

**MINUTES OF THE REGULAR MEETING
OF THE
OXFORD AREA BOARD OF SCHOOL DIRECTORS**

The regular meeting of the Oxford Area Board of School Directors was held on Tuesday, March 19, 2019, in the District Board Room. The meeting was called to order at 7:06 p.m. by President Joseph E. Tighe followed by the Pledge of Allegiance.

ATTENDING WERE:

Joseph E. Tighe, President
Mark V. Patterson, Vice President
Robert F. Tenga, Treasurer
Stephen R. Gaspar, Member
Kristen E. Dean, Member
Gary E. Olson, Member
Eric W. Owens, Member
Howard S. Robinson, Member
Jenifer A. Warren, Member

ROLL CALL

ALSO ATTENDING WERE:

David A. Woods, Superintendent
Brian P. Cooney, Business Administrator

On motion by Mr. Gaspar, seconded by Mr. Olson, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the March 19, 2019 agenda as presented.

**APPROVAL OF
AGENDA**

Aye: 9 Nay: 0

On motion by, Mr. Tenga, seconded by Dr. Owens, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the minutes of the February 19, 2019 Work Session and the February 19, 2019 Regular Meeting as presented.

**APPROVAL OF
MINUTES**

Aye: 9 Nay: 0

Mr. Woods yielded his time to Dr. Margaret Billings-Jones who reported on the district for the month of March.

**SUPERINTENDENT'S
REPORT**

Dr. Billings-Jones reported on the curriculum review cycle. Social Studies Curriculum Committee will meet on April 4, 2019, 8:30-10:30 a.m. and ELA Curriculum Committee met March 19, 2019.

Family Read was held at Jordan Bank School on March 6, 2019. Students participated in the evening themed Reading Rocks.

Oxford Reading Club students met with author and illustrator Michael Dooling on March 13, 2019. Students enjoyed hearing how he became an author/illustrator.

The district tip line will no longer be used. The "Safe To Say", Pennsylvania required tip line, will now be receiving tips and will pass those tips on to the state police and notify the district. The tips have been most prevalent at the middle school level.

Federal Program Cyclical Monitoring will take place on April 3, 2019. This will be in our K-6 buildings.

Mr. Steve Roberts from the Oxford Educational Foundation stated that this is the twenty-fourth year OEF has been tutoring students. There have been 484 students tutored by the OEF volunteers.

On motion by Mr. Olson, seconded by Mr. Tenga, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the following financial reports as presented:

FINANCIAL REPORTS

- 1. General Fund
 - a. Treasurer's Report
 - b. Revenue Report
 - c. Expenditure Report
- 2. Cafeteria Fund Treasurer's Report
- 3. Capital Projects Fund Treasurer's Report

Aye: 9 Nay: 0

On motion by Mr. Gaspar, seconded by Mrs. Dean, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the student activities and athletic officials accounts as presented.

STUDENT ACTIVITY AND ATHLETIC OFFICIALS ACCOUNTS

Penn's Grove School
Oxford Area High School
Athletic Officials Account

Aye: 9 Nay: 0

On motion by Mr. Gaspar, seconded by Dr. Owens, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the following bill lists for payment:

PAYMENT OF BILLS

March 2019

General Fund	\$6,287,792.91
Cafeteria Fund	\$71,629.55
Capital Projects Fund	\$3,523.00
Payroll Distribution	\$1,822,925.07

Aye: 9 Nay: 0

REPORTS

Mr. Robinson reported that Oxford Area School District has a very good relationship with the CCIU. Most school districts in Chester County are in some kind of partnership with the CCIU in buying products and services. He distributed a paper showing the amount of money we and surrounding districts save by using the CCIU Joint Purchasing Bids for paper products, fuel and other supplies and services.

REPORT OF CHESTER COUNTY INTERMEDIATE UNIT AND TECHNICAL COLLEGE HIGH SCHOOL

Oxford's contribution for the 2019-2020 Core Budget will be \$19,805. This amount did not increase from 2018-2019 school year.

The CCIU provides educational services that most districts cannot individually afford to offer their students. Classes at the Technical College High School and eighty different courses for the physically and mentally disadvantaged students are some examples.

Our projected cost to send students to TCHS will increase slightly, 1.9 percent, due to the increase in students attending these programs. Our projected contribution to TCHS for the 2019-2020 school year is \$2,173,162.

On motion by Mr. Tenga, seconded by Mrs. Dean, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby accepts the report from Mr. Robinson, Chester County Intermediate Unit and Technical High School Representative.

