

**MINUTES OF THE REGULAR MEETING
OF THE
OXFORD AREA BOARD OF SCHOOL DIRECTORS**

The regular meeting of the Oxford Area Board of School Directors was held on Tuesday, February 16, 2021, via Microsoft Teams Platform. The meeting was called to order at 7:02 p.m. by President Joseph E. Tighe followed by the Pledge of Allegiance.

ATTENDING WERE:

Joseph E. Tighe, President
Jenifer A. Warren, Vice President
Robert F. Tenga, Treasurer
Kristen E. Dean, Member
Stephen R. Gaspar, Member
Jenifer M. Harrison, Member
Eric W. Owens, Member
Mark V. Patterson, Member
Howard S. Robinson, Member

ROLL CALL

ABSENT WAS:

None

ALSO ATTENDING WERE:

David A. Woods, Superintendent
Brian P. Cooney, Business Administrator

On motion by Mr. Robinson, seconded by Mr. Patterson, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the February 16, 2021 agenda as presented.

**APPROVAL OF
AGENDA**

Aye: 9 Nay: 0

On motion by Dr. Owens, seconded by Mrs. Warren, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the minutes of the January 12, 2021 Work Session the January 19, 2021 Regular Meeting as presented.

**APPROVAL OF
MINUTES**

Aye: 9 Nay: 0

Dr. Billings-Jones presented the District Report for the month of January.

**SUPERINTENDENT'S
REPORT**

Technology Help Desk tickets reflect that fifty percent of requests are related to Ipad hardware and software issues.

Attendance in all grades, hybrid and virtual combined, is above ninety percent.

Pennsylvania Department of Education has delayed the use of the Keystone Exams as a graduation requirement until 2023.

PSSA and Keystone exams, if not waived, will occur April 19, 2021 through May 28, 2021.

Our schools have continued to celebrate milestone days. Elk Ridge and Jordan Bank celebrated the 100th day of school.

Oxford Area High School, through the National Honor Society, has been active in Project Cure which provides supplies to the residents at the Coatesville Veterans Administration.

Our National English Honor Society will be reading to our elementary students for Read Across America March 1 - 5, 2021.

Penn's Grove promotes wellness through weekly videos, Wellness Wednesday and provides access to community resources and additional support through Holcomb and Devereux.

Hopewell students continue to help others. One student collected can tabs to help fund the Ronald McDonald House, another made masks for Hopewell students and a third student sent Valentine's wishes to veterans.

Nottingham began a Sunshine Committee to bring more sunshine to hardworking school and community members.

Congratulations to the students who qualified for PMEA District 12 Band.

There were none.

RECOGNITION OF VISITORS

On motion by Mr. Gaspar, seconded by Mrs. Harrison, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the following financial reports as presented:

FINANCIAL REPORTS

- 1. General Fund
 - a. Treasurer's Report
 - b. Revenue Report
 - c. Expenditure Report
- 2. Cafeteria Fund Treasurer's Report
- 3. Capital Projects Fund Treasurer's Report

Aye: 9 Nay: 0

On motion by Mr. Robinson, seconded by Mrs. Patterson, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the student activities and athletic officials accounts as presented.

STUDENT ACTIVITY AND ATHLETIC OFFICIALS ACCOUNTS

Penn's Grove School
Oxford Area High School
Athletic Officials Account

Aye: 9 Nay: 0

On motion by Mr. Robinson, seconded by Dr. Owens, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the following bill lists for payment:

PAYMENT OF BILLS

February 2021

General Fund	\$1,418,508.54
Cafeteria Fund	\$40,460.17
Capital Projects Fund	\$3,082.00
Payroll Distribution	\$1,746,289.41

Aye: 9 Nay: 0

REPORTS

Mr. Robinson reported that CCIU Board met on Wednesday, January 20, 2021, via Zoom. Representatives from Herbein and Company presented an overview of 2019-20 audit reports, which included the Technical College High Schools (TCHS) audit report. CCIU and TCHS both received an unqualified audit, the highest possible score.

