

MINUTES OF THE REGULAR MEETING
OF THE
OXFORD AREA BOARD OF SCHOOL DIRECTORS

The regular meeting of the Oxford Area Board of School Directors was held on Tuesday, March 19, 2024, in the Administration Building. The meeting was called to order at 7:07 p.m. by President Jenifer A. Warren, followed by the Pledge of Allegiance.

ATTENDING WERE:

Kaitlin F. Bell, Member
Michael P. Blessington, Member
Kristen Dean, Member
Tenille E. Dewees, Member
Jennifer L. Kehs, Member
William C. Kloss, Treasurer
Mark V. Patterson, member
Debbie K. Vendrick, Vice President
Jenifer A. Warren, President

ROLL CALL

ALSO ATTENDING WERE:

Dr. David A. Woods Superintendent
Brian P. Cooney, Business Administrator

On motion by Ms. Bell, seconded by Mr. Kloss, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the March 19, 2024, agenda as presented.

APPROVAL OF AGENDA

Aye: 9 Nay: 0

Mrs. Warren recognized the following persons who commented on the Agenda.

Ronnie Lutz-East Nottingham Twp.-Policy 6300.
Dee Wiker-East Nottingham Twp.-Public Agenda not detailed enough, Policy 6300.

PUBLIC COMMENT CONCERNING ITEMS ON THE AGENDA

On motion by Ms. Bell, seconded by Mrs. Dewees, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the minutes of the February 13, 2024, Work Session, and the February 20, 2024, Regular Meeting as presented.

APPROVAL OF MINUTES

Aye: 9 Nay: 0

Dr. Woods relinquished time to Dr. Margaret Billings-Jones who presented the report for the month of March. Dr. Billings-Jones stated that March is Read Across America Month. Students from the High School's National English Honor Society read to students in Jordan Bank, Elk Ridge, and Nottingham.

SUPERINTENDENT'S REPORT

Students in the Junior ROTC program participated in an athletic competition at Valley Forge Military Academy.

Eight high school students participated in a math contest. Over two hundred students from thirty schools in Pennsylvania participated and we are awaiting the outcome.

Students participated in a coding competition at West Chester University with Project Lead the Way (PLTW).

The high school musical production of the "Wizard of Oz" was remarkable.

Penn's Grove School did a wonderful job with their presentation of "Beauty and the Beast".

Hopewell is helping students to prepare for a career by allowing students to hear about different careers presented by people who have worked in those fields.

Parent engagement through the Oxford Reading Club allows students to participate with their parent/guardian in writing and illustrating their own books. These completed works will be presented in May.

Family Read will be held on April 17, 2024.

Nottingham held a vocabulary parade in honor of Read Across America. Students dressed up as their favorite vocabulary word. They were very creative.

Positive Behavior is supported at Nottingham with children participating in a special event.

Curriculum meetings will be held April 10 and 17, 2024.

On motion by Ms. Bell, seconded by Mrs. Vendrick, BE IT RESOLVED, That, the Oxford Area Board of School Directors hereby approves the Following Financial reports as presented.

FINANCIAL REPORTS

1. General Fund
 - a. Treasurer's Report
 - b. Revenue Report
 - c. Expenditure Report
2. Cafeteria Fund Treasurer's Report
3. Capital Projects Fund Treasurer's Report

Aye: 9 Nay: 0

On motion by Ms. Bell, seconded by Mrs. Dewees, BE IT RESOLVED, That, the Oxford Area Board of School Directors hereby approves the student activities and athletic officials accounts as presented.

STUDENT ACTIVITIES

Penn's Grove
Oxford Area High School
Athletic Officials Account

Aye: 9 Nay: 0

On motion by Ms. Bell, seconded by Mrs. Dewees, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the following bill lists for payment:

PAYMENT OF BILLS

March

General Fund	\$2,346,450.10
Cafeteria Fund	\$ 105,507.24
Capital Projects Fund	\$ 0.00
Payroll Distribution	\$2,036,689.42

Aye: 9 Nay: 0

Mr. Kloss reported the Chester County Board of Directors met on February 21, 2024. There was a lot of discussion around cyber security and how the CCIU is helping with cyber-attacks.

**REPORT OF
CHESTER COUNTY
INTERMEDIATE UNIT
AND TECHNICAL
COLLEGE HIGH SCHOOL**

There was a presentation on a new program Diesel Technology. There are fifty students expected to go through the program this semester.

