

**MINUTES OF THE REGULAR MEETING
OF THE
OXFORD AREA BOARD OF SCHOOL DIRECTORS**

The regular meeting of the Oxford Area Board of School Directors was held on Tuesday, October 19, 2021, in the Hopewell School's LGIA Room. The meeting was called to order at 7:06 p.m. by President Joseph E. Tighe, followed by the Pledge of Allegiance. A moment of silence was observed in honor of William Ray and Dan O'Brien.

ATTENDING WERE:

Joseph E. Tighe, President
Jenifer A. Warren, Vice President
Robert F. Tenga, Treasurer
Kristen E. Dean, Member
Stephen R. Gaspar, Member
Jenifer M. Harrison, Member
Eric W. Owens, Member
Howard S. Robinson, Member

ROLL CALL

ABSENT WAS:

Mark V. Patterson, Member

ALSO ATTENDING WERE:

David A. Woods, Superintendent
Brian P. Cooney, Business Administrator

On motion by Dr. Owens, seconded by Mr. Gaspar, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the October 19, 2021 agenda as presented.

**APPROVAL OF
AGENDA**

Aye: 8 Nay: 0

There was none.

**PUBLIC COMMENT
CONCERNING
ITEMS ON THE
AGENDA**

On motion by M. Tenga, seconded by Mrs. Warren, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the minutes of the September 14, 2021 Work Session and the September 21, 2021 Regular Meeting as presented.

**APPROVAL OF
MINUTES**

Aye: 8 Nay: 0

Dr. Billings-Jones presented the District Report for the month of October.

**SUPERINTENDENT'S
REPORT**

Dr. Billings-Jones started with upcoming assessments. The District will participate in the National Assessment of Educational Progress. Grade 8 will be assessed on National Civics and US History on March 3, 2022.

Professional Development will continue on November 3, 2021. The OAEA was instrumental in the planning of this Professional Development which will concentrate on Core Content areas.

The Annual Title Information Evening was held on October 14, 2021 and was well attended.

Comprehensive Plan meetings are now back on track. A Special Education Plan meeting is set for October 27, 2021 followed by a District Plan meeting Wednesday, November 10, 2021.

The ESL Curriculum Committee met earlier today.

There were none.

RECOGNITION OF VISITORS

On motion by Mr. Gaspar, seconded by Dr. Owens, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the following financial reports as presented:

FINANCIAL REPORTS

- 1. General Fund
 - a. Treasurer's Report
 - b. Revenue Report
 - c. Expenditure Report
- 2. Cafeteria Fund Treasurer's Report
- 3. Capital Projects Fund Treasurer's Report

Aye: 8 Nay: 0

On motion by Mrs. Harrison, seconded by Mr. Tenga, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the student activities and athletic officials accounts as presented.

STUDENT ACTIVITY AND ATHLETIC OFFICIALS ACCOUNTS

Penn's Grove School
Oxford Area High School
Athletic Officials Account

Aye: 8 Nay: 0

On motion by Mr. Gaspar, seconded by Mrs. Harrison, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the following bill lists for payment:

PAYMENT OF BILLS

October 2021	
General Fund	\$6,288,013.59
Cafeteria Fund	\$105,949.24
Capital Projects Fund	\$.00
Payroll Distribution	\$1,768,311.59

Aye: 8 Nay: 0

REPORTS

Mr. Robinson reported that the CCIU Board of Directors met Wednesday, September 15, 2021, at the TCHS Brandywine Campus.

**REPORT OF
CHESTER COUNTY
INTERMEDIATE
UNIT AND
TECHNICAL
COLLEGE
HIGH SCHOOL**

Dr. Kirk Williard welcomed all and introduced Dr. Frank McKnight, who highlighted the success of several programs. Digital Media and Sound Communication is a new program at TCHS Brandywine and is off to a successful start.

Building trade programs such as HVAC and Electrical Occupations are both high-demand occupations. Dr. McKnight reported that many students, from both programs, were able to enter the workforce immediately following graduation.

Medical related programs are also in high demand. Currently, over 215 senior high school students across the county are enrolled in one of the four Allied Health pathways. Dr. McKnight stated that most graduates of this program go on to a wide variety of post-secondary institutions and pursue pathways in the fields of Emergency Medical Technician, Sports Medicine, and Hospital or Community Health.

The next CCIU Board meeting will be held on Wednesday, October 20, 2021 at 7:30 p.m. at the Educational Service Center, Downingtown.