REPORT OF CHESTER COUNTY INTERMEDIATE UNIT AND TECHNICAL COLLEGE HIGH SCHOOL

Mr. Joseph Lubitsky, director of administrative services, gave another presentation on the CCIU total budget of \$281,829,611. This month he reviewed several areas related to the CCIU Budget including: Long-Range Plans for Buildings and Facilities; Project Financing and Debt Service Analysis; and the Commonwealth Budget Discussion.

The proposed budgets will be presented in their entirety to the Board and superintendents for consideration in February and March 2021.

In honor of School Director Recognition Month, Dr. Fiore recognized CCIU Board members for our continued support of the CCIU and its programs.

Dr. Fiore officially welcomed Dr. Steve Gerhard as the CCIU's new Assistant Executive Director.

The next CCIU Board of Directors meeting will be held on Wednesday, February 17, 2021, at 7:30 p.m.

On motion by Mrs. Warren, seconded by Mr. Tenga, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby accepts the report from Mr. Robinson, Chester County Intermediate Unit and Technical High School Representative.

Aye: 9 Nay: 0

Mr. Tenga reported the Legislative Council met and discussed Governor Wolf's proposed budget which includes: a \$1.3 billion proposed increase to Basic Education Funding; \$200 million proposed increase to Special Education Funding through the formula; \$13 million for the Contingency Fund; \$30 million proposed increase to early childhood education; and \$11 million proposed increase for Early Intervention.

REPORT OF CHESTER COUNTY INTERMEDIATE UNIT AND TECHNICAL COLLEGE HIGH SCHOOL

Legislative priorities discussed were Cyber Charter School reform; raising the minimum wage to \$12 per hour with a plan to increase it to \$15 per hour; raising the minimum teacher's salary to \$45,000; and providing expansion of \$1 billion in eligible projects to include lead/asbestos abatement and schools as grantees.

To accomplish these increases, raising the Personal Income Tax from 3.07% to 4.47% was proposed.

SB 109: COVID Relief Federal Funding is coming in the form of: \$17.5 million for area Career and Technical Centers; \$17.5 million for Intermediate Units; \$7.075 million for Approved Private Schools and Chartered Schools for the Deaf and Blind; and \$5 million for the Pennsylvania State System of Higher Education.

Charter school reform proposals were to apply Act 16 categories to charter school students/tuition and apply a \$9,500 statewide cyber charter tuition rate across the board. The current range is from \$9,170 to \$22,300.

The ACT 1 Index is going up.

HB 182 - Publish number of vaccinated/unvaccinated students. This is vaccinated students overall and is not Covid specific. Also prioritizing the vaccine for schools and using schools to distribute the vaccine was discussed.

Pennsylvania is 49th in the country for getting vaccines out.

On motion by Mr. Robinson, seconded by Mr. Gaspar, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby accepts the report from Mr. Tenga, (filling in for Dr. Owens) as Chester County Intermediate Unit and Technical High School Representative.

Aye: 9 Nay: 0

Mr. Gaspar reported that the committee met on February 9, 2021. Basketball began tonight and wrestling will begin February 17, 2021. Virtual swim meets began February 12, 2021. Penn's Grove will not be participating in these sports as there was not enough interest. Indoor batting cages will be installed in a few weeks.

ATHLETICS AND STUDENT ACTIVITIES

Mr. Gaspar stated the committee met February 9, 2021
Nothing new to report.

FACILITIES COMMITTEE

Mr. Tenga stated the committee met on February 16, 2021. The budget timeline was reviewed. March first is the deadline to declare homestead/farmstead. Our revenue was higher than anticipated in 19-20 and we used less of the fund balance than anticipated. We used \$2.7 million. The possibility of a tax increase, this year, depends on what the state does.

BUDGET COMMITTEE

Dr. Owens stated the committee met on February 9, 2021. The 4000 Series - Personnel, was reviewed. Several policies are on tonight's agenda for re-adoption.

