

**MINUTES OF THE REGULAR MEETING
OF THE
OXFORD AREA BOARD OF SCHOOL DIRECTORS**

The regular meeting of the Oxford Area Board of School Directors was held on Tuesday, November 17, 2020, via Microsoft Teams Platform. The meeting was called to order at 7:05 p.m. by President Joseph E. Tighe followed by the Pledge of Allegiance.

ATTENDING WERE:

Joseph E. Tighe, President
Mark V. Patterson, Vice President
Robert F. Tenga, Treasurer
Kristen E. Dean, Member
Stephen R. Gaspar, Member
Jenifer M. Harrison, Member
Eric W. Owens, Member
Howard S. Robinson, Member
Jenifer A. Warren, Member

ROLL CALL

ABSENT WAS:

None

ALSO ATTENDING WERE:

David A. Woods, Superintendent
Brian P. Cooney, Business Administrator

On motion by Mr. Gaspar, seconded by Mr. Patterson, The Oxford Area Board of School Directors hereby amends the November 17, 2020 Agenda to reflect the amount of \$173 for item 5C5 and tables item 5E.

**AMENDMENT OF
AGENDA**

Aye: 8 Nay: 0 Abstain: 1 (Robinson)

On motion by Mr. Gaspar, seconded by Mr. Patterson, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the November 17, 2020 agenda as amended.

**APPROVAL OF
AGENDA**

Aye: 8 Nay: 0 Abstain: 1 (Robinson)

On motion by Dr. Owens, seconded by Mrs. Warren, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the minutes of the October 13, 2020 Work Session the October 20, 2020 Regular Meeting as presented.

**APPROVAL OF
MINUTES**

Aye: 8 Nay: 0 Abstain: 1 (Robinson)

Dr. Billings-Jones presented the November Report for the District.

**SUPERINTENDENT'S
REPORT**

The phased reopening of schools began on October 26, 2020 for kindergarten through second grade, November 2, 2020 for third through eighth grade and November 9, 2020 for high school.

Professional development on using Microsoft Teams has been offered since August. This has helped reduce the need for technology assistance decreasing the number of help desk tickets.

Thank you to our technology department who keep everything running smoothly.

Student attendance has been good. Over ninety percent attendance has been seen at the high school level and even higher attendance in the lower grades. This is a combination of hybrid and virtual models with higher attendance in the hybrid setting at the lower grade levels.

A Safe Schools Initiative Targeted Grant was awarded in the amount of twenty-five thousand dollars. These funds can help pay for our school police officers.

There were none.

RECOGNITION OF VISITORS

On motion by Mrs. Harrison, seconded by Mr. Gaspar, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the following financial reports as presented:

FINANCIAL REPORTS

1. General Fund
 - a. Treasurer's Report (September/October)
 - b. Revenue Report (September/October)
 - c. Expenditure Report (September/October)
2. Cafeteria Fund Treasurer's Report
3. Capital Projects Fund Treasurer's Report

Aye: 8 Nay: 0 Abstain 1(Robinson)

On motion by Mr. Gaspar, seconded by Mrs. Warren, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the student activities and athletic officials accounts as presented.

STUDENT ACTIVITY AND ATHLETIC OFFICIALS ACCOUNTS

Penn's Grove School
Oxford Area High School
Athletic Officials Account

Aye: 8 Nay: 0 Abstain: 1(Robinson)

On motion by Mr. Patterson, seconded by Mrs. Harrison, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the following bill lists for payment:

PAYMENT OF BILLS

November 2020

General Fund	\$3,728,617.74
Cafeteria Fund	\$40,951.00
Capital Projects Fund	\$2,550.00
Payroll Distribution	\$1,717,891.55

Aye: 8 Nay: 0 Abstain: 1(Robinson)

REPORTS

Mr. Robinson reported that CCIU Board met on October 21, 2020. Mr. Sam Ewing, director of preschool and related services and Ms. Colleen Katzenmoyer, supervisor of special education, gave a presentation on Evaluating Students in the Pandemic: New Challenges, New Solutions.

REPORT OF CHESTER COUNTY INTERMEDIATE UNIT AND TECHNICAL COLLEGE HIGH SCHOOL

Since evaluation practices needed to change with the recent pandemic, the CCIU partnered with Pearson to access digital assessment products and training.

Dr. Steven Gerhard was appointed to the position of Assistant Executive Director of the CCIU for a four (4) year term beginning January 4, 2021.

The next meeting of the CCIU Board of Directors will be held on Wednesday, November 18, 2020.

On motion by Mr. Gaspar, seconded by Mr. Tenga, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby accepts the report from Mr. Robinson, Chester County Intermediate Unit and Technical High School Representative.

