

**MINUTES OF THE REGULAR MEETING
OF THE
OXFORD AREA BOARD OF SCHOOL DIRECTORS**

The regular meeting of the Oxford Area Board of School Directors was held on Tuesday, November 15, 2022, in the Board Room. The meeting was called to order at 7:12 p.m. by President Joseph E. Tighe, followed by the Pledge of Allegiance.

ATTENDING WERE:

Joseph E. Tighe, President
Kristen E. Dean, Member
Jennifer M. Harrison, Member
Jennifer L. Kehs, Member
William C. Kloss, Member
Mark V. Patterson, Vice President (via phone)
Robert F. Tenga, Treasurer

ROLL CALL

ABSENT WAS:

Michael P. Blessington, Member
Howard S. Robinson, Member

ALSO ATTENDING WERE:

Dr. David A. Woods Superintendent
Brian P. Cooney, Business Administrator

On motion by Mr. Tenga, seconded by Mrs. Dean, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the November 15, 2022, agenda as presented.

**APPROVAL OF
AGENDA**

Aye: 7 Nay: 0

On motion by Mr. Tenga, seconded by Mr. Kloss, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the minutes of the October 11, 2022, Work Session and the October 18, 2022, Regular Meeting as presented.

**APPROVAL OF
MINUTES**

Aye: 7 Nay: 0

Dr. Billings-Jones presented her report which included statistical from PSSA and Keystone Exams for fourth through eighth grade.

**SUPERINTENDENT'S
REPORT**

First Friday was well attended with Hopewell and Nottingham staff engaging the community with a scarecrow making activity.

The Oxford Reading Club met on November 2, 2022, and was joined by Author, Illustrator, Timothy Young.

Family Read 2022 met and enjoyed a fun evening harvesting the love of reading. The next family read event will be held on December 7, 2022 at Jordan Bank School.

On motion by Mrs. Kehs, seconded by Mrs. Dean, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the following financial reports as presented:

FINANCIAL REPORTS

- 1. General Fund
 - a. Treasurer's Report
 - b. Revenue Report
 - c. Expenditure Report
- 2. Cafeteria Fund Treasurer's Report
- 3. Capital Projects Fund Treasurer's Report

Aye: 7 Nay: 0

On motion by Mrs. Kehs, seconded by Mr. Kloss, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the student activities and athletic officials accounts as presented.

STUDENT ACTIVITY AND ATHLETIC OFFICIALS ACCOUNTS

Penn's Grove School
Oxford Area High School
Athletic Officials Account

Aye: 7 Nay: 0

On motion by Mrs. Kehs, seconded by Mr. Tenga, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the following bill lists for payment:

PAYMENT OF BILLS

November 2022

General Fund	\$2,838,343.59
Cafeteria Fund	\$129,968.71
Capital Projects Fund	\$33,062.50
Payroll Distribution	\$1,828,671.60

Aye: 7 Nay: 0

Mr. Cooney read the report from Mr. Robinson. The Chester County Intermediate Unit Board of Directors held its Monthly meeting on Wednesday, October 19, 2022, at the Technical College High School, Pickering Campus, Phoenixville, PA.

REPORT OF CHESTER COUNTY INTERMEDIATE UNIT AND TECHNICAL COLLEGE HIGH SCHOOL

Dr. Joe Fullerton introduced Mrs. Erin Petters, principal of TCHS Pickering and Dr. Patricia Binkley, assistant principal at TCHS Pickering who gave an update on the Animal Science program. The presentation began with a video highlighting the students and animals in the program. Mrs. Petters then highlighted the increase in student enrollment from 34 to 51.

Students are offered Pet First Aid through the American Red Cross, OSHA through CareerSafe, PA Beef Quality Assurance Program, Daily Leaders of Tomorrow, and Youth for the Quality Care of Animals. Many students are actively involved in the Future Farmers of America organization.

Dr Fullerton addressed the Board stating overall TCHS Pickering has seen its highest enrollment in several years. Enrollment is at 535 students with 96 being full-time. There are seventeen programs offered at TCHS Pickering.

Reports were also given on Head Start and Early childhood Care programs. Both programs are federal, and state funded and receive approximately thirty million in funding. These programs serve close to four thousand students with around three hundred staff members.

The next CCIU Board of Directors meeting will be held on Wednesday, November 16, 2022, at 7:30 p.m. at the Educational Service Center, 455 Boot Road, Downingtown, PA.

Mr. Kloss reported that the Legislative Council met on October 26, 2022. **LEGISLATIVE COUNCIL REPRESENTATIVE**

House Bill 2524 allows agencies to seek relief from vexatious requestors. This bill passed in the house and moved on to the Senate.

House Bill 1813 Military Families- allows active military to enroll students and establish residency by showing the copy of their military order of transfer.