POLICY COMMITTEE

Policy 5340-Graduation Requirements was also reviewed and is on the agenda for first reading tonight.

Mrs. Warren stated the committee met on January 26, 2021 and February 2, 2021. The draft for superintendent and assistant superintendent evaluation was finalized. Drafts were sent to board members for feedback. The Committee will meet again on February 18, 2021 and continue to work on the revision of the document.

AD HOC PERSONNEL

Mr. Woods stated that Oxford Area School District is now under the the Department of Health of Chester County guidance and no longer under the Commonwealth of Pennsylvania or Center for Disease Control.

REPORT OF SCHOOL

We are currently in the elevated level of community spread. The guidance may change if we go from the elevated level to moderate. This would allow us to progress into a more normalized environment.

Staffing is difficult in this virtual and hybrid model. There are several empty positions in the schools which remain unfilled with permanent staff. Several of these positions are due to certifications needed to fill the position.

We have used outside agencies to fill these positions until appropriately certified permanent staff can be hired.

We are experiencing some bussing issues, specifically related to 2-hour delays, due to driver shortages.

NEW BUSINESS

Mr. Tighe allowed time for persons who requested to be placed on the agenda. There were none.

RECOGNITION OF PERSONS WHO REQUESTED TO BE PLACED ON AGENDA

On motion by Mr. Tenga, seconded by Mrs. Harrison, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the following professional personnel items.

PERSONNEL- PROFESSIONAL

Appointment

Name: Amy Deutsch
Position: French Teacher, Oxford Area High School
Appointment: Long Term Substitute
Salary: 1 B, \$49,959 (prorated)
Effective: January 25, 2021 until the end of the 2020-2021 school year
Replacing: Isabel Ocampo, Resigned

Salary Change-Professional

Williamson, Haley, from 3 B, \$51,768 + \$250 to 3 M, \$55,942 + \$250 effective February 1, 2021

Aye: 9 Nay: 0

On motion by Mr. Patterson, seconded by Dr. Owens, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approve the following volunteers:

VOLUNTEERS

PETE HILL

Aye: 8 Nay: 0

On motion by Mr. Robinson, seconded by Mr. Tenga, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the following consent agenda items:

CONSENT AGENDA

Section 1302 Students

Students named on the attached list to be considered a resident of the school district for the 2020-2021 school year in accordance with Section 1302 of the Public-School Code.

Course Supplemental Technology (APP)

Temporary approval of the Course Supplemental Technology (APP) as per attached list.

High School Course Selection Guide

Approval of course selection guide for oxford Area High School for the 2021-2022 school year.

Keystone Collections Group

Renewal of the contact with Keystone Collections Group for the 2021-2022 collection of local taxes as per attached.

2021-2022 Calendar

Approval of the 2021-2022 school year calendar.

Transportation Contract

Monica Guss for non-public transportation cost during the 2020-2021 school year at a rate of \$.56 per mile.

Special Education Contract

Approval of contract between the Oxford Area School District and The Concept School for the 2020-2021 school year in regard to student xxx-xxx-3131 as per attached.

Aye: 9 Nay: 0

On motion by Mr. Robinson, seconded by Mr. Gaspar BE IT RESOLVED, That **1A Vaccine Distribution**
The Oxford Area Board of School Directors hereby approve the following resolution:

**Resolution from the Oxford Area School District to all Governmental
Bodies to Elevate Educational Staff to 1A for Vaccine Distribution
(COVID-19 Vaccine)**

WHEREAS, the members of the Oxford Area Board of School Directors have been following all Federal, Commonwealth, and Regional mandates and guidelines to allow for students to receive a public education since March 2020 in an educational format other than all students attending five days per week in person at our K-12 schools and,

WHEREAS, the Oxford Area Board of School Directors understands that students learn best in an in-person environment, five days per week in our school buildings and,

WHEREAS, the school staff at all levels has followed all safety procedures, protocols, and personal hygiene where applicable to protect their peers and the children who are their charges and,