Aye: 9 Nay: 0

Dr. Owens reported that the Chester County School Boards Legislative Council meeting focused mainly on the governor's proposed budget. The highlights of the education piece of the budget include new funding in the amount of \$166,000,000 for the basic education fund, \$50,000,000 increase in special education funding, \$50,000,000 increase early childhood funding, \$50,000,000 increase early intervention funding, and a \$15,000,000 decrease in safety and security funding.

REPORT OF CHESTER COUNTY SCHOOL BOARDS LEGISLATIVE COUNCIL

Policy changes would require compulsive school attendance at six years of age instead of the current eight years of age and an increase in the minimum wage to \$15 per hour by 2025.

The Health Education committee has met to review a package of bills that focus on career and technical education.

On motion by Mr. Gaspar, seconded by Mr. Tenga, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby accepts the report from Dr. Owens, Chester County School Boards Legislative Council Representative.

Aye: 9 Nay: 0

Mr. Gaspar reported that the committee met on March 12, 2019. He congratulated the students who have gone on to represent the district at the state level.

ATHLETICS AND STUDENT ACTIVITIES COMMITTEE

Mr. Gaspar thanked the facilities staff for handling issues currently in Penn's Grove.

FACILITIES COMMITTEE

Mr. Tenga stated the committee met on March 19, 2019 and discussed the fund balance composition. Everything seems to be good. In the next few months we will make a recommendation for the tax levy and budget totals for the 2019-2020.

FINANCE AND BUDGET COMMITTEE

Mrs. Warren stated that the committee met March 12, 2019 and discussed the Series 8000 and 9000 policies. These will be presented for re-adoption in April. **POLICY COMMITTEE**

Ms. Watkins submitted the following report:

Jordan Bank Reports that on March 11, 2019, students were rewarded for their kind behavior with Forts and Flashlights. Students are allowed to read by flashlight for the morning.

**STUDENT
REPRESENTATIVE'S
REPORT**

On March 12, 2019 students enjoyed a visit from local children's author Annette Whipple which was sponsored by the PTO. Ms. Whipple talked with the students about writing non-fiction books.

There is a Parent University scheduled for Thursday, March 21, 2019 at 2:15 p.m., and the topic will be MTSS and kindergarten assessments.

On Friday, March 22, 2019 at 8 a.m., there will be an annual meeting at Jordan Bank for parents of students who receive Title I services.

Finally, the 2019-2020 Kindergarten Registration will be held at Jordan Bank on April 23, 24, 25, and 26, 2019. Times are noon until 3 p.m. and 4 p.m. until 7 p.m. on Tuesday, Wednesday, and Thursday. On Friday, the hours will be from 9 a.m. until 3 p.m.

Elk Ridge Reports that the February students of the month are: Addison Rodriguez, Jose Nava Palmerin, John Lopez-Soto, Sarai Huerta-Torres, Damien Hernandez, Liam Gallagher, Henry Walton, Estrella Lopez-Anaya, Abby Deck, Alyse Navarro, Hunter King, Jamaal Brown, Dillon Cassidy, Blake Ganow, Caralyn Beam, Korina Sanchez-Perez, Troy Neyman, Carlos Lopez-Bernal, Fernanda Flores, Alex Ochoa-Torres, Addison Jester, Luciano Mata-Davalos, Steven Santiago,

Elk ridge handed out over 3200 Bee Tickets for positive behavior during the month of February.

The Mobile Agricultural Lab is coming to Elk Ridge in early April and we are preparing for the second grade students to visit the YMCA for our SPLASH program.

Special thanks to the PTO for our book fair leaders and helpers- Mrs. Russell, Mrs. Hannon, Mrs. Bednarz and Mrs. Clontz.

Nottingham Reports the Nottingham Student Wide Positive Behavior Support team announced that for the month of March 18, 2019, forty students earned their Hornet Green Ticket. These students were exemplifying the characters traits that Nottingham students strive for: Respect, Honesty, Responsibility, and Effort.

Nottingham's School Wide Kindness Competition has Nottingham Students and adults recognizing acts of kindness by creating and collecting paper links to make paper chains which are currently being connected throughout the hallways. The winners of the act of kindness links went to the following classrooms: Ms. Parsons-Grade 3; Mrs. Odgers-Grade 3; Mrs. Soule - Grade 3; Ms. Leo - Grade 3; Mrs. Blando-Grade 3; Mrs. Heeter - Grade 3.

The Golden Spork Cafeteria Award for March was awarded to the following classrooms: Mrs. Peterson - Grade 4; Ms. Murphy - Grade 4; Ms. Ciaccia - Grade 3; Mrs. Odgers - Grade 3

Classes earned 100 Hornet Bucks toward their classroom Hornet HIVE and extra physical education class.

