

**MINUTES OF THE REGULAR MEETING
OF THE
OXFORD AREA BOARD OF SCHOOL DIRECTORS**

The regular meeting of the Oxford Area Board of School Directors was held on Tuesday, June 16, 2020, in the District Board Room. The meeting was called to order at 7:15 p.m. by President Joseph E. Tighe followed by the Pledge of Allegiance.

ATTENDING WERE:

Joseph E. Tighe, President
Mark V. Patterson, Vice President
Robert F. Tenga, Treasurer
Kristen E. Dean, Member
Stephen R. Gaspar, Member
Jennifer M. Harrison, Member
Eric W. Owens, Member
Howard S. Robinson, Member
Jenifer A. Warren, Member

ROLL CALL

ALSO ATTENDING WERE:

David A. Woods, Superintendent
Brian P. Cooney, Business Administrator

On motion by Mr. Patterson, seconded by Mr. Tenga, BE IT RESOLVED,
That the Oxford Area Board of School Directors hereby approves
the June 16, 2020 agenda as presented.

**APPROVAL OF
AGENDA**

Aye: 9 Nay: 0

Mr. Brian Leech commented on items 5-f, 5-g, and 5-h.

**PUBLIC COMMENT
CONCERNING ITEMS
ON THE AGENDA**

On motion by Mr. Tenga, seconded by Mr. Gaspar, BE IT RESOLVED,
That the Oxford Area Board of School Directors hereby approves the
minutes of the May 12, 2020 Work Session and the May 19, 2020
Regular Meeting as presented.

APPROVAL OF MINUTES

Aye: 9 Nay: 0

Dr. Billings-Jones congratulated the 334 seniors who graduated
on June 5, 2020 by way of a virtual graduation. Students are to be
commended. Please take the time to view the ceremony online.

**SUPERINTENDENT'S
REPORT**

We are preparing for Title programs, virtually this year. We have
approximately two hundred students enrolled in these programs.
Title programs will run July 6, 2020 through July 23, 2020.

Oxford Area School District is offering virtual summer academies,
and there are one hundred thirteen students enrolled. The academies
will run July 6, 2020 through July 23, 2020.

It's time for kindergarten registration. Please visit Jordan Bank's website and register your child online. If you have problems or questions, contact Jordan Bank School.

Surveys are available online for teachers, students and parents regarding the online instruction. Please take time to fill out a survey online.

PA Commission on Crime and Delinquency will be opening Covid-19 School Health and Safety Grants. Oxford will be applying for \$286,000 in grant money to help offset related costs from cleaning products to supporting online education.

School reopening health and Safety plan. Will be following PDE, CDC and Department of Health guidelines to address what is needed to reopen in the fall.

There were none.

RECOGNITION OF VISITORS

On motion by Mr. Gaspar, seconded by Mrs. Warren, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the following financial reports for May 2020 as presented:

FINANCIAL REPORTS

1. General Fund
 - a. Treasurer's Report
 - b. Revenue Report
 - c. Expenditure Report
2. Cafeteria Fund Treasurer's Report
3. Capital Projects Fund Treasurer's Report

Aye: 9 Nay: 0

On motion by Dr. Owens, seconded by Mr. Patterson, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the student activities and athletic officials accounts as presented.

STUDENT ACTIVITY AND ATHLETIC OFFICIALS ACCOUNTS

Penn's Grove School
Oxford Area High School
Athletic Officials Account

Aye: 9 Nay: 0

On motion by Mr. Gaspar, seconded by Dr. Owens, BE IT RESOLVED That the Oxford Area Board of School Directors hereby approves the following bill lists for payment:

PAYMENT OF BILLS

June 2020

General Fund	\$744,923.46
Cafeteria Fund	\$40,046.28
Capital Projects Fund	\$19,689.88
Payroll Distribution	\$1,809,917.68

Aye: 9 Nay: 0

REPORTS

Mr. Robinson reported the Chester County Intermediate Unit Board of Directors held its monthly meeting virtually on Wednesday, May 20, 2020. **INTERMEDIATE UNIT
AND TECHNICAL
COLLEGE HIGH SCHOOL**

The CCIU recognized staff members who were selected to receive the CCIU Outstanding Service Award, and their Hall of Fame Award. Staff who have achieved 25, 30, 35, and 40 years of service were also recognized during a Virtual Town Hall meeting on May 20, 2020.

Graduation from IU programs was also done virtually with some added recognition of students receiving yard signs indicating they were 2020 graduates, video on social media and presentations directly to graduates at their homes.