Aye: 9 Nay: 0

Mrs. Warren reported that the committee met on November 10, 2020. A presentation was shared by senior baseball players regarding the indoor retractable batting cage.

ATHLETICS AND STUDENT ACTIVITIES

Mr. Price briefed the committee about the current recommendations for winter sports.

Mrs. Warren stated the committee met November 10, 2020. Mr. Madron briefed the committee on the lack of hot water at Penn's Grove. Mr. Woods discussed the rising Covid positivity rates and stated the hybrid opening went well.

FACILITIES COMMITTEE

Mr. Tenga stated the committee met on November 17, 2020. The next deadline for the proposed budget is January 28, 2021 to opt out of expanding the tax rate to go above the Act 1 Index. Our Act 1 Index is currently 4.2 percent.

BUDGET COMMITTEE

The per pupil allocation for next year is recommended to remain at \$173. This is on the agenda for approval tonight.

Mrs. Warren stated the committee met November 10, 2020. Revisions and updates to graduation requirements were discussed including the future of the graduation project. Next year the 4000 Personnel Series will be reviewed.

POLICY COMMITTEE

Mr. Tighe stated he will have board goals by the December meeting.

BOARD IN- SERVICE/ BOARD GOALS

Mrs. Warren stated the committee did not meet in November. The next meeting will be December 8, 2020 at 6:30.

AD HOC PERSONNEL

Mr. Woods updated the current Covid case numbers from Chester County Department of Health. Oxford's average numbers are 85.19. The last two weeks average was 85.82. The most recent week numbers are 141.8 per 100,000.

REPORT OF SCHOOL

Numbers will probably be up again this Friday which puts us at three weeks above the 80 cases per 100,000 threshold.

Covid cases in the community are currently at 143.78 per 100,000 and were 90.81 per 100,000 for week 2.

In the school the cases have mostly been due to outside contact through athletics or social events.

Staffing levels are stretched due to the lack of substitutes and the quarantine requirements when there are Covid like symptoms and testing is necessary.

The goal is to get to the Thanksgiving break and if numbers remain elevated, secondary schools beginning December 1, 2020 may need to go back to a virtual setting. There has been a migration recently in our schools from hybrid back to virtual.

Winter athletics have been postponed at this point until December 7, 2020 and may be postponed and carried out in the spring.

We will continue to monitor and keep the stakeholders updated.

NEW BUSINESS

Mr. Tighe allowed time for persons who requested to be placed on the agenda. There were none.

**RECOGNITION OF
PERSONS WHO
REQUESTED TO
BE PLACED ON
AGENDA**

On motion by Mrs. Warren, seconded by Dr. Owens, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the following professional personnel items.

**PERSONNEL-
PROFESSIONAL**

Resignations

Name: Isabel Ocampo
Position: French Teacher, Oxford Area High School
Effective: To Be Determined

Name: Martina Williford
Position: Special Education Teacher, Penn's Grove School
Effective: November 20, 2020

Appointment

Name: Susan McDonald
 Position: Special Education Teacher, Oxford Area High School
 Appointment: Professional Employee
 Salary: 8 M + 30, \$62,817 + \$250
 Effective: To Be Determined
 Replacing: Geralynn Hurley, resigned

Supplemental Appointment

Name: Frank McCue
 Position: Assistant Wrestling, Oxford Area High School
 Salary: \$2,500.00
 Effective: November 18, 2020

Leaves of Absence

Name: Debra McCaskey
 Position: Music Teacher, Jordan Bank School/Nottingham School
 Type of leave: Sabbatical
 Effective: August 26, 2020 until the end of the 1st semester of the 2020-2021 school year

Name: Lori Saporosa
 Position: Instructional Support Teacher, Nottingham School
 Type of leave: Sabbatical
 Effective: November 18, 2020 until the end of the 2020-2021 school year.

Aye: 8 Nay: 0 Abstain: 1(Robinson)

On motion by Mr. Patterson, seconded by Mr. Tenga, BE IT RESOLVED,
That the Oxford Area Board of School Directors hereby approve the
following non-professional personnel items:

**PERSONNEL-NON-
PROFESSIONAL**

Retirement

Name: Lynn Henderson
 Position: Instructional Aide-Special Education, Nottingham School
 Effective: November 4, 2020

Resignations

Name: Danielle Dougherty
 Position: Food Service, Hopewell School
 Effective: November 2, 2020

Name: Melissa Locke
 Position: Food Service, Elk Ridge School
 Effective: October 26, 2020

Name: Carolyn Moore
 Position: Instructional Aide-Reading, Hopewell School
 Effective: November 2, 2020