On motion by Mr. Gaspar, seconded by Dr. Owens, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby accepts the report from Mr. Robinson, Chester County Intermediate Unit and Technical High School Representative.

Aye: 8 Nay: 0

Dr. Owens reported the council met on September 29, 2021. There was discussion surrounding transportation issues.

**REPORT OF
CHESTER COUNTY SCHOOL
BOARDS
LEGISLATIVE
COUNCIL
REPRESENTATIVE**

Bills related to Charter School funding were also discussed.

On motion by Mr. Tenga, seconded by Mrs. Warren, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby accepts the report from Dr. Owens, Chester County School Boards Legislative Council Representative.

Aye: 8 Nay: 0

No Report

**REPORT OF LIAISON
WITH PARENT-TEACHER
ORGANIZATION**

The Athletics and Student Activities Committee met on October 12, 2021. There was a discussion surrounding Covid testing related to sports.

**ATHLETICS AND
STUDENT ACTIVITIES
COMMITTEE**

The Facilities Committee met on October 12, 2021 and discussed new projects completed this year.

FACILITIES COMMITTEE

The Finance and Budget Committee met on October 19, 2021, at 6:30 p.m. and discussed the deadline for the Act 1 Index. Oxford's Index is 4.7%.

BUDGET AND FINANCE COMMITTEE

Per Pupil Allocation for 2022-2023 will be determined in November.

The 2020-2021 Audit is currently taking place.

The District used only two million of the Fund Balance from 2020-2021. Most of this went towards HVAC improvements.

Dr. Owens reported the Policy Committee met on October 19, 2021, and reviewed Policy 5150-Attendance, for change in language to bring it in line with the State Code, Policy 7320 -Homeless Students, for language changes, and Policy 7400 which is reviewed yearly as per federal regulations.

POLICY COMMITTEE

Victoria Milburn reported that all schools agree the first month has gone swiftly and all students are enjoying being back to in person learning.

STUDENT REPRESENTATIVE'S REPORT

Jordan Bank would like to thank Oxford's Union Fire Company Number 1 for their visit to the school on October 13, 2021, to talk with the students about fire safety.

Turn the Page Tuesday is a reading initiative for kindergarten students and is back this year.

Jordan Bank would like to thank Steve Roberts, who shared his Model T Ford with them, and the proprietor of Top Hat Toys, Lisa Sisson, for being their first readers of this year.

On October 29, 2021, Jordan Bank Kindergarten will be outside for their annual Mask Parade. Please check the website for times to see the parade.

Elk Ridge sends congratulations to all their September students of the month. Students earned over 4,000 "Bee Tickets" through their School-Wide Positive Behavior program. Thank you, Elk Ridge students for showing such great Responsibility, Respect, Honesty, Effort, and Kindness.

Conferences will be held on November 4 and November 11, 2021 from 4:30 to 7:00 p.m., and picture retakes are scheduled for November 15, 2021.

Nottingham's Student Wide Positive Behavior Support team announced that students from Grade 3 and 4 are currently earning their Hornet Green Tickets. These tickets are displayed on the Hornet 200 Board. Students receive tickets by exemplifying the character traits of Respect, Honesty, Responsibility, and Effort. Nottingham's goal is for students to fill all 200 spaces in a month. As of October 18, 2021, 30 students have earned a space.

Nottingham is working with the Southern Chester County Land Conservatory Environmental Outreach Coordinator and Educator, Kriss Given, to install six garden beds at Nottingham. Southern Chester County Land Conservatory has donated all materials and assembly of the garden beds. Planting will begin in the next few weeks.

There is music in the halls at Nottingham. The Grade 4 Band Teacher, Mrs. Summers, reported there are ninety Grade 4 students in the Band Program. The Nottingham Orchestra Instructor, Abby Hudson, reported she has ninety-four students from Grades 3 and 4 in the Strings program. Nottingham Grade 4 Chorus has twenty students. Nottingham has 42% of the student body at is involved in these music programs.

Red Ribbon Week is October 25-29, 2021. Nottingham Students will be pledging to be bully and drug-free. Each day will be assigned a theme: "Hats off to Being Bully & Drug-Free", "Be Kind" "Fall into Friendship", "Team Up Against Bullies & Drugs", "My Character Counts-I'm Bully & Drug-Free". Mrs. Callan, Nottingham's Guidance Counselor is conducting lessons in bullying prevention and empathy.

Benchmark tests in Math and English Language Arts will be administered in the last two weeks of October.

Hopewell students will have "Pink Out" day on October 22, 2021, for the American Cancer Society to commemorate October being National Breast Cancer Awareness month.