Mrs. Kehs reported the council met on February 28, 2024, to review the agenda for the Legislative Breakfast and on March 1, 2024, at the Chester County Intermediate Unit. The 2024-25 budget proposals were discussed along with increases in education costs and services.

**CHESTER COUNTY
SCHOOL BOARDS
LEGISLATIVE COUNCIL**

Teacher shortages were discussed and there has been a seventy percent decrease in teacher certifications from 2010-2022.

The next meeting is March 27, 2024.

Mr. Patterson reported that Lexie Reinhardt will be playing lacrosse at MIT, John Smith qualified for the PIAA State Wrestling, Claire Livingston qualified in swimming, McKala Walker qualified for the sixty Meter. CPR and AED certification training will be available to students at a cost of thirty dollars. The classes will be held March 16, 22, and 29, 2024.

**ATHLETICS AND
STUDENT ACTIVITIES
COMITTEE**

Sports teams have had an increase in interest and attendance at both High School and Penn's Grove.

The facilities committee discussed the cleaning issue in the district. Fields are looking good for the spring season.

**FACILITIES AND
SAFETY COMMITTEE**

There was an Act 80 Day and a safety drill run this week. On 4/25/24 There will be a county-wide safety review. We have applied for a grant for 2 additional AED's and trauma kits.

Mrs. Vendrick stated the Education Committee met earlier this evening. Mark James, Scott Woodell, John Barcus and Trevor Haney presented some of the Project Lead the Way courses which are being used in the district.

EDUCATION COMMITTEE

These STEM courses are rigorous, relevant and motivating to our students and align with the new PA Academic Standards for the 2024-25 school year.

Guidance counselors are feeling stressed and expressed the need for a district social worker. They also expressed the need for materials for our non-English speaking students.

Mr. Kloss stated the Finance and Budget Committee will meet on Wednesday, April 3, 2024, at 4 p.m. and again on April 16, 2024, at 6:30 p.m.

**FINANCE AND BUDGET
COMMITTEE**

The Policy Committee met and continued to work on Policy 6300.

POLICY COMMITTEE

Mrs. Warren has received some ideas. Please present suggestions by the April Work Session so a vote may be taken on April 16, 2024.

**BOARD IN-SERVICE/
BOARD GOALS**

At Jordan Bank teachers are meeting in MTSS teams to discuss their most up-to-date student data in Language Arts and Math.

**STUDENT
REPRESENTATIVE
REPORT**

On Friday, March 22, 2024, students will participate in egg hunts and spring parties before heading off for Spring Break.

Several staff members are administering the Bracken School Readiness Assessment to rising kindergarteners. This data provides a baseline of basic foundational skills. This is one measure used to determine class assignments for the 2024-2025 school year.

Dr. Hamburg is in the process of visiting local preschools and the Oxford Library to meet students entering the Class of 2037. He will also read a book to the students about kindergarten.

Elk Ridge welcomed Ms. Brianna Dunn as the new first grade teacher in Room 104.

Elk Ridge students recently enjoyed the Art Goes to School Program and an Author Visit from children's author, Kim Meredith.

Elk Ridge would like to thank the OAHS students who performed a preview presentation for the musical, "Wizard of Oz".

Elk Ridge students raised \$605.21 for the Eli Seth Matthews Childhood Leukemia Foundation this year. Thank you to all families who contributed. Elk Ridge surpassed last year's amount raised of \$391.15.

In April, Elk Ridge is looking forward to the Spring Book Fair and a visit from the Mobile Ag. Lab. Special thanks to the Oxford Education Foundation for funding this year's visit from the Mobile Ag Lab.

Nottingham Students, Staff and Faculty celebrated Random Acts of Kindness during the Week of Feb 11, through Feb 17, 2024. Each day was assigned a kindness theme in which students participated by dressing for the theme of the day.

National Read Across America Week was celebrated March 2, through March 6, 2024. Students celebrated reading themed days, the annual vocabulary parade, reading trivia, D.E.A.R. (Drop Everything and Read!), as well as the Oxford Area High School National English Honor Society students serving as guest readers for students. These are just a few of the activities that Nottingham students are part of to celebrate reading. We would like to thank the National English Honor

Society Advisor, Mrs. Carynne Burnett for helping make this week a success for our schools.

Nottingham Students competed in the American Heart Association Kids Heart Challenge and raised over three thousand dollars in donations to help support kids with special hearts. Students also learned about heart and brain health.

The Nottingham Elementary Intramural program is off and running with three sessions offered to Grade 3-4 students.

