

**MINUTES OF THE REGULAR MEETING
OF THE
OXFORD AREA BOARD OF SCHOOL DIRECTORS**

The regular meeting of the Oxford Area Board of School Directors was held on Tuesday, February 22, 2022, in the Hopewell School's LGIA Room. The meeting was called to order at 7:03 p.m. by President Joseph E. Tighe, followed by the Pledge of Allegiance.

ATTENDING WERE:

Joseph E. Tighe, President
Mark V. Patterson, Vice President
Robert F. Tenga, Treasurer
Michael P. Blessington, Member
Kristen E. Dean, Member
Jennifer M. Harrison, Member
Jennifer L. Kehs, Member
William C. Kloss, Member
Howard S. Robinson, Member

ROLL CALL

ABSENT WAS:

ALSO ATTENDING WERE:

David A. Woods, Superintendent
Brian P. Cooney, Business Administrator

On motion by Mr. Tenga, seconded by Mrs. Kehs, BE IT RESOLVED,
That the Oxford Area Board of School Directors hereby approves the
February 22, 2022, agenda as presented.

**APPROVAL OF
AGENDA**

Aye: 9 Nay: 0

Jenifer Warren, Elk Township, addressed item 5E, 6.4 million in ESSER
Funds, test scores, boards plan for finding money needed if ESSER
funds are lost.

**PUBLIC COMMENT
CONCERNING
ITEMS ON THE
AGENDA**

On motion by Mr. Tenga, seconded by Mrs. Kehs, BE IT RESOLVED,
That the Oxford Area Board of School Directors hereby approves the
minutes of the January 11, 2022, Work Session and the January 18,
2022, Regular Meeting as presented.

**APPROVAL OF
MINUTES**

Aye: 9 Nay: 0

Dr. Billings-Jones presented the District Report for the month of
January.

**SUPERINTENDENT'S
REPORT**

Dr. Billings-Jones reviewed proficiency levels in math and ELA among
our students in grades 3-8. These scores are based on the PSSA and
Keystone scores.

Scores were broken out by grade, and subgroups of IEP students,
English Language Learners, Economically Disadvantaged, and
Historically Underperforming student groups.

Principals have been made aware of these numbers and the district will continue to strive to move our students forward to reach and exceed the state standards.

There were none.

RECOGNITION OF VISITORS

On motion by Mrs. Kehs, seconded by Mrs. Dean, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the following financial reports as presented:

FINANCIAL REPORTS

1. General Fund
 - a. Treasurer's Report
 - b. Revenue Report
 - c. Expenditure Report
2. Cafeteria Fund Treasurer's Report
3. Capital Projects Fund Treasurer's Report

Aye: 9 Nay: 0

On motion by Mrs. Kehs, seconded by Mrs. Dean, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the student activities and athletic officials accounts as presented.

STUDENT ACTIVITY AND ATHLETIC OFFICIALS ACCOUNTS

Penn's Grove School
Oxford Area High School
Athletic Officials Account

Aye: 9 Nay: 0

On motion by Mrs. Kehs, seconded by Mrs. Harrison, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the following bill lists for payment:

PAYMENT OF BILLS

February 2022

General Fund	\$2,827,556.43
Cafeteria Fund	\$73,917.55
Capital Projects Fund	\$0
Payroll Distribution	\$1,792,809.46

Aye: 9 Nay: 0

Mr. Robinson reported that the CCIU Board meets tomorrow. He expressed his thanks to the CCIU for recognizing the Board during the month of January during National Board Appreciation Month. Members of the CCIU Board received a small token of appreciation in the form of a travel mug filled with candy. Cupcakes were also enjoyed, courtesy of the Culinary Arts students.

REPORT OF CHESTER COUNTY INTERMEDIATE UNIT AND TECHNICAL COLLEGE HIGH

The CCIU Director of Administrative Services, Joe Lubitsky will present the CCIU Budgets for 2022-2023 at the March Work Session of the Oxford Area Board of School Directors.

On motion by Mrs. Dean, seconded by Mr. Tenga, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby accepts the report from Mr. Robinson, Chester County Intermediate Unit and Technical College High School Representative.