Red Ribbon Week is October 25-29, 2021. Students will participate in spirit days all week to bring awareness to bullying and drug prevention.

Hopewell will hold a Principal's Breakfast on November 6, 2021, conferences on November 11 and November 18, 2021, and the Turkey Trot will take place on November 19, 2021, beginning at 2 p.m.

Penn's Grove will hold conferences on October 21 and October 27, 2021 virtually and in person.

Picture retake day is November 4, 2021, and yearbook sales have begun. See the website for more information.

Oxford Area High School had a successful homecoming week with seniors winning the Spirit Stick and the Football Team winning their game. A successful outdoor homecoming dance was held on October 9, 2021. Thank you to all the parents who contributed to putting together the outside space.

Students participated in "Fancy Friday" to honor Mr. Ray who always looked sharp when working in the district. Students were encouraged to dress fancy in remembrance.

Conferences are October 20 and October 27, 2021. Parents may attend in person or virtually.

The annual career fair will take place on November 11, 2021. This is a wonderful opportunity for students to explore a variety of jobs, careers, and educational pathways.

The fall sports season is coming to an end with field hockey, football, and volleyball teams currently contenders for post-season games, and Abby Oliver, Jessie Cox, and Owen Oliver as district qualifiers for cross country. Congratulations to all.

Senior Nights for fall sports are being celebrated this week beginning with Volleyball on October 19, 2021, Girls Soccer on October 21, 2021, Cheerleaders, Band, and Football on Friday, October 22, 2021.

Winter sports information went out on October 17, 2021. Practice will begin on November 19, 2021.

Mr. Woods reported that the District is still in need of bus drivers. If anyone is interested in driving a school bus, please contact the District.

REPORT OF SCHOOL PROGRAMS

The District is also in need of teaching staff. For more information see the website at www.oxfordasd.org.

NEW BUSINESS

Mr. Tighe allowed time for persons who requested to be placed on the agenda. Judy Martorano spoke regarding masks and Covid.

RECOGNITION OF PERSONS WHO REQUESTED TO BE PLACED ON THE AGENDA

On motion by Mrs. Warren, seconded by Dr. Owens, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the following professional personnel items.

PERSONNEL- PROFESSIONAL

Resignations

Name: Courtney DiMino
Position: Mathematics Teacher, Penn's Grove School
Effective: October 8, 2021

Name: Katherine Reilly
Position: Certified School Nurse, Penn's Grove School
Effective: To Be Determined

Name: Jaqueline Ruppert
Position: Certified School Nurse, Oxford Area High School
Effective: To Be Determined

Supplemental Resignation

Name: Brian Urig
Position: Boys Basketball Coach, Oxford Area High School
Effective: September 27, 2021

Appointments

Name: Andrea Gillinger
 Position: Grade 6 Teacher, Hopewell School
 Appointment: Long Term Substitute
 Salary: Step 1 B, \$50,232.00 (prorated)
 Effective: To Be Determined until the end of the 2021-2022 school year
 Replacing: Kelly Ebersole, LOA

Name: Barbara Guiliano-Burke
 Position: Mathematics Teacher, Penn's Grove School
 Appointment: Long Term Substitute
 Salary: Step 1 M, \$54,486.00
 Effective: October 20, 2021 until the end of the 2021-2022 school year
 Replacing: Courtney DiMino, Resigned

Supplemental Appointments

Name: Alejandra Fernandez
 Position: Girls Basketball Assistant 1/2, Oxford Area High School
 Salary: \$2,322.82
 Effective: November 19, 2021

Name: Debra McCaskey
 Position: Choral Director, Nottingham School
 Salary: \$1,860.65
 Effective: August 25, 2021

Name: Nicholas Papa
 Position: Wrestling Assistant Coach, Oxford Area High School
 Salary: \$4,640.00
 Effective: November 19, 2021

Name: Darren Reeves
 Position: Girls Basketball Assistant 1/2, Oxford Area High School
 Salary: \$1,985.00
 Effective: November 19, 2021

Salary Correction

Name: Joseph Pearson
 Position: Football Assistant-Full, Oxford Area High School
 Salary: FROM: \$5,249.75
 TO: \$5,354.75
 Effective: August 2, 2021

Salary Change-Professional

Brestensky, Abigail, from 10 M, \$65,523.00 to 10 M + 15, \$66,415.00
 effective August 25, 2021

Burnett, Carynne, from 10 M, \$65,523.00 to 10 M + 15, \$66,415.00
 effective August 25, 2021

Burtch-Krivansky, Lynda, from 9 M, \$62,486.00 to 9 M + 15, \$63,377.00
 effective August 25, 2021

Pierdomenico, Christopher, from 5 B + 24, \$55,998.00 to 5 M, \$58,486.00
 effective August 25, 2021

Walling, Michael, from 9 B + 24, \$59,998.00 to 9 M, \$62,486.00 effective
 August 25, 2021

Aye: 8 Nay: 0

On motion by Mr. Tenga, seconded by Mrs. Dean, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the following non-professional personnel items.