Nottingham also hosted the Oxford Reading Club event for the K-6 students and families on March 13, 2024.

The school community is invited to the Nottingham Elementary Fine Arts Night on April 11, 2024, from 6:00pm-8:00pm. There will be a Student Art Exhibition: "A Walk Through The Seasons and Portraits: Our Families and Us" as well as a live performance by the Nottingham Band, Orchestra and Chorus.

Live music by professional musical group, "Jazz Alive," sponsored by the New Holland Education Endowment Organization will be enjoyed and local artists will share live art demonstrations.

PTO will also be providing local vendor Food Trucks. Come out to enjoy this popular event.

Hopewell Elementary hosted Career Day on March 15, 2024. The event was a success and hosted 22 different areas. Hopewell is grateful to the parents and local community workers who joined us on this special day. We thank Mrs. Geoffrey and Ms. Sarafinas for planning this valuable experience for our students. The day included a Pennsylvania National Guard, Army Intelligence Officer who was overseas in South Korea and virtually presented to students.

Students attended school-wide Positive Behavior Assemblies in which students were recognized for demonstrating good school citizenship, respect, responsibility and promoting a safe school environment. Students received certificates and wristbands with the words: respect, responsibility, and safe school environment.

Hopewell held spring picture day on March 18, 2024.

Hopewell looks forward to welcoming the Oxford Area Historical Association on March 21, 2024. The Historical Association is working closely with classes to bring alive the current exhibit at the Oxford Area Historical Association of the Past, Present and Future. Classes have visited the Historical Association and will partner with representatives from the OAHA as well as the Hopewell STEM teacher, Mr. Barcus, to create 3-D designs that will be on display at the Historical Association. Special thanks to Mrs. Warren, Mrs. Krivansky, Mrs. Swisher, and Mrs. Shop for bringing Alice the history of Oxford to our students.

Penn's Grove's beauty and the Beast Jr. Musical was amazing! Thank you to the amazing student cast and director Mr. Hammer.

Several groups went to Jordan Bank to read with the kindergarteners for Read Across America.

Spring sports have begun, the third round of benchmark testing is in process and eighth grade students have been meeting with the High School guidance counselors this week for course selection.

The next Amazing Race will be this Friday, March 22, 2024.

At Oxford Area High School, ESL teacher Mrs. Boyer's English 1, 2, and 3 classes completed research projects on various influential women for Women's History Month.

The High School's Computer Science teacher Mr. Wooddell took nine students to a coding competition in West Chester. Over forty schools participated in the competition, which consisted of two levels, intermediate and advanced. Students were given a list of eight problems that they could solve as a teacher within a three-hour time frame. Any language could be used for the competition, and the OAHS teams all used Python.

The High School held an incredible production of "The Wizard of Oz."

This month, seven OAHS and HVA students were recognized as underclass students of the month for academic excellence, leadership, community involvement, and strong character traits. Congratulations to Jalyynn Zinszer, Shakira Wartenberg, Kylee Brown, Annabelle Brown, Owen Hughes, Kolton Mavrelos, and Avery Rubican.

Thirty National English Honor Society members visited Jordan Bank, Elk Ridge, and Nottingham classrooms to read books and make crafts with students.

On February 28, 2024, math teachers Mr. and Mrs. Spano took eight students to a high school math competition at Millersville University.

In the weeks leading up to the competition, the students worked after school to prepare for the different types of questions that may be asked. During the competition, which had been hosted by the university for 48 years, students worked in groups of four to solve problems from a variety of mathematical disciplines and represented our school and community exceptionally well.

The Class of 2024 end of year information and newsletter is now on the high school's website, and we ask that parents and students continue to check this link for updates.

SAT school day for Juniors is planned for April 18, 2024.

Many parents, staff and students have expressed interest in having wireless payment options such as Venmo, PayPal, and Zelle to pay for school events and fees. It is believed that this option would provide another, more convenient way to transfer money to the school. We hope that the district considers expanding to include digital payment options.

Dr. Woods reported May 31, 2024, is graduation for the Class of 2024.

**REPORT OF SCHOOL
PROGRAMS**

NEW BUSINESS

Ronnie Lutz-East Nottingham, Instability lack of leadership, disenfranchisement of stakeholders, violation of the sunshine act, Dr. Woods resignation.

RECOGNITION OF PERSONS WHO REQUESTED TO BE THE AGENDA

Dee Wiker-East Nottingham, petition on Change.org.

