

**MINUTES OF THE REGULAR MEETING
OF THE
OXFORD AREA BOARD OF SCHOOL DIRECTORS**

The regular meeting of the Oxford Area Board of School Directors was held on Tuesday, June 21, 2022, in the Board Room. The meeting was called to order at 7:08 p.m. by President Joseph E. Tighe, followed by the Pledge of Allegiance.

ATTENDING WERE:

ROLL CALL

Joseph E. Tighe, President
Mark V. Patterson, Vice President
Robert F. Tenga, Treasurer
Michael P. Blessington, Member
Kristen E. Dean, Member
Jennifer M. Harrison, Member
Jennifer L. Kehs, Member
William C. Kloss, Member
Howard S. Robinson, Member

ABSENT WAS:

ALSO ATTENDING WERE:

Dr. David A. Woods, Superintendent
Brian P. Cooney, Business Administrator

On motion by Mr. Tenga, seconded by Mrs. Harrison, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the June 21, 2022, agenda as presented.

**APPROVAL OF
AGENDA**

Aye: 9 Nay: 0

On motion by Mr. Patterson, seconded by Mr. Tenga, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the minutes of the May 10, 2022, Work Session the May 17, 2022, Regular Meeting as presented.

**APPROVAL OF
MINUTES**

Aye: 9 Nay: 0

Dr. Woods recognized School Police Officer, Shawn Yoder who performed the Heimlich Maneuver on a student at Hopewell saving the child from choking. **SUPERINTENDENT'S**

Mr. Yoder was presented with a certificate of appreciation. All school police officers in attendance were recognized and thanked for their service to our district.

Dr. Woods then yielded his time to Athletic Director, Mike Price, who recognized the Softball Team on their recent success on the field at the PIAA State Tournament.

Also recognized were athletes Alex Karahalidis, Noah Topmiller, Ryan Topmiller and AJ Hinkley, Swimming; Cannon Hershey, Wrestling; Garrett Brady, Macaela Walker and Zander Quinn, Track and Field.

Mr. Price then recognized members of the Softball Team: Hannah Aker, Emily Basilio, Angela Beadly, Erin Chapin, Cecelia Figueroa, McKenna

Frank, Lily MacNeil, Madalyn Parsons, Elizabeth Dewees, Natalia Donofrio, Ashley Flynn, Molly Friel, Kaylee Johnson, Sydney Kargulewicz, Emma Willis, Grace Allen, Lauren Meiler, Helen Jackson.

Congratulations to all our athletes on an outstanding season.

Dr. Woods invited Principal James Canaday to the podium. Mr. Canaday called on Assistant Principal, Andrew Wendle who recognized Dr. Erin Kauppila as a member of Phi Beta Mu.

Kim Weber was recognized for her service to Future Business Leaders of America. Mrs. Webber is stepping down as advisor after almost 30 years and across several districts.

Mr. Canaday called on Assistant Principal Dana Douglas who presented awards to the Valedictorian, Emiliano Zetune and Salutatorian, Kay Reyburn for the Class of 2022.

Dr. Billings Jones presented the district report for the Month of June. **SUPERINTENDENT'S REPORT**

Thank you to our students and parents, faculty and staff, administrative team, Dr. David Woods, and the School Board for their support.

Congratulations to the three hundred-seven graduates of Class of 2022. Sixty-six percent of the graduates will pursue continuing education.

Summer programs for 2022 will begin June 27, 2022, with Academies, Extended Learning, and Extended School Year.

Congratulations to the Softball Team on their accomplishment this year.

On motion by Mrs. Kehs, seconded by Mr. Patterson, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the following financial reports as presented: **FINANCIAL REPORTS**

1. General Fund
 - a. Treasurer's Report
 - b. Revenue Report
 - c. Expenditure Report
2. Cafeteria Fund Treasurer's Report
3. Capital Projects Fund Treasurer's Report

Aye: 9 Nay: 0

On motion by Mrs. Kehs, seconded by Mr. Patterson, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the student activities and athletic officials accounts as presented. **STUDENT ACTIVITY AND ATHLETIC OFFICIALS ACCOUNTS**

Penn's Grove School
Oxford Area High School
Athletic Officials Account

Aye: 9 Nay: 0

On motion by Mr. Blessington, seconded by Mrs. Kehs, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the following bill lists for payment:

**PAYMENT OF
BILLS**

June 2022

General Fund	\$3,563,400.62
Cafeteria Fund	\$90,092.40
Capital Projects Fund	\$5,070.53
Payroll Distribution	\$1,786,056.98

Aye: 9 Nay: 0

Mr. Robinson reported that the Chester County Intermediate Unit (CCIU) held its monthly meeting on Wednesday, June 15, 2022, at the Educational Service Center in Downingtown, PA.