Nottingham Guidance Counselor Mrs. Callan is busy delivering career awareness lessons to the Grade 3 and Grade 4 students. On April 12, 2019 over thirty-four volunteers will be coming to Nottingham to conduct career awareness lessons for students. Students will have the opportunity to select careers that they potentially would like to pursue and learn more about them in small groups.

Nottingham hosted the Oxford Reading Club on Wednesday, March 13, 2019 at 6:00pm. Guest speaker was Author/Illustrator Michael Dooling. On March 21, 2019 Guest Author/Illustrator Brian Biggs will be spending the day at Nottingham conducting student assemblies. We would like to thank the Oxford Education Foundation and Nottingham Administration in assisting in making this visit possible.

Nottingham classroom teachers and students are enhancing the Butterfly Garden with a landscaping project headed up by Nottingham Art Teacher Mrs. Karen Andress, and Grade 4 Teacher Mrs. Linda Famigletti; and through funding made possible by the Oxford Education Foundation.

Teachers are sharing a book with their students titled "Only One You" which promotes positive mindset and diversity; as well as celebrating each child's uniqueness. Students will then paint an individual rock during their art class to celebrate differences.

Hopewell Reports that their annual career day was held on March 8, 2019. This day was a huge success with many community members and parents joining us to discuss their careers with fifth and sixth grade students.

On Pi day, March 14, 2019 the Kids for a Cure Committee hosted Pie a Teacher day. The money raised is donated to the American Cancer Society.

Students David Hanna, Sydney Myers, Peyton Tindall, and Aiyana Wise represented Hopewell and Oxford at the Chester County Stem Fair in Parkesburg. Special thanks to Mrs. Hanna and Mr. Neff for attending this day with our students.

The sixth grade Reading Olympics Team is attending the Chester County Reading Olympics this evening, March 19, 2019 at the TCHS Brandywine campus. We wish them luck and thank them for all of their hard work in reading the many books to prepare for this competition.

We are grateful to the Seussical Musical cast from the High School who presented to Hopewell. They did an amazing job!

Students will participate in a smoking and vaping awareness day as part of the Chester County initiative on Friday, March 22, 2019. This day will provide awareness on the dangers of smoking and vaping.

Art Goes to School has concluded. This was a special treat for the students and staff. Special thanks to Mrs. Janice Miller for coordinating this great event in which our students were able to gain a further appreciation for art.

Penn's Grove teachers visited the Lighthouse on February 28, 2019 to make milkshakes and spend some fun time with students.

On March 6, 2019 a group of our ATP students presented their video to other districts in Chester County at the "What's so Cool About Manufacturing" event.

Eighth grade students and parents met with the high school on March 19, 2019 to talk about scheduling for next year.

Last week Penn's Grove Student Council hosted a Fire and Ice dance on Friday March 15, 2019. The students lit up the dance floor with their cool moves.

Check out Penn's Grove's The Maroon and White digital newspaper on the Penn's Grove website!

Scheduling is under way for the 2019-2020 school year. Oxford Area High School administration and counselors have met with incoming freshman to discuss the scheduling process. Last week, we held course selection night for all parents and students to learn more about course offerings. If you have any questions please contact your guidance counselor.

FBLA's Dodge ball Fundraiser for Eli Matthews Foundation was held last week with money raised going to his foundation. The night was a huge success and the baseball team won.

The musical "Seussical the Musical" had a great turnout for each night and heard nothing but positive feedback. Thank you to everyone who came and supported the drama department.

The Spring Blood Drive was held today. This event is sponsored by National Honor Society. Thank you to everyone who participated and everyone who helped.

Sam Blevins (wrestling) and Michael Fazio (swimming) qualified and competed in the state tournament for their respective sports.

Mr. Woods reported that this year's recipient of the Citadel Heart of Learning award is Caryanne Burnette from Oxford Area High School. Ms. Burnette will also receive five hundred dollars for use in her classroom.

**REPORT OF
SCHOOL
PROGRAMS**

Congratulations to the twelve members of the high school chapter of Future Business Leaders of America. These students will attend the state leadership conference April 8-10, 2019. The conference will be held in Hershey, PA.

Congratulations to Oxford Area High School Band Director Dr. Erin Kauppila who will be a featured clinician at the 2019 Pennsylvania Music Educators Association conference held April 4-6, 2019 in Pittsburgh. Dr. Kauppila will facilitate a clinic on establishing a high school guitar program.