Elizabeth Evans-Ralston stated the Joe Corby fundraiser was a success and Moe's Taco Tuesday sale begins Tuesday, November 29, 2022. Check out our Facebook page. **LIASION WITH PTO**

The Lantern Light-Up contest was fun with winners in all grades. Prizes will be awarded this week.

PTO provided dinner for the teachers during the Parent Teacher Conferences

PTO need volunteers for the Santa Secret Workshop on December 10, 2022. Contact the PTO at pto@oxfordasd.org or contact Laura Lester at the High School.

The next PTO meeting will be held tomorrow night, November 16, 2022, at the High School.

We are on schedule for field conversion for the High School. **ATHLETICS AND STUDEN ACTIVITIES**

Radios for the School Resource officers have been ordered. **FACILITIES AND SAFET**

Mrs. Kehs stated that the committee will begin meeting in January and are looking for volunteers for the committee. **EDUCATION COMMITTEE**

Mr. Tenga stated the committee met on November 8, 2022. The Per Pupil allocation for the 2023-24 school year will be \$179 and is on the agenda for vote this evening. **BUDGET AND FINANCE COMMITTEE**

BoardDocs was discussed which will be an updated portal for the Board to use. The current access through BoardPrivate poses a security risk.

**STUDENT
REPRESENTATIVE'S
REPORT**

Miss Emily Koza reported that Jordan Bank kicked off American Education Week on November 14 by having students complete a short writing activity about what they like about Jordan Bank.

Parents are invited to Stop, Drop and Read during noted times on the School webpage.

Picture retake day will be held on November 16, 2022.

Parent-teacher conferences at Elk Ridge will be held on November 16, 2022 from 4-7:30 p.m. and as part of American Education Week, Literature Celebration Day will take place on Friday, November 18, 2022.

Nottingham parent teacher conferences will be held from 4-7:30 p.m. on November 17, 2022.

Nottingham and Hopewell staff teamed up to participate in Oxford Mainstreet First Friday on November 4, 2022. Children worked on creating a fall harvest craft to take home.

Nottingham will hold a food drive November 14 through December 8, 2022. Please consider donating to this food drive.

During American Education Week at Nottingham, there were guest readers from Oxford Education Foundation and Oxford Area High School Honor Society. Students will have an opportunity this week to dress for their future career and write about it.

November 16, 2022, is picture retake day and Hopewell parent teacher conferences will be held from 4-7:30 p.m.

Hopewell will host a special person's breakfast on November 22, 2022.

Students is invited to bring Mon, Dad or another special person to this event giving thanks for them.

Oxford Area High School ASVAB testing will be held on December 1, 2022, at 7:45 a.m. in the high school library. Students must sign up using the QR code, which can be found in the guidance.

Question, Persuade, Refer training will take place for 10th graders. This is a program designed to teach students the warning signs of a suicide crisis and how to respond.

Congratulations to the new honor society members who will be inducted this Thursday evening at the high school. The Honor Society will be having a blood drive on December 1, 2022, at the High School.

Winter sports season will begin on Friday, November 18, 2022.

Class of 2023 students are encouraged to send in post high school plans acceptances to the school counseling office. Plans could include a 4-year college/university, 2-year college, community college, technical school, certification programs, military enlistment, or confirmation of full-time employment.

NEW BUSINESS

Mr. Tighe allowed time for persons who requested to be placed on the agenda. Mr. Steve Roberts of Oxford Education Foundation (OEF) stated that OEF is founded on the idea that the public school system is the most important institution in the community. Oxford is not an affluent community but it does have human resources. The purpose of the OEF is to use the human resources to enhance the education provided by Oxford Area School District.

RECOGNITION OF PERSONS WHO REQUESTED TO BE PLACED ON THE AGENDA

On motion by Mrs. Kehs, seconded by, Mrs. Dean, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the following personnel items:

PERSONNEL**Professional Personnel****Resignations**

Name: Danielle Colon
Position: Grade 1 Teacher, Elk Ridge School
Effective: November 16, 2022

Name: Kimberly McCardell
Position: Guidance Counselor, Jordan Bank School
Effective: To Be Determined

Name: Heather McEneaney
Position: Physical Education Teacher, High School
Effective: January 13, 2023

Name: Theresa Tabakelis
Position: ESL Teacher, Elk Ridge School
Effective: December 23, 2022

Appointments

Name: Gabriela Caban
Position: ESL Teacher, Elk Ridge School
Appointment: Temporary Professional Employee
Salary: 4 B + 24 \$55,576.00 (prorated based on start date)
Effective: To be determined
Replacing: Theresa Tabakelis, Resigned

Name: Kelly Keller
Position: Grade 1 Teacher
Appointment: Temporary Professional Employee
Salary: 6 M \$60,422.00 (prorated)
Effective: December 1, 2022
Replacing: Danielle Colon, Resigned

Leaves of Absence

Name: Barbara Buchanan
Position: Grade 4 Teacher, Nottingham School
Type: Excess Family Illness
Number of Days: Up to 11 days
Effective: October 18 until the end of 2022-2023 school year

