

**MINUTES OF THE REGULAR MEETING
OF THE
OXFORD AREA BOARD OF SCHOOL DIRECTORS**

The regular meeting of the Oxford Area Board of School Directors was held on Tuesday, October 20, 2020, via Microsoft Teams Platform. The meeting was called to order at 7:08 p.m. by President Joseph E. Tighe followed by the Pledge of Allegiance.

ATTENDING WERE:

ROLL CALL

Joseph E. Tighe, President
Mark V. Patterson, Vice President
Robert F. Tenga, Treasurer
Kristen E. Dean, Member
Stephen R. Gaspar, Member
Jenifer M. Harrison, Member
Eric W. Owens, Member
Howard S. Robinson, Member
Jenifer A. Warren, Member

ABSENT WAS:

None

ALSO ATTENDING WERE:

David A. Woods, Superintendent
Brian P. Cooney, Business Administrator

On motion by Mr. Patterson, seconded by Mr. Gaspar, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the October 20, 2020 agenda as presented.

**APPROVAL OF
AGENDA**

Aye: 9 Nay: 0

On motion by Mr. Tenga, seconded by Mrs. Harrison, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the minutes of the September 8, 2020 Work Session the September 15, 2020 Regular Meeting and the September 24, 2020 Special Meeting as presented.

**APPROVAL OF
MINUTES**

Aye: 9 Nay: 0

Dr. Billings-Jones reviewed her goals for the 2020-21 school year.
1. Continuity, Consistency and Communication K-16; 2. Programming and Curriculum; 3. Community Outreach and Involvement; 4. Staffing.

**SUPERINTENDENT'S
REPORT**

Virtual attendance is at ninety-six percent in the elementary schools and middle school. The attendance at the high school is ninety-two percent. Home visits are being done in the event of high student absence.

During the months of August and September there were 17,226 breakfasts and 17,300 lunches distributed to families in the district.

The district has received ninety percent participation in completing the survey regarding parents choosing hybrid or virtual instruction choice for their students. Sixty-four percent of parents requested the hybrid model for their students while only twenty-six percent requested a totally virtual model.

October 26, 2020 will be the first day back for kindergarten through second grade in a hybrid setting. November 4, 2020 will be the first day back in for students in Nottingham and Hopewell Schools and November 9, 2020 will be the first day back for Penn's Grove and the High School.

Students with last names beginning with A-Le will attend class on Mondays and Wednesdays and students with last names beginning with Li-Z will attend Tuesdays and Thursdays.

The 2020 Future Ready Index was launched October 16, 2020. Assessment tests have been waived for the 2020-2021 school year by the Secretary of Education.

The Air Force Junior ROTC Program has recognized Laura Kister as Cadet of the Month for October.

There were none.

**RECOGNITION OF
VISITORS**

On motion by Mr. Patterson, seconded by Mrs. Warren, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the following financial reports as presented:

**FINANCIAL
REPORTS**

1. General Fund
 - a. Treasurer's Report (September/October)
 - b. Revenue Report (September/October)
 - c. Expenditure Report (September/October)
2. Cafeteria Fund Treasurer's Report
3. Capital Projects Fund Treasurer's Report

Aye: 9 Nay: 0

On motion by Mr. Patterson, seconded by Dr. Owens, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the student activities and athletic officials accounts as presented.

**STUDENT ACTIVITY
AND ATHLETIC
OFFICIALS ACCOUNTS**

Penn's Grove School
Oxford Area High School
Athletic Officials Account

Aye: 9 Nay: 0

On motion by Mrs. Warren, seconded by Mr. Patterson, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the following bill lists for payment:

PAYMENT OF BILLS**October 2020**

General Fund	\$5,727,469.81
Cafeteria Fund	\$46,954.35
Capital Projects Fund	\$
Payroll Distribution	\$1,724,152.75

Aye: 9 Nay: 0

REPORTS

Mr. Robinson reported that CCIU Board met on September 16, 2020. There was a presentation on Brandywine Virtual Academy (BVA). Mary Curley introduced the supervisors of online learning who Provided an overview of BVA.

**REPORT OF CHESTER
COUNTY INTERMEDIATE
UNIT AND TECHNICAL
COLLEGE HIGH SCHOOL**

BVA provides a customized package for each student. There are over 1,700 students enrolled in BVA.

Charter School costs have been trending upward but BVA has remained within the Act 1 Index. The cost per regular education student is \$5,300 as opposed to \$10,000-\$15,000 per student at a Cyber Charter School.

On motion by Mr. Gaspar, seconded by Dr. Owens, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby accepts the report from Mr. Robinson, Chester County Intermediate Unit and Technical High School Representative.