WHEREAS, the Commonwealth has established population guidelines that afford the COVID-19 vaccine to front line workers in the 1A group enabling the front-line workers to receive initial doses of the vaccine and,

WHEREAS, delaying the vaccine to educational staff will produce academic delays, social/emotional issues, inhibited labor force in all facets of employment, and generalized unemployment due to rolling shutdowns of schools impacted by the COVID-19 virus,

NOW THEREFORE BE IT RESOLVED, That the Oxford Area Board of School Directors hereby directs the Superintendent to notify the legislative leaders of the desire to elevate all educational staff to 1A status and immediately be eligible for the COVID-19 vaccine and,

FURTHER BE IT RESOLVED, That the Oxford Area Board of School Directors hereby directs this resolution to be made public through all media outlets available to the District and owned by the District.

Aye: 9 Nay: 0

On motion by Mr. Patterson, seconded by Mr. Robinson, BE IT RESOLVED, **SUPERINTENDENT CONTRACT**
that the Oxford Area Board of School Directors hereby approves the contract of David A. Woods, Superintendent, for a term of four (4) years, commencing July 1, 2021 through June 30, 2025 as per attached.

Aye: 9 Nay: 0

On motion by Dr. Owens, seconded by Mrs. Harrison, BE IT RESOLVED, That **POLICY** the Oxford Area Board of School Directors hereby readopts the following **READOPTION** policies:

Article 4 - Personnel - (Series 4000)

- Policy # 4000 - Employment of District Staff
- Policy # 4010 - Employment of Administrators
- Policy # 4020 - Personnel Files
- Policy # 4030 - Resignation Policy
- Policy # 4100 - Appointment and Transfer
- Policy # 4110 - Assignment and Transfer: Request for Transfer
- Policy # 4120 - Notification of District Vacancies
- Policy # 4130 - Identification Cards
- Policy # 4200 - Teacher Arrival and Departure Time

Aye: 9 Nay: 0

The Oxford Area Board of School Directors is considering the following **NEW POLICY- FIRST READING** new policy for adoption:

First Reading

Article 5 - Students - (Series 5000)

- Policy #5340 - Graduation Requirements

A copy of the policies listed is available in the Administration Building, 125 Bell Tower Lane, Oxford PA, for examination and comment. The policies can be viewed on the website at www.oxfordasd.org. The public is encouraged to stop in and read these policies or visit our website.

Mr. Tighe announced the following upcoming meetings and events: **CALENDAR**

- Tuesday, March 9, 2021, Facilities & Safety Committee, 6 p.m.
- Tuesday, March 9, 2021, Athletics & Student Activities Committee, 6:15 p.m.
- Tuesday, March 9, 2021, Policy Committee, 6:30 p.m.
- Tuesday, March 9, 2021, Work Session, 7p.m.
- Tuesday, March 16, 2021, Finance and Budget Committee, 6:30p.m.
- Tuesday, March 16, 2021, Regular Meeting, 7 p.m.

Mr. Tighe allowed time for recognition of visitors: **RECOGNITION OF VISITORS**

Kristen Kocher, Oxford, - Graduation Plans?

Steve Carbonaro, Oxford Borough, - Why renew the Superintendent Contract? What are the terms of Contract? What justifies this new contract? Why is the board meeting virtually?

Linda Kane, Winter sports for Penn's Grove.

Amy Steinmetz, East Nottingham - Teacher's focus is on virtual students rather than the hybrid students, how is the district going to remedy this?

Jen Buckley, Oxford Borough - Why were we removed from the Pennsylvania Department of Education guidance?

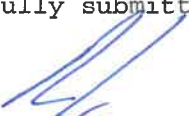
February 16, 2021

Amy Steinmetz, East Nottingham - Why isn't the board planning A/B/C/D for graduation?

On motion by Mr. Gaspar, seconded by Mr. Tenga, the regular meeting of the Oxford Area Board of School Directors adjourned at 8:35 p.m. by a unanimous vote.

ADJOURNMENT

Respectfully submitted,



Brian P. Cooney
Board Secretary