**REPORT OF
CHESTER COUNTY
INTERMEDIATE UNIT
AND TECHNICAL
COLLEGE HIGH**

Dr. Kirk Williard, director of career, technical and customized education and Dr. Brian Hughes, assistant principal at TCHS Pennock's Bridge gave a presentation that highlighted the TCHS partnerships and opportunities provided to the students. Their partnership with Octorara Area School District and Oxford Area School District provides TCHS with classroom space needed to offer the Welding and Commercial Art & Design Media programs. Delaware County Community college partnered with TCHS Pennock's Bridge to provide students in the HVAC program with the opportunity to pursue free associate degrees. TCHS Pennock's Bridge also partnered with local businesses to provide our Allied Health students with the experience of working in different types of health care facilities. Without these key partnerships, students in these programs would not be able to gain experience and career growth in their field of interest.

This month was Board reorganization month for the IU Officers, elected as follows: President, Bonnie J. Wolff; Vice President, Jeff Hellrung; Treasurer, Joyce Humphrey, and Secretary, Janice Heagy.

CCIU executive leadership presented their end-of-year review of the 2021-2022 CCIU organizational goals, including highlights from each goal area. CCIU focused on four goals over the 2021-22 school year, which align directly with the 2021-2024 CCIU Strategic Plan. The areas highlighted for each goal are extensive and are outlined in the 2021-22 Organizational Goals End-of Year Report along with a copy of the presentation from the meeting. Notably, the CCIU plans on increasing engagement across all platforms and among all stakeholders.

The Board acted on the following business: Approved routine annual contracts with the Avon Grove, Coatesville Area, Downingtown Area, Owen J. Roberts, Oxford Area and Tredyffrin/Easttown school districts for their selection of Marketplace Services.

The next CCIU Board of Directors meeting will be Wednesday, August 17, 2022, 7:30 p.m. at the Educational Service Center, Downingtown, PA.

Mr. Kloss reported the council met virtually on May 25, 2022. The council meets again tomorrow.

**REPORT OF CHESTER
COUNTY SCHOOL
BOARDS LEGISLATIVE
COUNCIL
REPRESENTATIVE**

There was an update on the governor's budget; revenues are still extremely high; inflation is at 8 plus percent; and the State deposited 2.6 billion into a rainy-day fund.

The Teacher Reciprocity bill passed and is in the Senate now. This will be helpful in allowing teachers certified from other states to teach in PA.

Homeschool student equity bill was discussed.

Mr. Patterson reported that the committee met June 14, 2022. Mr. Price provided an update on athletics.

**ATHLETICS AND
STUDENT ACTIVITIES
COMMITTEE**

Mr. Patterson reported that the committee met June 14, 2022. The High School bathroom situation remains. Backordered parts should be received soon and should solve the problem.

**FACILITIES
COMMITTEE**

The sink holes at the High School will be addressed over the summer.

The backlog of tickets will be addressed before the beginning of the school year.

There was a recommendation to move the current girls' varsity softball field to the high school. The current JV baseball field will become a softball field and one of the fields on Whiltshire will be the JV field.

Mrs. Harrison stated the policy committee met June 14, 2022. The Policies are on the agenda this evening.

POLICY COMMITTEE

Mr. Tighe introduced Miss Emily Koza, the new student representative.

**STUDENT
REPRESENTATIVE'S**

Mr. Woods relinquished his time to Mr. Canaday who presented a report for the Oxford Area High School.

**REPORT OF SCHOOL
PROGRAMS**

NEW BUSINESS

Mr. Tighe allowed time for persons who requested to be placed on the agenda.

