

**MINUTES OF THE REGULAR MEETING
OF THE
OXFORD AREA BOARD OF SCHOOL DIRECTORS**

The regular meeting of the Oxford Area Board of School Directors was held on Tuesday, September 13, 2022, in the Board Room. The meeting was called to order at 7:06 p.m. by President Joseph E. Tighe, followed by the Pledge of Allegiance.

ATTENDING WERE:

- Joseph E. Tighe, President
- Michael P. Blessington, Member
- Kristen E. Dean, Member
- Jennifer M. Harrison, Member
- Jennifer L. Kehs, Member
- William C. Kloss, Member
- Mark V. Patterson, Vice President
- Robert F. Tenga, Treasurer

ROLL CALL

ABSENT WAS:

- Howard S. Robinson, Member

ALSO ATTENDING WERE:

- Dr. David A. Woods Superintendent
- Brian P. Cooney, Business Administrator

On motion by Mr. Patterson, seconded by Mr. Tenga, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the September 13, 2022, agenda as presented.

**APPROVAL OF
AGENDA**

Aye: 8 Nay: 0

On motion by Mr. Patterson, seconded by Mrs. Harrison, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the minutes of the August 9, 2022, Work Session the August 16, 2022, Regular Meeting as presented.

**APPROVAL OF
MINUTES**

Aye: 8 Nay: 0

Dr. Margaret Billings-Jones presented the report for the month of August.

**SUPERINTENDENT'S
REPORT**

Dr. Billings-Jones presented statistics on the results of the summer extended learning programs.

Schools welcomed students back on August 29, 2022. We have a total of three thousand three hundred thirty-two students enrolled for the 2022-23 school year.

Oxford is now offering a virtual alternative to in person learning through our Hornet Virtual Academy.

Dr. Billing-Jones reviewed her goals for the 2022-23 school year.

Curriculum Meetings will be held on September 15, 2022.

Family Read nights are scheduled for October 26, 2022, at Hopewell, December 7, 2022, at Jordan Bank, February 15, 2023, at Nottingham and April 19, 2023, at Elk Ridge.

First Friday will be hosted by Jordan Bank Administration and Staff on Friday, October 7, 2022.

On motion by Mrs. Harrison, seconded by Mr. Blessington, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the following financial reports as presented:

FINANCIAL REPORTS

- 1. General Fund
 - a. Treasurer's Report
 - b. Revenue Report
 - c. Expenditure Report
- 2. Cafeteria Fund Treasurer's Report
- 3. Capital Projects Fund Treasurer's Report

Aye: 8 Nay: 0

On motion by Mrs. Kehs, seconded by Mr. Kloss, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the student activities and athletic officials accounts as presented.

STUDENT ACTIVITY AND ATHLETIC OFFICIALS ACCOUNTS

Penn's Grove School
Oxford Area High School
Athletic Officials Account

Aye: 8 Nay: 0

On motion by Mr. Blessington, seconded by Mrs. Harrison, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the following bill lists for payment:

PAYMENT OF BILLS

September 2022

General Fund	\$3,256,316.67
Cafeteria Fund	\$50,022.31
Capital Projects Fund	\$3,457.40
Payroll Distribution	\$754,104,.33

Aye: 8 Nay: 0

Mr. Kloss read a report from Mr. Robinson:
The Chester County Intermediate Unit Board of Directors met on August 17, 2022 at the Educational Service Center in Downingtown.

REPORT OF CHESTER COUNTY INTERMEDIATE UNIT AND TECHNICAL COLLEGE HIGH SCHOOL

Dr. Gerhard gave a presentation on the start of school. He highlighted the main school-based programs and campuses. TCHS, CCLC, and BVA as well at Head Start are all expected to have an increase in enrollment this year.

The next meeting will be Wednesday, September 21, 2022, at the CCIU Learning Center in Coatesville.

Elizabeth Evans-Ralston reported for the PTO. PTO helped Jordan Bank Host the Boo-Hoo Woo-Hoo Breakfast.

LIAISON WITH PTO

The PTO is sponsoring several fundraisers beginning with Joe Corby Pizza Fundraiser. This will run through October 8, 2022. Delivery will be November 9, 2022.

Spiritware orders are due by October 2, 2022, so you receive your items in time for the holiday season.

Mr. Tenga stated there will be a meeting of the Budget and Finance Committee on October 19, 2022, prior to the Regular Meeting.

**BUDGET AND FINANCE
COMMITTEE**

Miss Emily Koza reported that Oxford schools successfully held their Meet and greets and freshmen and new student orientations on Friday August 26, 2022.

**STUDENT
REPRESENTATIVE'S
REPORT**

The Oxford community showed its support and appreciation for our teachers, bus drivers, public works, fire department and police by treating them to delicious donuts and coffee from Wholly Grounds. Thank you to sponsors Prettyman Septic and Excavating; The Sanders Team; G and F Carpet, Inc.; Robert L Prettyman and Sons LLS; Cameron's Hardware; Walking Moms; David Buckley and the Street-Baxter; Harrison and Koza families. Thanks to Jen Buckley for organizing this event. The teachers would also like to thank Shelley Meadowcroft for setting up a place for them to post their Amazon wish lists for classroom supplies, and all the generous families and community members who purchased items for them. They are beyond grateful.