The 2020 Opening Day Summit was attended by over 500 educators across the county to discuss different scenarios for opening school in the fall.

There were four scenarios presented:

- 1- Reopening but with only significant social distancing requirements that include phased or reduced schedules.
- 2- Intermittent reopening which included transitioning between brick and mortar and distance learning
- 3- Remain closed and full-time distance learning
- 4- If reopening plans or extended distance learning involve a need for a differentiated model to meet the needs of students, families and staff who may be at heightened risk from COVID-19.

On motion by Mrs. Warren, seconded by Mrs. Dean, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby accepts the report from Mr. Robinson, Intermediate Unit and Technical College High School Representative.

Aye: 9 Nay: 0

Dr. Owens reported that the legislature met on May 27, 2020. The main topic of conversation was recently passed state budget.

**CHESTER COUNTY
SCHOOL BOARDS
LEGISLATIVE
COUNCIL**

Education has been funded for next year but the transportation budget has been cut by 13.3 percent.

Concern was raised about the Homestead/Farmstead exemption but that was supplemented with federal stimulus money.

Keystone exams were discussed but nothing definitive

The next meeting will be Wednesday, June 24, 2020.

On motion by Mr. Robinson seconded by Mr. Gaspar, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby accepts the report from Dr. Owens, Chester County School Boards Legislative Council Representative.

Aye: 9 Nay: 0

Mr. Cooney gave a brief overview of the state budget and how it will impact Oxford. The state has funded regular and special education for a full year. Transportation is a concern and the district will monitor this closely.

Elena Roe thanked the board for an incredible year working with everyone and wished the next student representative well.

**STUDENT
REPRESENTATIVE'S
REPORT**

Mr. Woods responded to a question posed at the beginning of the meeting. Mr. Woods stated that OASD schools are anything but failing. Our teachers and admin staff do tremendous work allowing our students to excel.

**REPORT OF
SCHOOL PROGRAMS**

Mr. Woods addressed the social media concern over the retiring teachers for graphic arts and wood shop. There are two sections of wood shop available at the high school and there are other opportunities for working in wood and graphic arts. Although we are curtailing some of the programing in wood and graphic arts, it is believed that elements of these two programs may be gained through the existing art curriculum and other programs like TCHS and Thaddeus Stevens. Programs at this level will provide the students with certificates where classes at the HS would not.

These classes are not being removed but shifted where elements of graphics arts and wood shop will move into the art curriculum and career ready students would participate in classes available at one of the Technical College High Schools or Thaddeus Stevens.

NEW BUSINESS

Mr. Tighe allowed time for persons who requested to be placed on the agenda. There were none.

**RECOGNITION OF
PERSONS WHO
REQUESTED TO
BE PLACED ON
AGENDA**

On motion by Mr. Tenga, seconded by Mr. Patterson, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the following professional personnel items.

**PERSONNEL-
PROFESSIONAL**

Title I/Title III Federal Programs Summer School Appointments

Dates: July 6, 2020 through July 30, 2020
Teachers: Jessica Foster
Stipend: \$36.00 per hour

Appointment

Name: Kevin Griffin
Position: School Psychologist, District
Appointment: Temporary Professional Employee
Salary: Step 1 M, \$54,132
Effective: August 26, 2020
Replacing: Shelby Sayer, Resigned

Supplemental Appointments

Name: Carynne Burnett
 Position: Senior Class Advisor, Oxford Area High School
 Salary: \$2,766.00
 Effective: August 26, 2020

Name: Stephen Cahill
 Position: Dept. Chair Science/VoAg, Oxford Area High School
 Salary: \$950.00
 Effective: August 26, 2020

Name: Stephen Cahill
 Position: Stage Technical, Oxford Area High School
 Salary: \$3,722.00
 Effective: August 26, 2020

Name: Jill Dunfee
 Position: Junior Class Advisor, Oxford Area High School
 Salary: \$2,302.52
 Effective: August 26, 2020

Name: Sara Hannum
 Position: Band Front Advisor, Oxford Area High School
 Salary: \$3,229.47
 Effective: August 1, 2020

Name: Geralynn Hurley
 Position: Dept. Chair Special Education, Oxford Area High School
 Salary: \$950.00
 Effective: August 26, 2020

Name: Erin Kauppila
 Position: Dept. Chair Fine Arts, Home Ec, Oxford Area High School
 Salary: \$950.00
 Effective: August 26, 2020

Name: Erin Kauppila
 Position: Band Director, Oxford Area High School
 Salary: \$5,879.60
 Effective: August 1, 2020