**RECOGNITION OF
PERSONS WHO
REQUESTED TO
BE PLACED ON
THE AGENDA**

Tenille Dewese-Upper Oxford Township. Spoke regarding the change of Hopewell Band meeting before school. Feels that it will be more prohibitive for students who want to participate in band if students rely on school busses to get to and from school.

Megan Baxter-Oxford Borough, thanked the board for their explanation of SEL. Continue the conversation about improving our schools and not conspiracy theories.

On motion by Mrs. Kehs, seconded by, Mr. Blessington, BE IT RESOLVED, **PERSONNEL-**
That the Oxford Area Board of School Directors hereby approves the following personnel items:

Professional Personnel

Resignations

Name: Kristen Adams
Position: Teacher, Nottingham School
Effective: June 15, 2022

Name: Abigail Brestensky
Position: ESL Teacher, Nottingham School
Effective: June 15, 2022

Name: Tristen Bowen
Position: Special Education Teacher, Penn's Grove School
Effective: June 15, 2022

Name: Brian Hood
Position: Mathematics Teacher, Penn's Grove School
Effective: June 23, 2022

Name: Julie McCloskey
Position: Certified School Nurse, Oxford Area High School
Effective: June 14, 2022

Name: Cristy Nitz
Position: Social Studies Teacher, Penn's Grove School
Effective: June 15, 2022

Name: Denise Passerini
Position: Grade 2 Teacher, Elk Ridge School
Effective: June 15, 2022

Summer School Resignation

Name: Brian Urig
Position: Secondary Summer School Teacher, Hopewell School
Effective: May 20, 2022

Appointments

Name: Laura Donnelly
Position: French Teacher, Oxford Area High School
Appointment: Long Term Substitute
Salary: 1B \$50,232.00
Effective: August 24, 2022, until the end of the 2022-2023 school year
Replacing: Isabel Ocampo, resigned

Name: Andrea Gillinger
Position: Grade 5 Teacher, Hopewell School
Appointment: Temporary Professional Employee

Salary: 1B \$50,232.00
 Effective: August 24, 2022
 Replacing: David Pugliese, retired

Name: Dominique Peters
 Position: ESL Teacher, Nottingham School
 Appointment: Temporary Professional Employee
 Salary: 4M \$57,486.00
 Effective: August 24, 2022
 Replacing: Abigail Brestensky, resigned

Name: Laura Weaver
 Position: Grade 4 Teacher, Nottingham School
 Appointment: Temporary Professional Employee
 Salary: 2M + 30 \$57,269.00
 Effective: August 24, 2022
 Replacing: Laura Ames, retired

Summer School Federal Program Appointment

Dates: June 20, 2022, through August 4, 2022
 Teacher: Lynda Burtch-Krivansky
 Location: Hopewell School
 Stipend: 2021-2022 per diem rate

Summer School Substitute Appointments

Dates: June 20, 2022, through August 4, 2022
 Teachers: Marilyn Lathrop
 Antonina Marchesani
 Location: Hopewell School
 Stipend: 2021-2022 Per diem rate

Non-Professional Personnel

Resignation

Name: Elizabeth McLaughlin
 Position: Food Service 4/182, Oxford Area High School
 Effective: June 10, 2022

Substitute Appointments

Name: Carmen Diggs
 Position: Service & Support Substitute, District
 Effective: June 22, 2022

Name: Ashley Thomas
 Position: Service & Support Substitute, District
 Effective: June 22, 2022

Extended School Year Appointment

Name: Rebecca Herrera
 Position: Food Service Substitute
 Salary: \$10.75 per hour
 Effective: July 11, 2022, through August 4, 2022

Name: Lisa Pilaitis
Position: ESY Instructional Aide
Salary: \$12.24 or current rate after July 1st
Effective: June 27, 2022, to August 4, 2022

Volunteers

Carol Kiker, John Marsteller, Veronica Valentin

Aye: 9 Nay: 0

BE IT RESOLVED, That the Oxford Area Board of School Directors hereby adopts the following resolution in honor of Laura Ames (31 years/4months), Rosemary Guarino (34 years), Herbert Hayes (13 years/6 months), Kristi Hurrelbrinck (33 years); and

**RECOGNITION OF
SERVICE-
PROFESSIONAL STAFF**

WHEREAS, the above listed have served the Oxford Area School District as elementary and secondary teachers within their employment in the Oxford Area School District; and

WHEREAS, their excellent skills and competencies in working with children in the field of education have come to be highly respected by those who know them; and

WHEREAS, their strong moral character and high ethical standards demonstrated in the field of education carry strong respect within the profession; and

THEREFORE, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby officially recognizes and honors these distinguished persons.