PERSONNEL-NON-PROFESSIONAL

Appointment

Name: Michael Ingram
Position: Custodian, Nottingham School
Salary: \$11.75 per hour
Effective: November 8, 2021
Replacing: Roberto Bedolla, Resigned

Leave of Absence

Name: Oralia Bedolla-Alvarez
Position: Custodian, Nottingham School
Type: Excess Family Illness
days: Up to 7 days
Effective: October 20, 2021 until June 30, 2022

Aye: 8 Nay: 0

On motion by Mr. Gaspar, seconded by Mr. Tenga, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the following list of volunteers.

VOLUNTEERS

KATHY CIACCIA, LARISSA CONNELLY (PREWITT), CAITLYN CRAIG, NICOLE JACKSON, JESSICA JANNEY, ROWENA JENKINS, JOHN KOZAKOWSKI, JENNIFER LANE, MARK MAGENHEIMER, VANESSA MAGENHEIMER, JENNA PAINTER, ANA CAROLINA SANCHEZ, JAMIE SHOVER

Aye: 8 Nay: 0

As required by the Public-School Code, Section 1108, the Superintendent has certified to the Board Secretary that the work of the Temporary Employees named below are satisfactory since they have now completed their probationary period. The Code requires the Secretary to note that they have attained Professional Employee status in the Board records. They will be notified of this fact and offered a regular contract of employment. This action is ministerial. The power of rating Temporary Professional Employees and certifying them for tenure is reserved to the Superintendent; no Board action is involved. The Secretary will place the following names in the minutes as having attained the status of Professional Employee:

AWARDING PROFESSIONAL CONTRACTS

Teresa DiSante, Rebecca Cross

On motion by Mr. Tenga, seconded by Mrs. Harrison, BE IT RESOLVED, That The Oxford Area Board of School Directors hereby approves the goals of the Assistant Superintendent for the 2021-2022 school year.

ASSISTANT SUPERINTENDENT GOALS

Aye: 8 Nay: 0

On motion by Mr. Tenga, seconded by Dr. Owens, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the following consent agenda items:

**CONSENT
AGENDA**

Section 1302 Students

Students named on the attached list are considered residents of the school district for the 2021-2022 school year in accordance with Section 1302 of the Public-School Code.

Temporary Tuition Waiver

Approval of a tuition waiver for temporary student registration as per attached

Special Education Contracts

- a. Agreement between the Oxford Area School District and Davidson School in regard to student ID# xxx-xx-4001 as per attached.
- b. Agreement between the Oxford Area School District and Fusion Learning, Inc. in regard to student ID#xxx-xx-0116 as per attached.

Tuition Waiver Extension

Approval of the requested tuition waiver extension regarding student ID#s xxx-xx-1834, xxx-xx-2209 and xxx-xx-4765.

Aye: 8 Nay: 0

Mr. Tighe announced the following upcoming meetings and events:

CALENDAR

- Tuesday, November 9, 2021, Budget & Finance Committee, 6:00 p.m., Administration Building
- Tuesday, November 9, 2021, Athletics & Student Activities Committee, 6:30 p.m., Administration Building
- Tuesday, November 9, 2021, Facilities & Safety Committee, 6:45 p.m., Administration Building
- Tuesday, November 9, 2021, Work Session, 7 p.m., Administration Building
- Tuesday, November 16, 2021, Regular Meeting, 7 p.m., Administration Building
- Tuesday, December 7, 2021, Reorganization Meeting, 7 p.m., Administration Building

Mr. Tighe allowed time to address concerns of the community. There were none.

**FOLLOW UP TO
COMMUNITY
QUESTIONS AND
CONCERNS**

On motion by Mr. Tenga, seconded by Mrs. Warren, the regular meeting of the Oxford Area Board of School Directors adjourned at 7:49 p.m. by a unanimous vote.

ADJOURNMENT

Respectfully submitted,

Brian P. Cooney
Board Secretary