

Oxford Area School District
Meeting Record Form

January 8, 2019

TIME CONVENED: 7:00 p.m.

TIME TERMINATED: 7:37

PRESENT:

Kristen E. Dean
Stephen R. Gaspar
Eric W. Owens
Mark V. Patterson

Howard S. Robinson
Robert F. Tenga
Joseph E. Tighe
Jenifer A. Warren
David A. Woods
Brian P. Cooney

ABSENT:

Gary E. Olson

TOPICS	DECISIONS/ACTIONS	RESPONSIBILITY	TIMELINE
Bond Refinance	Mr. Michael Lillys of RBC and Ben Kapenstein of PFM reviewed refinancing the districts 2013 A Bond. Interest rates are low and refinancing will likely save the district around \$100,000.00 over the next seven years.	Mr. Cooney	January 15, 2019
Audit Report for Year Ended June 30, 2018	Mr. Jeff Kowalczyk of Barbacane, Thornton and Company, LLP, reviewed the financial highlights of the Audit Report for Year Ending June 30, 2018 then spoke on the audit process and internal controls. All controls were operating effectively. He acknowledged the business office team for their efforts. There will be a resolution on the January board meeting agenda to accept the report.	Mr. Cooney	January 15, 2019
Assistant Special Education Director	Mr. Woods informed the board that an Assistant Special Education Director has been hired. This will be approved at the regular meeting on January 15, 2019.	Mr. Woods	January 15, 2019
Regualr Meeting Agenda	Mr. Woods informed the board that there will be a resolution on the agenda for the hiring of a professional service to head our technology department at a rate of \$90,000 per year.	Mr. Tighe	January 15, 2019
Other Issues	Mr. Woods explained that due to a poor air quality test, a classroom at Elk Ridge School was moved on Monday. Hepa filters have been installed and the air quality is being monitored as well as students. There have been no medical issues for students. Professionals have been brought in to evaluate and correct the issue with the air quality in the building.	Mr. Cooney	
Calendar	Tuesday, January 15, 2019, Budget and Finance Committee, 6:00 p.m., Administration Building Tuesday, January 15, 2019, Regular Meeting, 7:00 p.m., Administration Building Tuesday, February 12, 2019, Work Session, 7:00 p.m., Administration Building Tuesday, February 19, 2019, Regular Meeting, 7:00 p.m., Administration Building Tuesday, March 12, 2019, Work Session, 7:00 p.m., Administration Building Tuesday, March 19, 2019, Regular Meeting, 7:00 p.m., Administration Building		
Recognition of Visitors	There were none.	Mr. Tighe	
Adjournment	On motion by Mr. Tenga, seconded by Mr. Patterson, the meeting was adjourned by a unanimous vote at 7:37 p.m.		

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