Aye: 9 Nay: 0

Mr. Kloss reported the Council met on February 17, 2022. There was discussion regarding charter school reform. A statewide cyber charter tuition rate was discussed. Fairer special education funding was also discussed.

**REPORT OF
CHESTER COUNTY
SCHOOL BOARDS
LEGISLATIVE
COUNCIL
REPRESENTATIVE**

A foster child and graduation senate bill aims to keep students, who experience homelessness or are placed into foster care, on track for graduation.

Training mandates were adopted to study training for public school educators.

On motion by Mrs. Harrison, seconded by Mr. Patterson, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby accepts the report from Dr. Owens, Chester County School Boards Legislative Council Representative.

Aye: 9 Nay: 0

Elizabeth Evans Ralston reviewed recent PTO events. PTO held the Secret Santa Workshop and Scholastic Book Fair in December.

PTO LIAISON

In January PTO celebrated the teachers and staff and ran a fundraiser with proceeds going to the William Ray Scholarship Fund.

In February for National Counselors Week the PTO distributed cards and gift cards to these individuals.

Soft pretzels were delivered to the bus lot in appreciation of the bus drivers.

Currently, a Gertrude Hawke Candies fundraiser is under way. This will run until March 4, 2022.

Discounted Hershey Park tickets may be purchased until March 21, 2022.

PTO provided dinner for teachers and staff during conferences.

Information on the Mother Son/Father Daughter dance will be coming soon.

Mr. Patterson reported that the committee met and discussed communicating all sports activities to community in order to increase attendance at these events.

**ATHLETICS AND
STUDENT ACTIVITIES
COMMITTEE**

Mr. Patterson reported that the committee met and discussed the closing of a bathroom at the high school due to a water boiler issue, and informed all the water fountains are shut off due to COVID protocol.

**FACILITIES
COMMITTEE**

Mrs. Harrison stated the committee met and discussed changes to policy 7320.

**POLICY
COMMITTEE**

Victoria Milburn gave her report for the month of February.

**STUDENT
REPRESENTATIVE'S**

During the week of February 28, 2022, Jordan Bank will celebrate Read Across America week. Jordan Bank will welcome Honors Students to read a book and do a related activity with each class. This was arranged by kindergarten teacher Margaret Wilkinson

Jordan Bank will virtually host author Julia Cook. This event is being funded by an Oxford Education Association professional grant written by Kristen Ciacca

On March 9, 2022, teachers will participate in another professional learning session. A math coach will work with teachers to design lessons on the incorporation of math discourse into the classroom.

Elk Ridge would like to congratulate their students of the month. Elk Ridge celebrated their winter Olympics. Each classroom was assigned a country and tracked the number of medals their country earned on the school's medal count board, while also learning about their country.

The Envirothon Team has been studying our state's natural resources and gearing up for the spring competition.

Elk Ridge will be celebrating Read Across America week by welcoming in Honors students from the high school to read a book and do an activity with each class.

Nottingham would like to congratulate their students of the month for January.

Grade 4 students from Mrs. Famigletti's class earned the Philadelphia Phillies Baseball "Phanatic About Reading" Award. The Philly Phanatic came out to visit the students on February 16th with a celebration reading assembly.

Grade 4 band students are participating in a jazz clinic made possible by the New Holland Education Endowment Fund.

During the week of February 14-18, 2022, Nottingham Students celebrated Random Acts of Kindness Week. Each day was assigned a kindness theme in which students participated by dressing for the theme of the day.

After a year hiatus, the Nottingham Intramural program has returned this spring.

Nottingham is gearing up for Read Across America Week from February 28 through March 4, 2022.

Hopewell's Dads and Doughnuts and Mom's and Muffins will be rescheduled to a later date.

On March 21, 2022, Hopewell will hold their spring picture day.

Penn's Grove would like to congratulate Jaden Stolzhus for winning the annual Spelling Bee. He will be representing us in the Chester County Bee.

On Friday, January 28, 2022, students were celebrated in a PRIDE assembly for having Penn's Grove Pride, worthy behavior, and good grades.

