative Mr. Robinson

BE IT RESOLVED, That the Oxford Area Board of School Directors hereby accepts the report from Mr. Robinson, Intermediate Unit and Technical College High School Representative.

Motion _____ Second _____

Discussion _____ Aye _____ Nay _____

- B. Report of Chester County School Boards Legislative Council Representative. Dr. Owens

BE IT RESOLVED, That the Oxford Area Board of School Directors hereby accepts the report from Eric W. Owens, Chester County School Boards Legislative Council Representative.

Motion _____ Second _____

Discussion _____ Aye _____ Nay _____

- C. Report of Liaison with Oxford Parent-Teacher Organization Mr. Tighe
- D. Report of Athletics & Student Activities Committee Mr. Gaspar
- E. Report of Facilities Committee Mr. Gaspar
- F. Report of Finance and Budget Committee Mr. Tenga
- G. Report of Policy Committee Dr. Owens
- H. Report of Board In-Service/Board Goals Mr. Tighe
- I. Report of Ad-Hoc Personnel Committee Mrs. Warren
- J. Student Representative's Report Victoria Milburn
- K. Report of School Programs Mr. Woods

4. OLD BUSINESS

5. NEW BUSINESS

A. Recognition of persons who requested to be placed on the agenda. Mr. Tighe

B. Personnel Mr. Woods

1. Professional

Motion _____ Second _____

Discussion _____ Aye _____ Nay _____

2. Non-Professional

Motion _____ Second _____

Discussion _____ Aye _____ Nay _____

3. Volunteers

Motion _____ Second _____

Discussion _____ Aye _____ Nay _____

C. Awarding Professional Contracts Mr. Woods

As required by the Public School Code, Section 1108, the Superintendent has certified to the Board Secretary that the work of the Temporary Employees named below are satisfactory since they have now completed their probationary period. The Code requires the Secretary to note that they have attained Professional Employee status in the Board records. They will be notified of this fact and offered a regular contract of employment. This action is ministerial. The power of rating Temporary Professional Employees and certifying them for tenure is reserved to the Superintendent; no Board action is involved. The Secretary will place the following names in the minutes as having attained the status of Professional Employee:

Nathan Hall, Emily O'Connor

D. Consent Agenda Mr. Tighe

BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the following consent agenda items:

1. Section 1302 Students

- Students named on the attached list are to be considered a resident of the school district for the 2021-2022 school year in accordance with Section 1302 of the Public School Code.

2. Budget Transfers

- Approval of budget transfers from the 2020-2021 school year in the amount of \$ 3,544,238.84.

3. Per Pupil Allocation

- Approval of the per pupil allocation for the 2022-2023 school general fund budget, set at \$173.

Motion _____ Second _____

Discussion _____ Aye _____ Nay _____

E. General Unassigned Fund Balance Commitments Mr. Tighe

BE IT RESOLVED, That the Oxford Area Board of School Directors hereby assigns the following amounts of the General Fund, Fund Balance:

Revenue Shortfalls	\$ 2,339,700.00
Healthcare Costs	\$ 1,850,000.00
Retirement Costs	\$ 3,400,000.00
Capital Projects	\$ 2,900,000.00
Utility Costs	\$ 280,000.00
Unassigned	<u>\$ 4,467,236.97</u>
	\$15,236,936.97

Motion _____ Second _____

Discussion _____ Aye _____ Nay _____

F. Substitute Teacher Rates Mr. Tighe

BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the change in the substitute teacher rates as follows:

1. Daily Rate	\$130
2. 20 Plus Days	\$145
3. 20 Plus Days same assignment	\$160
4. 21-89 days with subject area certification	\$175

Motion _____ Second _____

Discussion _____ Aye _____ Nay _____

G. Policy Re-adoption

BE IT RESOLVED, That the Oxford Area Board of School Directors hereby readopts the following policies:

5000 Series - Students

Policy # 5150 - Absences: Excuses for Absence

7000 Series - Programs

Policy # 7400 - Title I Parents/Guardians and Family Engagement

Motion _____ Second _____

Discussion _____ Aye _____ Nay _____

H. Policy Revisions - 1st Reading

7000 Series - Programs

Policy # 7320 - Homeless Students

Discussion _____ Aye _____ Nay _____

A copy of the policies listed is available in the Administration Building, 125 Bell Tower Lane, Oxford, PA, for examination and comment. The policies can be viewed o the website at www.oxfordasd.org. The public is encouraged to stop in and read these policies or visit our website.

6. CLOSING ITEMS

A. Correspondence

Mr. Cooney

To:
From:
Topic:

B. Calendar

Mr. Tighe

Tuesday, December 7, 2021, Reorganization Meeting, 7 p.m., Administration Building

C. Announcement of Executive Session

Mr. Tighe

Date:
Topic:

D. Follow-up to Community Questions/Concerns

Mr. Cooney

E. Adjournment

Mr. Tighe

On motion by _____ seconded by _____, the regular meeting of the Oxford Area Board of School Directors adjourned at _____ p.m. by a unanimous vote.

All or a portion of this meeting may be video recorded for the purpose of public broadcast.