Name: Erin Kauppila
 Position: Drama Music Director, Oxford Area High School
 Salary: \$2,852.13
 Effective: August 1, 2020

Name: Vanessa Kephart
 Position: Dept. Chair English, Oxford Area High School
 Salary: \$950.00
 Effective: August 26, 2020

Name: Joseph Long
 Position: Dept. Chair World Language, Oxford Area High School
 Salary: \$950.00
 Effective: August 26, 2020

Name:	Diane Miller
Position:	FFA, Oxford Area High School
Salary:	\$1,693.43
Effective:	August 26, 2020
Name:	Brenda Moran
Position:	Yearbook, Oxford Area High School
Salary:	\$3461.21
Effective:	August 26, 2020
Name:	Brenda Moran
Position:	Yearbook-business, Oxford Area High School
Salary:	\$3461.21
Effective:	August 26, 2020
Name:	Bridget Saltzburg
Position:	Choral Director, Oxford Area High School
Salary:	\$3,924.69
Effective:	August 26, 2020
Name:	Bridget Saltzburg
Position:	Drama Director, Oxford Area High School
Salary:	\$4,253.10
Effective:	August 26, 2020
Name:	Joshua Socash
Position:	Dept. Chair Health/PE, VoBus, Oxford Area High School
Salary:	\$950.00
Effective:	August 26, 2020
Name:	Kristina Spano
Position:	Dept. Chair Math, Oxford Area High School
Salary:	\$950.00
Effective:	August 26, 2020
Name:	Kimberley Towers
Position:	Dept. Chair Social Studies, Oxford Area High School
Salary:	\$950.00
Effective:	August 26, 2020
Name:	Kimberly Webber
Position:	FBLA Advisor, Oxford Area High School
Salary:	\$4,489.17
Effective:	August 26, 2020
Name:	Kimberly Webber
Position:	Student Council, Oxford Area High School
Salary:	\$3,345.34
Effective:	August 26, 2020
Name:	Scott Wooddell
Position:	Academic Competition, Oxford Area High School
Salary:	\$2,055.91
Effective:	August 26, 2020

Increase in Time

Name: Angelique Rucci
Position: From: .8 Speech Language Pathologist, District
To: Speech Language Pathologist, District
Effective: July 1, 2020

Aye: 9 Nay: 0

On motion by Dr. Owens, seconded by Mrs. Warren, BE IT RESOLVED,
That the Oxford Area Board of School Directors hereby approve the
following non-professional personnel items:

**PERSONNEL-NON-
PROFESSIONAL**

Resignation

Name: Stephanie Crowley
Position: Library Clerk, Hopewell School
Effective: May 22, 2020

Transfers

Name: Maria Auch
Position: From: Building Secretary, Oxford Area High School
To: Guidance Secretary, Oxford Area High School
Effective: July 1, 2020
Replacing: Lynn Murphy, Retired

Name: Laura Lester
Position: From: 10 Month Secretary, Oxford Area High School
To: Principal Secretary, Oxford Area High School
Effective: July 1, 2020
Replacing: Laura Zakeri, Retired

Aye: 9 Nay: 0

On motion by Mr. Robinson, seconded by Mrs. Warren, BE IT RESOLVED, That
the Oxford Area Board of School Directors hereby approves the
following additional volunteer personnel:

MEGAN CAUDELL

Aye: 9 Nay: 0

As required by the Public-School Code, Section 1108, the Superintendent
has certified to the Board Secretary that the work of the Temporary
named Employees below are satisfactory since they have now completed
their probationary period. The Code requires the Secretary to note
that they have attained Professional Employee status in the Board
records. They will be notified of this fact and offered a regular
contract of employment. This action is ministerial. The power of rating
Temporary Professional Employees and certifying them for tenure is
reserved to the Superintendent; no Board action is involved. The
Secretary will place the following names in the minutes as having
attained the status of Professional Employee:

**AWARDING
PROFESSIONAL
CONTRACTS**

John Ciotola

BE IT RESOLVED, That the Oxford Area Board of School Directors hereby adopts the following resolution in honor of Nancy Deane (33 years/5 months), Janet Fowler (10 years/10 months), William Kromer (17 years/10 months), Brenda Moran (33 years/9 months), Keith Truver (16 years/10 months); and

**RECOGNITION OF
PROFESSIONAL
STAFF**

WHEREAS, the above listed have served the Oxford Area School District as elementary and secondary teachers within their employment in the Oxford Area School District; and

WHEREAS, their excellent skills and competencies in working with children in the field of education have come to be highly respected by those who know them; and

WHEREAS, their strong moral character and high ethical standards demonstrated in the field of education carry strong respect within the profession; and

THEREFORE, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby officially recognizes and honors these distinguished persons.