The last round of virtual or in-person conferences will be on Wednesday, March 9, 2022. Please be sure to mark your calendar if you are interested.

Any students interested in Spring Sports should be sure to get physical information submitted on-line. Spring Sports begin March 14, 2022.

Oxford Area High School's scheduling process for the 2022-2023 school year is beginning. An assembly explaining the scheduling process for current 8th graders will be held at Penn's Grove on February 22, 2022. There is also a scheduling informational meeting on February 22, 2022, at 6:30 p.m. at the High School for parents of current 8-11 grade students.

Students will have from February 23, 2022- March 2, 2022, to make course requests in PowerSchool.

To date, the counseling department has received over 170 acceptance letters to post high school institutions and military service.

Students attended an assembly on February 7, 2022, sponsored by the PTO and Student Council titled Safer Choices featuring Mike Domitrz Speaker, Author & Founder of The Center for Respect.

Instant Decision Days are being held for Seniors for Delaware County Community College, Kutztown University, and Immaculata University this month.

The ASVAB will be offered in the high school library on April 5, 2022, at 8am. Students must register ahead of time in the counseling office, as space is limited.

Currently there are over eighty 11th and 12th grade students signed up to take the SAT School Day exam in March.

Oxford wrestlers will be competing this Saturday at the PIAA District tournament hosted by Oxford. Alex Karahalas and Ryan Topmiller have qualified for districts in swimming alongside Noah Topmiller and AJ Hinkley who qualified for districts in two relays and will compete this Friday and Saturday at the York YMCA.

Spring sports begin March 7, 2022, also, a reminder to turn in Sections 7.

In celebration of black history month, the Diversity Club hung up informational posters through the history hallway reflecting on important events and figures of black history. The Diversity Club also hosted a successful 90's themed dance where students were able to dress up and dance the night away to the best 90s music.

Mr. Woods reviewed the responses to the ESSER III Survey

**REPORT OF SCHOOL
PROGRAMS**

NEW BUSINESS

On motion by Mrs. Harrison, seconded by Mrs. Dean, item 5D was moved up to 5A on the agenda. **ADJUSTMENT TO
AGENDA**

Aye 9 Nay: 0

On motion by Mr. Tenga, seconded by Mr. Kloss BE IT RESOLVED, That the The Oxford Area Board of School Directors hereby approves the Proposed Eagle Scout Project for Cross Country Environment Restoration as per attached. **EAGLE SCOUT
PROPOSAL**

Aye:9 Nay:0

Mr. Tighe allowed time for persons who requested to be placed on the agenda. **RECOGNITION OF
PERSONS WHO
REQUESTED TO
THE AGENDA**

Dolores Wiker-Website Treasurer Report Nov-Dec are the same. Questioned why the Performance assessments for Superintendent and Assistant Superintendent are all the same.

Nicki Bolger, Lower Oxford Township-Responded to Mrs. Kehs comments and asked her to resign.

Ronnie Lutz, East Nottingham Twp-feels that the board violated 13 Federal and international codes, and did not engage stockholders prior to the presentation of the ESSER Health and Safety Plan.

Jim Shand, East Nottingham Township- Stood for 4 plus minutes in silent protest of Mrs. Kehs being on the Board and asked for her to resign. Stated he and the people who stood with him will be back.

Lizzie Evans Ralston, Oxford Borough West-Spoke to equality of education

Andrea Evans, Oxford Borough West-Spoke in support of OASD and the resignation of Mrs. Kehs.

Lauren Revino, Lower Oxford Township-responded to Mrs. Kehs comments

Owen Alioto, Senior at OAHS responded to Mrs. Kehs comments.

Amanda Jackson, West Nottingham Township-Supports Mrs. Kehs.

Kevin Warren, Elk Township-

Tennille DeWeese, Upper Oxford Township-responded to Mrs. Kehs comments.

Elizabeth DeWeese, Upper Oxford Township-responded to Mrs. Kehs comments

Charles Vickly, responded to Mrs. Kehs comments.