Aye: 9 Nay: 0

Dr. Owens reported that the Chester County School Boards Legislative Council met on September 23, 2020.

**REPORT OF CHESTER
COUNTY SCHOOL BOARDS
LEGISLATIVE COUNCIL**

The following bills are still in committee:

SB 1251-Establishes a committee that would review standardized testing during the pandemic.
 SB 1252- Establishes a program for retired educators to provide tutoring during the pandemic.
 HB 2807-Caps cyber charter enrollments during Covid-19 pandemic.
 HB 2788 Allows parents to select an option for an additional year of K-12 education.
 SB 1216-Allows temporary certification flexibility for teacher candidates as they graduate from college.
 HB 1820-Amends school nurse training programs.

On motion by Mr. Gaspar, seconded by Mr. Tenga, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby accepts the report from Eric W. Owens, Chester County School Boards Legislative Council Representative.

Aye: 9 Nay: 0

Mr. Gaspar stated the committee met and all the buildings have been inspected and approved by the Chester County Department of Health. Classrooms and cafeteria have been set up for social distancing. PPE is being distributed this week. On October 26, 2020 the custodial staff will split to accommodate the daily cleaning.

FACILITIES COMMITTEE

Mr. Gaspar reported that the committee met and discussed the capacity of the High School gym which is a maximum of 200 people and the Stadium which is a maximum of 250 people. It is still undetermined if winter sports will happen. There has been a mandate put in place for masks to be worn indoors. If people do not wear a mask, they will be asked to leave the event.

**ATHLETICS AND
STUDENT ACTIVITIES**

Mr. Tenga stated the committee met on October 20, 2020. The timeline for upcoming deadlines was discussed. December 11, 2020 is the deadline for the proposed budget and December 31, 2020 is deadline to submit a final budget. January 28, 2021 is deadline to opt out of expanding the tax rate to go above the Act 1 Index. Our Act 1 Index is currently 4.2 percent

BUDGET COMMITTEE

There has been a request for forgiveness of back taxes from Waterway Church. This will be on the November Agenda.

Mrs. Warren stated that the Policy Committee met and discussed Policy 6350-Live Streaming Video, which is on the agenda for approval. Policy 5720-Extracurricular Activities was also discussed, specifically the suspension of athletic fees for this year. Further meetings will discuss graduation requirements.

POLICY COMMITTEE

Mr. Tighe stated adoption of the Board Goals will be on the agenda for November.

**BOARD IN- SERVICE/
BOARD GOALS**

Mrs. Warren reported that the committee met twice and discussed the rubric which is used for annual evaluation of the superintendent and assistant superintendent. This is a template which comes from PSBA and ways are being discussing to change it and make it more reflective of our district, and the steps which can be taken to facilitate the evaluation process.

AD HOC PERSONNEL

Mr. Woods reviewed his letter which has been on the website since mid-September. This letter highlights dates and conditions of returning to school in a hybrid setting or remaining virtual at the parent's choice.

REPORT OF SCHOOL

Kindergarten through second grade will return in a hybrid setting on Monday, October 26, 2020. This will be followed by third through sixth grade returning on November 4, 2020 and seventh through twelfth grade returning on November 9, 2020.

Transportation times and locations will be posted on the website.

Mr. Woods displayed the submissions for the Holiday Card Contest. The winner will have their artwork turned into a holiday card for the district. This year's winner is Emma Grace Patrick, 4th grader at Nottingham. These cards will be sent to districts throughout the county and the district partners.

NEW BUSINESS

Mr. Tighe allowed time for persons who requested to be placed on the agenda. There were none.

RECOGNITION OF PERSONS WHO REQUESTED TO BE PLACED ON AGENDA

On motion by Mr. Patterson, seconded by Dr. Owens, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the following professional personnel items.

PERSONNEL- PROFESSIONAL

Resignation

Name: Tyler Turpin
Position: Music Teacher, Jordan Bank School/Nottingham School
Effective: October 9, 2020

Supplemental Resignations

Name: Rachel Bloemker
Position: Soccer, Girls, Penn's Grove School
Effective: August 26, 2020

Name: William Fitzpatrick
Position: Football Assistant, Penn's Grove School
Effective: August 26, 2020

Name: Brian Jones
Position: Football Assistant, Penn's Grove School
Effective: August 26, 2020

Name: Gary Mazza
Position: Soccer, Boys, Penn's Grove School
Effective: August 26, 2020

Name: Erik Olvera-Bedolla
Position: Soccer Assistant, Boys, Oxford Area High School
Effective: October 20, 2020

Name: Joseph Pantalone
Position: Football, Penn's Grove School
Effective: August 26, 2020