BE IT RESOLVED, That the Oxford Area Board of School Directors hereby officially adopts the following resolution in honor of Mary Jane Blevins (19 years/10 months), Valerie Boyd (13 years/10 months), Janet D'Antonio (11 years/1 month), Cindy Snyder (35 years/2 months); and

**RECOGNITION OF
SERVICE-SERVICE AND
SUPPORT EMPLOYEES**

WHEREAS, the above listed have served the Oxford Area School District as service and support employees within their employment in the Oxford Area School District; and

WHEREAS, their excellent skills and competencies in working as service and support employees have come to be highly respected by those who know them; and

WHEREAS, their patience, loyalty, and empathy toward their coworkers reflects a model for all to emulate; and

THEREFORE, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby recognizes and honors these distinguished persons.

On motion by Mrs. Harrison, seconded by Mrs. Kehs, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby accepts the Oxford Area High School Principal's certification that the seniors named on the attached list have completed their requirements and are entitled to the Oxford Area High School Diploma.

CERTIFICATION OF SENIORS

Aye: 9 Nay: 0

On motion by Mr. Tenga, seconded by Mr. Kloss, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the salaries for the following personnel (as per attached lists); Maintenance/Custodial, Teamsters, Food Service Personnel, Act 93 Employees, District Management Team and Confidential Secretaries for the 2022-2023 school year.

SALARIES

Aye: 9 Nay: 0

On motion by Mrs. Kehs, seconded by Mr. Patterson, a vote to remove Item G6 -Flexible Instruction Days from the Consent Agenda failed.

VOTE TO REMOVE ITEM G6 FROM CONSENT AGENDA

Aye: 3 Nay: 6 (Dean, Harrison, Kloss, Robinson, Tighe, Tenga)

On motion by Mrs. Kehs, seconded by Mr. Patterson, a vote to remove Item G3 -Appointment of Solicitor from the Consent Agenda passed. Item G3 will now become H on the agenda.

REMOVAL OF ITEM G3 FROM CONSENT AGENDA

Aye: 5 Nay: 4 (Kloss, Robinson, Tighe, Tenga)

On motion by Mr. Blessington, seconded by Mr. Tenga, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the following consent agenda items:

CONSENT AGENDA

Appointment of Treasurer

The appointment Robert F. Tenga, as School Board Treasurer effective July 1, 2022, through June 30, 2023.

Appointment of Chester County School Board Legislative Council Representative

The appointment of William C. Kloss, as the Chester County School Boards Legislative Council Representative effective July 1, 2022, through June 30, 2023.

Fees for Tax Collection

Memorandum Bills	\$50
Duplicate Tax Bills	\$50
Tax Certification	\$50
(i.e., writing tax amounts on lists)	

Tuition Rates

Approval of the 2022-2023 annual tuition charges for non-resident students as per attached.

Flexible Instructional Days (FIDS)

Approval of the Flexible Instruction Days (FIDS) for the 2022-2023 school year.

Special Education Position

Approval of a new 10-month Special Education Supervisor position to be added under the Act 93 contract as per the attached.

Pennsylvania College of Health Sciences

Approval of the dual enrollment agreement between the Oxford Area School District and the Pennsylvania College of Health Sciences for the 2022-2023 school year.

Juvenile Probation Agreement

Renewal of the Chester County Probation Department agreement for the 2022-2023 school year.

Payment of July Bills

Designates Brian P. Cooney to approve payment of the July bills in the absence of the Regular Meeting of the Board of School Directors.

Memorandum of Understanding

Memorandum of Understanding between Oxford Area School District and Pennsylvania State Police-Avondale.

Memorandum of Understanding between the Oxford Area School District and Borough of Oxford Police Department.