Gloria Sefani Lopez, East Nottingham Township- Responded to Mrs. Kehs comments

On motion by Mr. Tenga, seconded by Mr. Kloss, BE IT RESOLVED, That the **PERSONNEL-**
Oxford Area Board of School Directors hereby approves the following **PROFESSIONAL**
professional personnel items:

Appointments

Name: Ashley Kellar
Position: Special Education Teacher, Hopewell School
Appointment: Temporary Professional Employee
Salary: Step 4 M, \$57,486.00 + \$250.00
Effective: March 16, 2022
Replacing: Daniel O'Brien, Deceased

Name: Jennifer Weaver
Position: Certified School Nurse, Oxford Area School District
Appointment: Temporary Professional Employee
Salary: Step 1 B, \$50,232.00
Effective: March 1, 2022
Replacing: Nicole Sheppleman, Resigned

Supplemental Appointments

Name: Rosemary Guarino
Position: Shakespeare, Hopewell School
Salary: \$2160.00
Effective: August 30, 2021

Name: Tyler Harold
Position: Baseball, Penn's Grove School
Salary: \$2611.20
Effective: March 7, 2022

Name: Antonina Marchesani
Position: Girls Track, Penn's Grove School
Salary: \$2070.00
Effective: March 7, 2022

Name: Robert Van Zyl
Position: Softball, Penn's Grove School
Salary: \$2663.43
Effective: March 7, 2022

Name: Joseph Wlodarczyk
Position: Lacrosse Assistant, Oxford Area High School
Salary: \$3200.00
Effective: March 7, 2022

Supplemental Salary Correction

Name: Mark Nelms
Position: Softball Assistant, Oxford Area High School
Salary: From: \$4131.00
To: \$4590.00
Effective: March 7, 2022

Change in Effective Dates

Name: William Geating
 Position: Mathematics Teacher, Penn's Grove School
 Appointment: Long Term Substitute
 Salary: Step 1 M + 15, \$55,377.00
 Effective: From: no later than January 26, 2022
 To: January 24, 2022, until the end of the 2021-2022 school year
 Replacing: Grant Funded

Name: Rhianon Haven
 Position: Mathematics Teacher, Penn's Grove School
 Appointment: Temporary Professional Employee
 Salary: Step 1 B, \$50,232.00
 Effective: From: Pending Certification
 To: January 20, 2022
 Replacing: Matthew Appelbaum, Resigned

Leaves of Absence

Name: Kimberly McCardell
 Position: Guidance Counselor, Jordan Bank School
 Type: Excess Family Illness
 # of Days: up to 5 days excess family illness days
 Effective: January 23, 2022, until the end of the 2021-2022 school year

Name: Karen Powers
 Position: Life Skills Teacher, Oxford Area High School
 Type: Excess Family Illness
 # of Days: up to 15 days excess family illness days
 Effective: January 23, 2022, until the end of the 2021-2022 school year

Salary Changes-Professional

Famigletti, Linda, from 9 M + 15, \$63,377 to 9 M + 30, \$64,269 effective February 1, 2022
 Florek, Rebecca, from 5 B, \$54,232 to 5 M, \$58,486 effective February 1, 2022
 Swierczek, Jaime, from 9 M + 45, \$65,290 to 9 M + 60, \$66,311 effective February 1, 2022

Aye: 7 Nay: 0

On motion by Mr. Patterson, seconded by Mrs. Harrison, BE IT RESOLVED, **PERSONNEL-NON-PROFESSIONAL**
 That the Oxford Area Board of School Directors hereby approves the following non-professional personnel items.

Resignations

Name: Amanda Hoffman
 Position: Cafeteria Aide, Elk Ridge School
 Effective: February 18, 2022

Name: Nicole Wood
 Position: Food Service 3.75/182, Hopewell School
 Effective: April 1, 2022

Appointments

Name: Melissa Albright
 Position: Cafeteria Aide, Elk Ridge School
 Salary: \$11.51 per hour
 Effective: February 23, 2022
 Replacing: Tina Hoang, Resigned

Name: Donna Boyle
Position: Cafeteria Aide, Elk Ridge School
Salary: \$11.51 per hour
Effective: February 23, 2022
Replacing: Amanda Hoffman, Resigned

Substitute Appointments

Name: Stephanie Bryant
Position: Service and Support, District
Salary: Varies
Effective: February 23, 2022

Name: Amanda Hoffman
Position: Service and Support, District
Salary: Varies
Effective: February 23, 2022

Aye: 9 Nay: 0

On motion by Mr. Patterson, seconded by Mrs. Harrison, BE IT RESOLVED,
That the Oxford Area Board of School Directors hereby approves the
following list of volunteers.