Name: Maryanne Lamont
 Position: Instructional Support Teacher, Elk Ridge School
 Type: Excess Family Illness
 Number of Days: Up to 20 days
 Effective: October 18 until the end of the 2022-2023 school year

Supplemental Appointments

Name: Julie Farber
 Position: Choral Ensemble (Accompanist), Penn's Grove School
 Salary: \$1,624.00
 Effective: November 16, 2022

Name: William Fitzpatrick
 Position: Wrestling, Penn's Grove School
 Salary: \$2,809.00
 Effective: November 18, 2022

Name: Matthew Grandinetti
 Position: Girls Basketball, Penn's Grove School
 Salary: \$2,292.00
 Effective: November 18, 2022

Name: Arthur Hughson
 Position: Boys Basketball, Penn's Grove School
 Salary: \$2,342.00
 Effective: November 18, 2022

Name: Aliza Mulloy
 Position: Winter Cheerleading Assistant, Oxford High School
 Salary: \$2,673.00
 Effective: November 18, 2022

Name: Matthew Ricci
 Position: Wrestling Assistant, Oxford High School
 Salary: \$4,872.00
 Effective: November 18, 2022

Name: Gregory Shafer
 Position: Swimming Assistant, Oxford High School
 Salary: \$2,392.00
 Effective: November 18, 2022

Name: William Smith
 Position: Wrestling Assistant, Penn's Grove School
 Salary: \$1,624.00
 Effective: November 18, 2022

Name: Joshua Socash
 Position: Boys Basketball Assistant, Penn's Grove School
 Salary: \$1,804.00
 Effective: November 18, 2022

Salary Changes-Professional

Hunsicker, Kara, from 10 B + 24, \$63,284 to 10 M, \$66,438 effective August 24, 2022

Martinez, Lisa, from 6 M, \$60,422 to 6 M + 15, \$63,102 effective August 24, 2022

Non-Professional Personnel

Appointment

Name: Kelly Willis
Position: Float Nurse, District
Effective: November 16, 2022
Salary: \$26.93 per hour
Replacing: Melissa Ludwig, Transferred

Transfer

Name: Melissa Ludwig
Position: From: Float Nurse, District
To: Nurse, Jordan Bank School
Effective: November 16, 2022
Replacing: Joanna Dugger, Resigned

Volunteers

Kristin Blue, Karen Couch, Edward Crowell (OEF), Sarah Dill, Adam Donell, Lisa Fiorani, Stephanie Keenan, Julie Kershaw, Adriana Lopez-Nino, Wendy Marinelli (OEF), Michael McGrory, Angela Miller, Hannah Neilson, Steven Nicolaides, Kenneth Rinehimer, Art Salatto, Angela Stringham, Rachel Walsh, Karen Williston, Rebecca Zarrillo

Aye: 7 Nay: 0

On motion by Mrs. Kehs, seconded by Mrs. Dean, BE IT RESOLVED, That **CONSENT AGENDA** the Oxford Area Board of School Directors hereby approves the following consent agenda items:

Section 1302 Students

Students named on the attached list are considered residents of the school district for the 2022-2023 school year in accordance with Section 1302 of the Public-School Code.

Course Supplemental Technology

Temporary approval of the Course Supplemental Technology (APP) as per attached list.

Budget Transfers

Approval of budget transfers from the 2021-2022 school year in the amount of \$5,198,770.83.

Course Approval

Approval to take two courses at Wilkes University is granted to Shawn Mellinger at the Act 93 tuition reimbursement rate.

Per Pupil Allocation

Approval of the per pupil allocation for the 2023-2024 school year general fund budget, set at 176.00.

Aye: 7 Nay: 0

On motion by Mr. Tenga, seconded by Mr. Kloss, BE IT RESOLVED, That The Oxford Area Board of School Directors hereby approves the Resolution requiring the real estate tax collector to waive additional Charges on real estate tax bills under the circumstances stated under the Pennsylvania Act 57 of 2022.

Aye: 6 Nay: 1 (Kehs)

The Oxford Area Board of School Directors is considering the revision of the following policy:

**POLICY REVISION
FIRST READING**

4000 Series - Personnel
Policy #4410- Volunteers

A copy of the policies listed is available in the Administration Building, 125 Bell Tower Lane, Oxford, PA, for examination and comment. The policies can be viewed on the website at www.oxfordasd.org. The public is encouraged to stop in and read these policies or visit our website.

Mr. Tighe read the following dates and times for upcoming events.

CALENDAR

Tuesday, December 6, 2022, Reorganization Meeting, 7 p.m., Administration Building

On motion by Mrs. Kehs, seconded by Mrs. Dean, the regular meeting of the Oxford Area Board of School Directors adjourned at 8:06 p.m. by a unanimous vote.

ADJOURNMENT

Respectfully submitted,

Brian P. Cooney
Board Secretary

All or a portion of this meeting may be video recorded for the purpose of public broadcast.