We have switched around days on the calendar. Some teachers were happy that we used days from spring break to make up the snow days... some were not. The added day at the end of the year extends the school year only by one day.

NEW BUSINESS

Mr. Tighe allowed time for persons who requested to be placed on the agenda. There was none.

RECOGNITION OF PERSONS WHO REQUESTED TO BE PLACED ON AGENDA

On motion by Mr. Gaspar, seconded by Mr. Tenga, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the following professional personnel items.

PERSONNEL- PROFESSIONAL

Leave of Absence

Name: Michael Means
Position: Social Studies Teacher, Oxford Area High School
Type: Excess Family Illness
of days: 2.5 days
Effective: March 6, 2019 to March 8, 2019

Salary Changes-Professional

Schaffer, Scott, from 6 M+45, \$61,204 to 6 M+60, \$62,217 effective February 1, 2019
Lininger, Jenna, from 2 B+24, \$51,933 to 2 M, \$54,222 effective February 1, 2019
Nelms, Matthew, from 2 B+24, \$51,933 to 2 M, \$54,222 effective February 1, 2019

Aye: 9 Nay: 0

On motion by Mr. Gaspar, seconded by Mrs. Dean, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approve the following non-professional personnel items:

PERSONNEL-NON- PROFESSIONAL

Resignation

Name: Robin Berry
Position: Food Service 5.75, Elk Ridge School
Effective: February 25, 2019

Appointments

Name: Charlotte Adams
Position: Food Service 3.00, Penn's Grove School
Salary: \$10.75 per hour
Effective: March 20, 2019
Replacing: Whittney Torres, Resigned

Name: Melissa Locke
Position: Food Service 5.75, Elk Ridge School
Salary: \$10.75 per hour
Effective: March 20, 2019
Replacing: Robin Berry, Resigned

Leave of Absence

Name: Sheri Jones
Position: Guidance Secretary, Penn's Grove School
Type: Excess Family Illness
hours: Up to 7.5 hours
Effective: March 12, 2019

Aye: 9 Nay: 0

On motion by Mr. Gaspar, seconded by Mr. Tenga, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the following additional volunteer personnel:

VOLUNTEERS

STEPHANIE ASTLE, AUDREY BARLOW, ALEXANDER BISHOP, FRANK FOGGIO, JOEL HERNANDEZ, TARA HORWORTH, CYNTHIA HUGHES, MARTHA LOPEZ, LINDA LUTZ, LAUREN MCCOMSEY, KRISTI MILBURN, KATLYN NOVELLO, EMILY OLIVER, DANA MARIE PATTERSON, BECKI PRETTYMAN, DANIELLE REILLY, LOUIS ROBINSON, JOANN SALTYSIAK, HELEN SCHAIBLE, SIOBHAN SIMPSON, TRISHA TURK

Aye: 9 Nay: 0

On motion by Mr. Olsen, seconded by Mr. Tenga, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the following consent agenda items:

CONSENT AGENDA

CCIU Budgets

- Approval of the 2019-2020 Chester County Intermediate Unit Core Services Budget.
- Approval of the 2019-2020 Chester County Intermediate Unit Occupational Education Budget.

Chester County Tax Collection Delegate

- Appointment of the Chester County Tax Collection District Delegates as follows:
- Primary voting delegate: Brian Cooney
- Secondary voting delegate: Evette Shaffer
- Alternate voting delegate: Cindy Snyder

Aye: 9 Nay: 0

Mr. Tighe announced the following upcoming meetings and events:

CALENDAR

Tuesday, April 9, 2019, Policy Committee, 6:00 p.m., Administration Building
Tuesday, April 9, 2019, Athletics & Student Activities Committee, 6:30 p.m., Administration Building

March 19, 2019

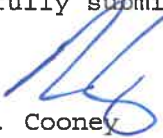
Tuesday, April 9, 2019, Facilities Committee, 6:45 p.m., Administration Building
Tuesday, April 9, 2019, Work Session, 7:00 p.m., Administration Building
Tuesday, April 16, 2019, Regular Meeting, 7:00 p.m., Administration Building

Mr. Tighe announced that the board met in executive session on Tuesday, **ANNOUNCEMENT OF**
March 12, 2019 to discuss personnel. **EXECUTIVE SESSION**

Mr. Tighe allowed time for recognition of visitors. **RECOGNITION OF**
There were none. **VISITORS**

On motion by Mr. Tenga, seconded by Mr. Gaspar, the regular meeting **ADJOURNMENT**
of the Oxford Area Board of School Directors adjourned at 7:44
p.m. by a unanimous vote.

Respectfully submitted,


Brian P. Cooney
Board Secretary