BE IT RESOLVED, That the Oxford Area Board of School Directors hereby officially adopts the following resolution in honor of Spencer Beimfohr (5 years/8 months), Laura Lindsey (17 years/2 months), Lynn Murphy (18 years/8 months), Patricia Williams (19 years/9 months), Laura Zakari (18 years/9 months); and

**RECOGNITION OF
SERVICE-SERVICE
AND SUPPORT STAFF**

WHEREAS, the above listed have served the Oxford Area School District as service and support employees within their employment in the Oxford Area School District; and

WHEREAS, their excellent skills and competencies in working as service and support employees have come to be highly respected by those who know them; and

WHEREAS, their patience, loyalty and empathy toward their coworkers reflects a model for all to emulate; and

THEREFORE, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby recognizes and honors these distinguished persons.

On motion by Mr. Patterson, seconded by Mr. Tenga BE IT RESOLVED, That the Oxford Area Board of School Directors hereby sets the annual salary of David A. Woods at \$195,300.00, effective July 1, 2020 in accordance with the Superintendent's contract dated July 1, 2016.

**SUPERINTENDENT
SALARY**

Aye: 9 Nay: 0

On motion by Mr. Tenga, seconded by Mrs. Warren, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves salaries for the professional personnel bargaining unit members for the 2020-2021 school year as per attached list.

**PROFESSIONAL
SALARIES**

Aye: 9 Nay: 0

On motion by Mrs. Harrison, seconded by DR. Owens, BE IT RESOLVED, That **SALARIES** the Oxford Area Board of School Directors hereby approves salaries for the following personnel (as per attached list): Maintenance/Custodial, Teamsters, Food Service Personnel, Act 93 Employees, District Management Team, Athletic Trainer and Confidential Secretaries for the 2020-2021 school year.

Aye: 9 Nay: 0

On motion by Mr. Robinson, seconded by Mr. Tenga, BE IT RESOLVED, That **CERTIFICATION OF SENIORS** the Oxford Area Board of School Directors hereby accepts the Oxford Area High School Principal's certification that the seniors named on the attached list have completed their requirements and are entitled to the Oxford Area High School Diploma.

Aye: 9 Nay: 0

On motion by Mr. Robinson, seconded by Dr. Owens, BE IT RESOLVED, That **REMOTE LEARNING SURVEYS** the Oxford Area Board of School Directors hereby approves the student survey as per attached.

Aye: 9 Nay: 0

On motion by Mr. Tenga, seconded by Dr. Owens, BE IT RESOLVED, That **CONSENT AGENDA** the Oxford Area Board of School Directors hereby approves the following consent agenda items:

Appointment of Treasurer

The appointment of Mr. Robert F. Tenga as School Board Treasurer effective July 1, 2020 through June 30, 2021.

Appointment of Chester County School Board Legislative Council Representative

The appointment of Dr. Eric W. Owens as the Chester County School Boards Legislative Council Representative effective July 1, 2020 through June 30, 2021.

Appointment of Solicitor

The appointment of Rinaldi and Poveromo, P.C., as the school district's solicitor, effective July 1, 2020 through June 30, 2021, at a rate of \$145 per hour for attorneys and \$35 per hour for paraprofessionals.

Payment of July Bills

Designates Brian P. Cooney, to approve payment of the July bills in the absence of the Regular Meeting of the Board of School Directors.

Tuition Rates

Approval of the 2020-2021 annual tuition charges for non-resident students as per attached.

Juvenile Probation Agreement

Renewal of the Chester County Juvenile Probation Department agreement for the 2020-2021 school year as per attached.

Fees for Tax Collection Services

Memorandum Bills	\$50
Duplicate Tax Bills	\$50
Tax Certification	\$50
(i.e., writing tax amounts on lists)	

Curriculum Materials and Supplies

Approval to sell and/or repurpose all outdated curriculum materials, supplies and equipment.

Ratification of Bids

<u>Copy Paper</u>	
Office Basics	\$38,670.66
W. B. Mason	3,970.52
Lindenmeyer Monroe	865.80
Total Purchase	<u>\$43,507.08</u>

Flexible Instructional Days (FIDS)

Approval of the Flexible Instructional Days (FIDS) for the Oxford Area School District.

Crosstown Air Force Junior ROTC Program

Approval of the contract for the Air Force Junior ROTC program for the 2020-2021 school year as per the attached.