Crosstown Air Force Junior ROTC Program

Approval of the contract for the Air Force Junior ROTC program for the 2022-2023 school year as per the attached.

Special Education Contracts

Contract between the Oxford Area School District and Suzanne M. Presley for contractual school psychologist services for the 2022-2023 school year.

Contract between the Oxford Area School District and Chadds Ford Alternacare, Inc. (d/b/a Criticare) for student specific RN's LPN's and PCA's, for the 2022-2023 school year.

Contract between the Oxford Area School District and Lindamood-Bell Learning Processes for student specific sensory-cognitive instruction.

Aye: 9 Nay: 0

On motion by Mr. Tenga, seconded by Mr. Patterson, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby appoints Rinaldi and Poveromo, P.C., as the school district's solicitor, effective July 1, 2022, through June 30, 2023, at a rate of \$145 per hour for attorneys and \$35 per hour for paraprofessionals.

**APPOINTMENT OF
SOLICITOR**

Aye: 7 Nay: 2 (Kehs, Patterson)

On motion by Mr. Kloss, seconded by Mr. Blessington, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the attached list of textbooks for preliminary approval recommended for copyright update or replacement and placed for public review prior to the final approval.

SCIENCE CURRICULUM

Aye: 9 Nay: 0

On motion by Mrs. Kehs, seconded by Mrs. Dean, the review of the current district Health and Safety Plan was tabled until the August 16, 2022 Regular Meeting.

**HEALTH AND SAFETY
PLAN TABLED**

Aye: 6 Nay: 3 (Kloss, Robinson, Tighe)

On motion by Mr. Tenga, seconded by Mrs. Kehs, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the tax forgiveness request for parcel #56 07 00410100 in the amount of \$644.11.

TAX FORGIVENESS

Aye: 9 Nay: 0

On motion by Mr. Blessington, seconded by Mrs. Harrison, BE IT RESOLVED That the Oxford Area Board of School Directors hereby approves Dr. David A. Woods to fill vacancies in personnel between this June Regular Meeting of the Board of School Directors and the August 16, 2022, Regular meeting of the Board of School Directors.

HIRING OF PERSONNEL

Aye: 9 Nay: 0

On motion by Mr. Tenga, seconded by Mr. Blessington, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby adopts the 2022 2023 Cafeteria Fund Pricing.

**CAFETERIA FUND
PRICING**

Aye: 9 Nay: 0

On motion by Mrs. Harrison, seconded by Mr. Blessington, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the re-adoption of the following policies:

5000 Series

- Policy # 5500 - Unlawful Harassment
- Policy # 5505 - Hazing
- Policy # 5600 - Health Examination/Screening
- Policy # 5605 - Communicable Diseases and Immunizations
- Policy # 5610 - Health: Administration of Medication

Policy # 5620 - District Wide Wellness Policy
Policy # 5700 - Dismissal from School for Employment
Policy # 5710 - Management of Funds: Fundraising Activities
Policy # 5720 - Extra Curricular Activities

Aye: 9 Nay: 0

A copy of the policies listed is available in the Administration Building, 125 Bell Tower Lane, Oxford, PA, for examination and comment. The policies can be viewed on the website at www.oxfordasd.org. The public is encouraged to stop in and read these policies or visit our website.

Mr. Tighe read the following dates and times for upcoming events.

CALENDAR

Tuesday, August 9, 2022, Work Session, 7 p.m., Administration Building
Tuesday, August 21, 2022, Regular Meeting, 7 p.m., Administration Building

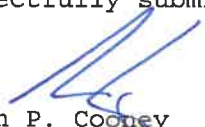
Mr. Tighe announced that the Board of School Directors met in Executive session on June 14, 2022, to discuss Personnel, Legal and Real Estate, and on June 21, 2022, to discuss Personnel, Legal, and Safety & Security.

**ANNOUNCEMENT OF
EXECUTIVE SESSION**

On motion by Mrs. Harrison, seconded by Mr. Blessington, the regular meeting of the Oxford Area Board of School Directors adjourned at 9:27 p.m. by a unanimous vote.

ADJOURNMENT

Respectfully submitted,


Brian P. Cooney
Board Secretary

All or a portion of this meeting may be video recorded for the purpose of public broadcast.