Howard Robinson-Upper Oxford, spoke positively regarding the current Board leadership and district.

Chauncey Boyd-Oxford Borough, David Woods resignation, his correspondence not being shared, the agenda, liability, asked for Mrs. Warrens resignation.

On motion by Ms. Bell, seconded by, Mr. Kloss, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the following personnel items:

PERSONNEL

Professional

Resignations

Name: Teresa Mallon
Position: Grade 3 Teacher, Nottingham School
Effective Date: March 7, 2024

Name: Eirrynn Rollins-Henderson
Position: Science Teacher, Penn's Grove School
Effective Date: End of the 2023-2024 school year

Appointment

Name: Domenic Patton
Position: Communication Digital Media Marketing Director, District
Salary: \$60,000.00 (prorated)
Effective: April 2, 2024
Replacing: New position

Supplemental Appointments

Name: Barbara Buchanan
Position: Girls Lacrosse Assistant, Penn's Grove School
Salary: \$2,335.00
Effective: March 18, 2024

Name: William Fitzpatrick
Position: Boys Lacrosse Assistant, Penn's Grove School
Salary: \$2,335.00
Effective: March 18, 2024

Name: Hannah Levan
Position: Girls Lacrosse, Penn's Grove School
Salary: \$2,716.00
Effective: March 18, 2024

Name: Gary Mazza
Position: Boys Lacrosse, Penn's Grove School
Salary: \$2,716.00
Effective: March 18, 2024

Change in Effective Dates

Name: Daniel Babiak
 Position: Assistant Principal, High School
 Effective: From: To be Determined
 To: March 3, 2024
 Replacing: Dana Douglas, transferred

Name: Christine Hamilton
 Position: From: Grade 1 Teacher, Elk Ridge School
 To: MTSS Teacher, Elk Ridge School
 Effective: From: To be determined
 To: March 13, 2024

Name: Zachery Hamilton
 Position: From: Grade 3 Teacher, Nottingham School
 To: Kindergarten Teacher, Jordan Bank School
 Effective: From: To be determined
 To: January 31, 2024

Transfer

Name: Nick Hafycz
 Position: From: Grade 3-4 Teacher, Nottingham School
 To: Grade 3 Teacher, Nottingham School
 Effective: March 20, 2024
 Replacing: Teresa Mallon, resigned

Salary Change

Britton, Kimberly from 13 M + 45 \$80,565 to 13 M + 60 \$82,186 effective February 1, 2024
Jessica Green from 2 B \$52,340 to 2 M \$56,818 effective February 1, 2024
Rebecca Gregg from 11 M \$69,475 to 11 M + 15 \$72,232 effective February 1,

Non-Professional

Retirement

Name: Karen Randall
 Position: Instructional Aide-Special Education, Nottingham School
 Effective: Last day of 2023-2024 school year

Resignations

Name: Lauren Ferrari
 Position: Cafeteria Aide, Elk Ridge School
 Effective: March 7, 2024

Name: Jamie Wooten
 Position: Payroll Specialist, Administration Building
 Effective: March 8, 2024

Appointments

Name: Barbara Greist
 Position: Food Service 5.5/182, Penn's Grove School
 Salary: \$12.25
 Effective: To be determined
 Replacing: Teresa Flores-Ortiz, resigned

Name: Nichole Schillereff
Position: Nurse/Float Nurse, High School
Salary: \$28.00 per hour
Effective: March 20, 2024
Replacing: Lacy Jackson, resigned

Name: Taylor Weaver
Position: Principal Secretary, Elk Ridge School
Salary: \$17.73 per hour
Effective: April 15, 2024
Replacing: Sue Irving, retired

Substitute Appointment

Name: Lauren Ferrari
Position: Service & Support Substitute, Elk Ridge School
Effective: March 7, 2024

Change in Effective Date

Name: Margaret Hansen
Position: Food Service, Hopewell School
Type of Leave: Unpaid Leave of Absence
Effective: From: January 2, 2024, through April 1, 2024
To: January 2, 2024, through March 1, 2024

Volunteers

Billie Baird, Marissa Berg, Steven Bugnacki, Tina Crossan, Rachel Dattilo, John Deecki, Bruce Derr (OEF), Sara Dietterick, Erika Dorsey, Kyle Neff, Rebecca Fetterolf, Laura Fingerle, Nancy Fowler (OEF), Catherine Francolini, Jason Francolini, Patricia Hannon, Jamie Hess (OEF), Jennifer Holbrook, Suzie Marker, Tairy Melendez (OEF), Debra McCaskey (OEF), Tina Miller, Rachel Parry, Kathryn Patterson (OEF), Lauren Pokroy, Lindsey Shifflett, Danielle Slifer (OEF), Lauren Stephano, Elisa Van-Zyl, Anne Wellman (OEF)

On motion by Mr. Patterson, seconded by Ms. Bell, BE IT RESOLVD, That The Oxford Area Board of School Directors hereby tables item C2-CCIU Budgets.