Special Education Contracts

Contract with Sharon Bennett for instructional services in reading for the 2020-2021 school year as per attached.

Contract with Epic Health Services for nursing and health care services for the 2020-2021 school year as per attached.

Contract with Chadds Ford Alternacare Inc. for RN, LPN and PCA services for the 2020-2021 school year as per attached.

Contract with Avonbrook Consulting for ABA services for the 2020-2021 school year as per attached.

Staffing agreement between GHR Education and Oxford Area School District for the 2020-2021 school year as per attached.

Contract with CCRN Educational for educational and behavioral support services for the 2020-2021 school year as per attached.

Contract with Valley Forge Educational Services for the Vanguard School for the 2020-2021 school year as per attached.

Contract between Green Valley Academy and Oxford Area School District for educational services for the 2020-2021 school year as per attached.

Contract with Delaware School for the Deaf for student services for the 2020-2021 school year as per attached.

Contract with Karah Molesevich for bilingual evaluation services for the 2020-2021 school year as per attached.

Staffing agreement between Staffing Plus, Inc. and the Oxford Area School District for the 2020-2021 school year as per attached.

Contract between the Oxford Area School District and Mission to Educate Children with Autism (MECA) for student services for the 2020-2021 school year as per attached.

Aye: 9 Nay: 0

On motion by Mr. Tenga, seconded by Dr. Owens, BE IT RESOLVED, That The Oxford Area Board of School directors hereby approves David A. Woods, to fill vacancies in personnel between this June Regular Meeting of the Board of School Directors and the August 18, 2020 Regular Meeting of the Board of School Directors.

**HIRING OF
PERSONNEL**

Aye: 9 Nay: 0

On motion by Mr. Robinson, seconded by Mrs. Harrison, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby adopts the 2020-2021 Cafeteria Fund Budget and Pricing as per the attached.

**CAFETERIA FUND
BUDGET AND PRICING**

Aye: 9 Nay: 0

On motion by Dr. Owens, seconded by Mr. Patterson, BE IT RESOLVED, That the Oxford Area Board of School directors hereby approves the Creation of an AD-HOC Personnel Committee for the purpose of creating and reviewing evaluations for contracts.

**AD-HOC PERSONNEL
COMMITTEE**

Aye: 9 Nay: 0

On motion by Mr. Tenga, seconded by Mrs. Harrison, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby appoints Steve Gaspar, to the Pandemic Safety Committee with Mark Patterson and Eric Owens as alternates.

**PANDEMIC SAFETY
COMMITTEE**

Aye: 9 Nay: 0

Mr. Tighe announced the following upcoming meetings and events:

CALENDAR

Tuesday, June 28, 2020, Special Meeting, 7 p.m., TBD Zoom Meeting
Tuesday, August 11, 2020, Work Session, 7 p.m., TBD Zoom Meeting or Administration Building
Tuesday, August 18, 2020, Regular Meeting, 7 p.m., TBD Zoom Meeting or Administration Building

The Oxford Area Board of School Directors met in executive session On June 9, 2020 to discuss personnel.

**ANNOUNCEMENT
OF EXECUTIVE
SESSION**

Mr. Tighe allowed time for recognition of visitors.

**RECOGNITION OF
VISITORS**

Lisa Palitis- East Nottingham-ROTC Program

Melissa King- East Nottingham-TCHS class availability, exposure to electives in middle school, date for options to distance learning in 20-21.

Tenille Dewees-Upper Oxford-Survey, availability of wood shop vs. gym and art, cutting programs when district is applying for COVID grants

Steve Carbonara-Lower Oxford-Mr. Patterson's comment, demanded apology.

Devlin Vito-Son lives in Nottingham-Next school year options.

Brian Leech-Lower Oxford-What is the district doing to reduce costs?

Amy Carbonara-Lower Oxford-Work Session agenda not on website. Performance assessment for the superintendent and assistant superintendent for 2019 and current is not on the website.

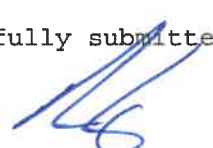
Mr. Cooney responded to last month's community questions. Consent Agenda item 3-g, the contract date of August 2020 was correct. This contract is a performance contract with the work performed every August.

Total amount in savings from vendors we reached out to is \$8,412.47.

On motion by Mr. Gaspar, seconded by Mr. Tenga, the regular meeting of the Oxford Area Board of School Directors adjourned at 9:23 p.m. by a unanimous vote.

ADJOURNMENT

Respectfully submitted,



Brian P. Cooney
Board Secretary