Appointment

Name: Marie Beletti
Position: Attendance Secretary, Oxford Area High School
Salary: \$14.08 per hour
Effective: November 18, 2020
Replacing: Maria Auch, transferred

Leave of Absence-Correction

Name: Anthony Gonzalez
Position: Custodian, Oxford Area High School
Type: Excess Family Illness
of Days: FROM: Up to 56 hours excess family illness
TO: Up to 64 hours excess family illness
Effective: FROM: October 7, 2020 to October 15, 2020
TO: October 7, 2020 to October 16, 2020

Aye: 8 Nay: 0 Abstain: 1(Robinson)

On motion by Mr. Patterson, seconded by Mr. Tenga, BE IT RESOLVED,
That the Oxford Area Board of School Directors hereby approve the
following volunteer:

VOLUNTEERS

LOIS PYLE

Aye: 8 Nay: 0 Abstain: 1(Robinson)

On motion by Mr. Tenga, seconded by Dr. Owens, BE IT RESOLVED, That
the Oxford Area Board of School Directors hereby approves the following
consent agenda items:

CONSENT AGENDA

Section 1302 Students

Students named on the attached list to be considered a resident of
the school district for the 2020-2021 school year in accordance
with Section 1302 of the Public School Code.

Special Education Contract

Approval of the agreement between the Oxford Area School District
and Dr. Turley for the independent evaluation concerning student
ID# xxx-xx-6429.

Budget Transfer

Approval of budget transfer from the 2019-2020 school year in the
amount of \$3,710,906.66 as per attached.

Settlement Agreement

Approval of the attached settlement agreement in reference to
student #xxx-xx-1313.

Per Pupil Allocation

Approval of the per pupil allocation for the 2021-2022 school year general fund budget, set at \$173.

Aye: 8 Nay: 0 Abstain: 1(Robinson)

On motion by Mr. Patterson, seconded by Mr. Gaspar, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby authorizes David A. Woods, Superintendent, to file a complaint on behalf of the Oxford Area School District against Paul Gibson, individually and trading and doing business as ServiceMaster Services, 623 Jeffers Circle, Exton, PA 19341 and ServiceMaster Residential/Commercial Services Limited Partnership for the sum of \$80,436.00.

**COMMERCIAL SERVICES
COMPLAINT**

Aye: 8 Nay: 0 Abstain: 1(Robinson)

Mr. Tighe read a complimentary letter from Mrs. Lorraine Bruton regarding virtual education.

CORRESPONDENCE

Mr. Tighe announced the following upcoming meetings and events:

CALENDAR

Tuesday, December 8, 2020, Ad-Hoc Personnel Committee, 6:30 p.m., TBD (Administration Building/Teams Meeting)

Tuesday, December 8, 2020, Reorganization Meeting, 7:00 p.m., TBD (Administration Building/Teams Meeting)

Mr. Tighe announced that the Board met in executive session on November 10, 2020 to discuss personnel and legal items.

**ANNOUNCEMENT OF
EXECUTIVE SESSION**

Mr. Tighe allowed time for recognition of visitors:

**RECOGNITION OF
VISITORS**

Mark Pullman-West Nottingham-If district returns to virtual will district consider allowing the lower grades to continue as Philadelphia and Garnet Valley are doing?

Jenn Buckley-Oxford Borough-Why are students seated less than 6 feet apart for lunch?

Jen Buckley-Oxford Borough-What is the case count in the district both quarantined and confirmed positive?

Jenn Buckley-Oxford Borough-What is the guidance from PDE for the instruction model we should be in now?

Jenn Buckley-Oxford Borough-What does the PSEA say districts should be doing as far as an instructional model?

Jenn Buckley-Oxford Borough-What does Children's Hospital of Philadelphia recommend as far as school instructional model?

Jenn Buckley-Oxford Borough-Stated that today she witnessed at JB that students were not wearing masks or social distancing.

Steve Carbonara-Lower Oxford- Why are you waiting two more weeks to return to fully virtual?

Steve Carbonara-Lower Oxford-Department of Health made a recommendation, you as the Superintendent make the final decision, why wait?

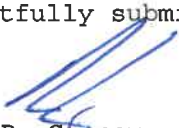
Jenn Buckley-Oxford Borough-What was discussed at the Chester County Superintendents Meeting with PDE and CCDH? What were their recommendations?

Nicole Donovan-Lincoln University-If requiring staff and students to report in person why is the board still meeting virtually?

On motion by Mr. Gaspar, seconded by Mr. Patterson, the regular meeting of the Oxford Area Board of School Directors adjourned at 8:08 p.m. by a unanimous vote.

ADJOURNMENT

Respectfully submitted,



Brian P. Cooney
Board Secretary