VOLUNTEERS

Casie Mae Asmus, Daniel Babiak, Heather Beckson, Stephanie Bryant [OEF],
Jeffrey Dunlap Jr., Allison Rafferty, Tiffany Galinas, Sean Thomas Grugan,
Claudette Guthrie, Christian Hauser, Lynne Kane, Michael Kane, David Marcotte,
Sarah Jane Mullins, Renedia Rose Rowe, Stanley Reyburn, Kevin Sitlely
Mary Sitely, Dustin Slesman [OEF], Jennifer Smith, Alicia Taylor,
Heather Terry, Jennifer Warren [OEF], Lindsay Yarnell

Aye: 9 Nay: 0

On motion by Mr. Tenga, seconded by Mrs. Harrison, BE IT RESOLVED, That **CONSENT**
the Oxford Area Board of School Directors hereby approves the following **AGENDA**
consent agenda items:

Section 1302 Students

Students named on the attached list are considered residents of the
school district for the 2021-2022 school year in accordance with
Section 1302 of the Public-School Code.

High School Course Selection Guide

Approval of the course selection guides for Oxford Area High School for
the 2022-2023 school year as per attached.

Oxford Area High School (10-12)
Oxford Area High School Incoming 9th grade

2022-2023 School Calendar

Approval of the 2022-2023 school year calendar.

Aye: 9 Nay: 0

On motion by Mr. Paterson, seconded by Mr. Tenga, BE IT RESOLVED,
That the Oxford Area Board of School Directors hereby tables
The Health and Safety Plan until March 15, 2022.

**HEALTH AND
SAFETY PLAN
TABLED**

Aye: 9 Nay: 0

On motion by Dr. Owens, seconded by Mrs. Harrison, BE IT RESOLVED,
That the Oxford Area Board of School Directors hereby re-adopts the
following policies:

**POLICY REVISIONS
SECOND READING**

Second Reading

7000 Series - Programs

Policy # 7320 - Homeless Students

Aye: 9 Nay: 0

A copy of the policies listed is available in the Administration Building, 125 Bell Tower Lane, Oxford, PA, for examination and comment. The policies can be viewed on the website at www.oxfordasd.org. The public is encouraged to stop in and read these policies or visit our website.

Mr. Tighe announced the following upcoming meetings and events:

CALENDAR

Tuesday, March 8, 2022, Facilities & Safety Committee, 6 p.m., Hopewell Elementary School
Tuesday, March 8, 2022, Athletics & Student Activities Committee, 6:15 p.m., Hopewell Elementary School
Tuesday, March 8, 2022, Policy Committee, 6:30 p.m., Hopewell Elementary School
Tuesday, March 8, 2022, Work Session, 7 p.m., Hopewell Elementary School
Tuesday, March 15, 2022, Budget & Finance Committee, 6:30 p.m., Hopewell Elementary School
Tuesday, March 15, 2022, Regular Meeting, 6 p.m., Hopewell Elementary School

Mr. Tighe announced that there will be an executive session on
March 8, 2022, following the Work Session to discuss safety concerns.

**ANNOUNCEMENT OF
EXECUTIVE SESSION**

Mr. Tighe allowed time to address concerns of the community.
There were none.

**FOLLOW UP TO
COMMUNITY
QUESTIONS AND
CONCERNS**

On motion by Mrs. Harrison, seconded by Mr. Tenga, the regular
meeting of the Oxford Area Board of School Directors adjourned at
10:00 p.m. by a unanimous vote.

ADJOURNMENT

Respectfully submitted,


Brian P. Cooney
Board Secretary