TABLED ITEM

Aye: 9 Nay: 0

On Motion by Ms. Bell, seconded by Mrs. Dewees, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the following consent agenda items:

CONSENT AGENDA

Section 1302 Students

Students named on the attached list are to be considered a resident of the school district for the 2023-2024 school year in accordance with Section 1302 of the Public School Code.

Chester County Tax Collection Delegates

Appointment of the Chester county Tax Collections District Delegates as follows:

Primary voting delegate: Brian Cooney
Secondary voting delegate: Evette Shaffer
Alternate voting delegate: Lisa Kell

Aye: 9 Nay: 0

On motion by Mr. Kloss, seconded by Ms. Bell, BE IT RESOLVED, That the Oxford Area Board of School Directors approves the draft version of Policy 6300 to be sent to the policy committee for consideration. **DRAFT POLICY REVIEW**

Aye: 7 Nay: 2 (Deweese, Vendrick)

On motion by Mrs. Dewees, seconded by Ms. Bell, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves attached settlement. **SETTLEMENT AGREEMENT**

Aye: 9 Nay: 0

On motion by Mr. Kloss, seconded by Mrs. Vendrick, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby permits Dr. David A. Woods to be a compensated mentor to an aspiring leader (1), Enrolled in the West Chester University Letter of Eligibility Program. Compensated time to be held outside of the contracted day. **MENTOR COMPENSATION**

Aye: 8 Nay: 1 (Kehs)

On motion by Ms. Bell, seconded by Mrs. Vendrick, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves The attached tax penalty request. **TAX PENALTY**

Aye: 0 Nay: 8 Abstain: 1 (Dean)

Motion Failed

Mrs. Warren read the following dates and times for upcoming events. **CALENDAR**

- Wednesday, April 3, 2024, Budget and Finance Committee, 4 p.m., Administration Building
- Tuesday, April 9, 2024, Education Committee, 6 p.m., Administration Building
- Tuesday, April 9, 2024, Facilities & Safety Committee, 6:30 p.m., Administration Building
- Tuesday, April 9, 2024, Athletics & Student Activities Committee, 6:45 p.m., Administration Building
- Tuesday, April 9, 2024, Work Session, 7 p.m., Administration Building
- Tuesday, April 16, 2024, Policy Committee, 6 p.m., Administration Building
- Tuesday, April 16, 2024, Budget and Finance Committee, 6:30 p.m.
- Tuesday, April 16, 2024, Regular Meeting, 7 p.m., Administration Building
- Friday, May 31, 2024, Oxford Area High School Graduation, 6 p.m., OAHs Gymnasium

Mrs. Warren announced that an Executive Session was held on February 20, 2024 and March 12, 2024. Personnel and legal issues were discussed. **ANNOUNCEMENT OF EXECUTIVE SESSION**

Mrs. Warren stated that the board has received several emails regarding the resignation of Dr. Woods submitted on September 21, 2023, to be effective as of February 20, 2024, and the December 5, 2023, letter submitted by Dr. Woods rescinding his resignation. The board sought legal advice and received an opinion from the solicitor.

**FOLLOW UP TO
COMMUNITY
QUESTIONS AND
CONCERNS**

At the January 23, 2024, executive session, members had questions regarding language in the opinion and sought a second opinion.

On February 20, 2024, an executive session was held and the solicitor was available via phone to answer any questions.

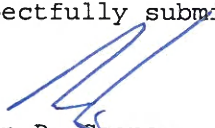
Both opinions were in agreement that Dr. Woods' rescission of his resignation was well within the time frame.

Dr. Woods contract remains in effect.

On motion by Mr. Kloss, seconded by Mrs. Dewees, the regular meeting of the Oxford Area Board of School Directors adjourned at 8:55 p.m. by a unanimous vote.

ADJOURNMENT

Respectfully submitted,



Brian P. Cooney
Board Secretary

All or a portion of this meeting may be video recorded for the purpose of public broadcast.