Appointment

Name: Scott Rafetto
Position: Physical Education Teacher, Elk Ridge School
Appointment: Temporary Professional Employee
Salary: Step 3 B + 24, \$53,525.00
Effective: October 21, 2020
Replacing: Patricia Holeyton, Retired

Supplemental Appointments

Name: Alondra Cervantes
 Position: Soccer, Girls Assistant, Oxford Area High School
 Salary: \$3,150.00
 Effective: October 20, 2020

Name: Alejandra Fernandez
 Position: Basketball, Girls Assistant, Oxford Area High School
 Salary: \$4,554.54
 Effective: October 20, 2020

Name: Justin Hostetter
 Position: Tennis, Girls, Oxford Area High School
 Salary: \$3,859.32
 Effective: October 20, 2020

Name: Gary Mazza
 Position: Soccer, Boys Assistant, Oxford Area High School
 Salary: \$3,743.45
 Effective: October 20, 2020

Name: Sarah McGinty
 Position: Swimming Assistant, Oxford Area High School
 Salary: \$2,685.76
 Effective: October 20, 2020

Name: Tamara Miller
 Position: Volleyball Assistant, Oxford Area High School
 Salary: \$2,386.80
 Effective: October 20, 2020

Name: Natalie Mullen
 Position: Field Hockey Assistant, Oxford Area High School
 Salary: \$3,627.58
 Effective: October 20, 2020

Name: Erik Olvera-Bedolla
 Position: Soccer, Boys, Oxford Area High School
 Salary: \$4,222.80
 Effective: October 20, 2020

Name: Christina Reinard
 Position: Swimming, Oxford Area High School
 Salary: \$4,438.67
 Effective: October 20, 2020

Name: Joshua Socash
 Position: Basketball, Boys Assistant, Oxford Area High School
 Salary: \$4,554.54
 Effective: October 20, 2020

Name: Brian Urig
 Position: Basketball, Boys, Oxford Area High School
 Salary: \$6,821.42
 Effective: October 20, 2020

Name: Jason Wisneski
 Position: Basketball, Girls, Oxford Area High School
 Salary: \$6,821.42
 Effective: October 20, 2020

Name: Benjamin Young
 Position: Wrestling, Oxford Area High School
 Salary: \$7,400.77
 Effective: October 20, 2020

Leaves of Absence

Name: Julie Gillund
 Position: Special Education Teacher, Hopewell School
 Type: Parental Leave
 Effective: August 26, 2020 until the end of the 2020-2021 school year

Name: Laura James
 Position: Grade 1 Teacher, Elk Ridge School
 Type: Excess Family Illness
 # of Days: Up to 30 excess family illness days
 Effective: October 21, 2020 until the end of the 2020-2021 school year

Name: Denise Passerini
 Position: Grade 2 Teacher, Elk Ridge School
 Type: Excess Family Illness
 # of Days: Up to 10 excess family illness days
 Effective: October 21, 2020 until the end of the 2020-2021 school year

Aye: 9 Nay: 0

On motion by Mr. Patterson, seconded by Dr. Owens, BE IT RESOLVED,
 That the Oxford Area Board of School Directors hereby approve the
 following non-professional personnel items:

**PERSONNEL-NON-
 PROFESSIONAL**

Resignations

Name: Nancy Berkowich
 Position: Food Service, Oxford Area High School
 Effective: October 19, 2020

Name: Danielle Haight
 Position: Food Service, Oxford Area High School
 Effective: October 19, 2020

Name: Laurie Lamb
 Position: Cafeteria Aide, Elk Ridge School
 Effective: October 08, 2020

Name: Kathleen Murphy
 Position: Attendance Secretary, Elk Ridge School
 Effective: October 13, 2020

Leave of Absence

Name: Anthony Gonzalez
 Position: Custodian, Oxford Area High School
 Type: Excess Family Illness
 # of Days: Up to 56 hours excess family illness
 Effective: October 7, 2020 to October 15, 2020

Aye: 9 Nay: 0

On motion by Mrs. Warren, seconded by Mr. Patterson, BE IT RESOLVED,
That the Oxford Area Board of School Directors hereby approve the
following volunteer:

VOLUNTEERS

Victoria Grimme

Aye: 9 Nay: 0

As required by the Public-School Code, Section 1108, the Superintendent has certified to the Board Secretary that the the Temporary work of Employees named below are satisfactory since they have now completed their probationary period. The Code requires the Secretary to note that they have attained Professional Employee status in the Board records. They will be notified of this fact and offered a regular contract of employment. This action is ministerial. The power of rating Temporary Professional Employees and certifying them for tenure is reserved to the Superintendent; no Board action is involved. The Secretary will place the following names in the minutes as having attained the status of Professional Employee:

**AWARDING PROFESSIONAL
CONTRACTS**

Matthew Sharkey

On motion by Mr. Patterson, seconded by Dr. Owens, BE IT RESOLVED, That
the Oxford Area Board of School Directors hereby approves the following
consent agenda items:

CONSENT AGENDA

Course Supplemental Technology (APP)

Temporary approval of the course Supplemental Technology (APP) as
per attached list.

STS Contract

Approval of the contract between the Oxford Area School District
and Substitute Teacher Services (STS) for the 2020-2021 and 2021-
2022 school years as per attached.

Transportation Contract

Contract between the Oxford Area School District and Linville Hill
Christian School for the 2020-2021 school year as per attached.

OAHS Band & Chorus Trip

Approval to postpone the pre-approved Disney trip for the Spring of
2021 until the Spring of 2022.

Special Education Contracts

Approval of the staffing services agreement between 3Chords Inc.
(d/b/a Therapy Travelers) and the Oxford Area School District for
special education staffing services for the 2020-2021 school year
as per attached.

Approval of the staffing confirmation agreement between Therapy Travelers and the Oxford Area School District for special education staffing services from October 12, 2020 thru December 23, 2020 as per attached.

Approval of the agreement between Sensible Solutions for Children, LLC and the Oxford Area School District for ABA services for the 2020-2021 school year as per attached.

Settlement Agreement

Approval of the attached settlement agreement in reference to student #xxx-xx-6429.

Aye: 9 Nay: 0

On motion by Mr. Gaspar, seconded by Mr. Patterson, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the goals for the Assistant Superintendent's for the 2020-2021 school year.

**ASSISTANT
SUPERINTENDENT'S
GOALS**

Aye: 9 Nay: 0

On motion by Mr. Tenga, seconded by Mr. Patterson, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the Comprehensive Plans of the following schools:

**COMPREHENSIVE
PLAN**

1. Jordan Bank
2. Elk Ridge
3. Nottingham
4. Hopewell
5. Penn's Grove
6. Oxford Area High School

Aye: 9 Nay: 0

On motion by Mr. Gaspar, seconded by Mr. Robinson, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby authorizes the Superintendent to alter the participation fee schedule as necessary for the 2020-2021 school year.

**PARTICIPATION
FEE SCHEDULE**

Aye: 9 Nay: 0

On motion by Mr. Patterson, seconded by Mrs. Harrison, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the adoption of the following new policy:

**NEW POLICY
ADOPTION**

Article #6 - Instruction (Series 6000)
Policy # 6350 - Livestream Video

Aye: 9 Nay: 0

A copy of the policies listed is available in the Administration Building, 125 Bell Tower Lane, Oxford, PA for examination and comment. The policies can be viewed on the website at www.oxfordasd.org. The public is encouraged to stop in and read these policies or visit our website.

Mr. Tighe announced the following upcoming meetings and events:

CALENDAR

Tuesday, November 10, 2020, Facilities & Safety Committee, 6:00 p.m., TBD (Administration Building/Teams Meeting)

Tuesday, November 10, 2020, Athletics & Student Activities Committee, 6:15 p.m., TBD (Administration Building/Teams Meeting)

Tuesday, November 10, 2020, Policy Committee, 6:30 p.m., TBD (Administration Building/Teams Meeting)

Tuesday, November 10, 2020, Work Session, 7 p.m., TBD (Administration Building/Teams Meeting)

Tuesday, November 17, 2020, Budget & Finance Committee, 6:30 p.m., TBD (Administration Building/Teams Meeting)

Tuesday, November 17, 2020, Regular Meeting 7 p.m., TBD (Administration Building/ Teams Meeting)

Mr. Tighe allowed time for recognition of visitors:

RECOGNITION OF VISITORS

Nicole Donovan, Lincoln University, Virtual board meetings versus in person; teachers dedicated to either virtual or hybrid rather than both; plexiglass around teacher's desks in classrooms.

Steve Carbonara, Lower Oxford, Waiver of 180 days granted by PDE.

Nicole Donovan, Lincoln University, Cap on positive cases before returning to virtual instruction.

Steve Carbonara, Lower Oxford, Virtual Board Meeting versus in person.

Chris Shovert, Lower Oxford, Concerns by teachers returning to school and virtual versus hybrid in August.

On motion by Mrs. Harrison, seconded by Mrs. Warren, the regular meeting of the Oxford Area Board of School Directors adjourned at 9:01 p.m. by a unanimous vote.

ADJOURNMENT

Respectfully submitted,


Brian P. Cooney
Board Secretary