Jordan Bank thanks our PTO for sponsoring our parent Boo-Hoo Woo-Hoo breakfast on the first day of school. Kindergarten Orientation Night held Wednesday, September 7, 2022, was well attended. Students are off to a great start. Students were rewarded, for showing responsibility, respect, kindness, and honesty and giving their best effort, with "Dress Like a Superhero Day.

Teachers and staff are in the process of gathering baseline data from our students to help better design instruction.

Elk Ridge welcomed two hundred and twenty-two first graders and one hundred and ninety-one second graders. Elk Ridge also welcomed new staff members Miss Green, Ms. Waybright, Mrs. Rieker.

Elk Ridge will host its Back to School Night on Wednesday, September 14, 2022, beginning at 6:15 p.m. Picture Day is scheduled for Monday, October 3, 2022, and first grade will have a field trip to Milburn Orchards on October 11 and 12, 2022.

Nottingham held their Student and Teacher Meet and Greet on Friday August 26, 2022. The Band and Orchestra Open House is Tuesday, September 13, 2022. Band Director, Lisa Summers and Orchestra Director, Abby Hudson, will present information about the Nottingham Strings and Band programs.

Nottingham's Back to School Open House will be held Thursday, September 15, 2022, beginning at 6:30 p.m.

Nottingham kicked off their School Wide Positive Behavior Program with an assembly for students. Administration and Teachers would like to thank everyone for a successful start and wish everyone a wonderful school year.

Hopewell will hold its Open House for parents on September 8, 2022, beginning at 6 p.m. Fall picture day for Hopewell will be October 5, 2022.

Penn's Grove had a successful Back to School Night. Students are showing their kindness and filling up the Principal's 200 Club board with Stingers. Fall picture day will be September 27, 2022. Parent-teacher conferences are scheduled for October 20, 2022, from 4-7 p.m.

The High School will host its Back to School Night on September 22, 2022, from 6-8 p.m.

Homecoming week will be September 26 through October 1, 2022. The parade will be held Friday, September 30, 2022. The PSAT Exam are free for all juniors and will be administered on October 12, 2022. SAT Exams are for seniors only and will be administered on October 27, 2022.

NEW BUSINESS

Mr. Tighe allowed time for persons who requested to be placed on the agenda.

Nicky Bolger, Lower Oxford Township, responded to a Facebook post from Oxford Republican Party and Mrs. Kehs comments regarding Title 9 and wants Mrs. Kehs to stop rambling and causing chaos.

Tenille Dewese, Upper Oxford Township, responded to Mrs. Kehs remarks regarding Title 9. Suggested that parents who don't like the public-school programs should homeschool their students. Called for the board to correct misinformation when presented.

Carol Colangelo, East Nottingham Township, questioned Dr. Woods goals and his Doctorate. Stated he has not fulfilled the terms of his contract. Stated the school district is horrible.

Steve Roberts, President of the Oxford Educational Foundation, encouraged the board to vote to approve presented volunteers on the agenda.

RECOGNITION OF PERSONS WHO REQUESTED TO BE PLACED ON THE AGENDA

On motion by Mr. Robinson, seconded by, Mrs. Harrison, BE IT RESOLVED, **PERSONNEL-**
That the Oxford Area Board of School Directors hereby approves the
following personnel items:

Professional Personnel

Resignations

Name: Christopher Garchinsky
Position: Special Education Supervisor, District
Effective: August 23, 2022

Name: Danielle Plystak
Position: Special Ed Teacher, Oxford High School
Effective: September 30, 2022

Appointments

Name: Christopher Bevans
Position: Social Studies Teacher, Oxford High School
Appointment: Temporary Professional Employee
Salary: 4 B \$53,563.00
Effective: September 12, 2022
Replacing: Joshua Shock

Name: Hayley Fagan
Position: Mathematics Teacher, Penn's Grove School
Appointment: Temporary Professional Employee
Salary: 2 B \$51,893.00
Effective: August 24, 2022
Replacing: Brian Hood, resigned

Name: Michael Kelley
Position: Science Teacher, Penn's Grove School
Appointment: Temporary Professional Employee
Salary: 12 M \$72,413.00
Effective: August 24, 2022
Replacing: Jessica Rodriguez, resigned

Transfer

Name: Christopher Garchinsky
Position: From: Special Education Supervisor 12-month, District
To: Special Education Supervisor 10-month, District
Effective: August 1, 2022
Replacing: Reorganization

Change Effective Date

Name: Joshua Shock
Position: Social Studies Teacher, Oxford High School
Effective: From: To be Determined
To: September 9, 2022

Salary Change-Professional

Greer, Courtney, from 14 M, \$78,079.00 + \$250.00 to 14 M + 15, \$79,466.00 + \$250.00 effective August 24, 2022

Leo, Jenna, from 5 B + 24, \$56,411.00 to 5 M, \$59,422.00 effective August 24, 2022

Moran, Abigail, from 4 B, \$53,563.00 to 4 B + 24, \$55,576.00 effective August 24, 2022

Webb, Dana, from 5 B, \$54,398.00 + \$250.00 to 5 M, \$59,422.00 + \$250.00 effective August 24, 2022

Personnel, Non-Professional

Resignation

Name: Sonia Ortega
Position: Food Service 5.75, Elk Ridge School
Effective: August 23, 2022

Appointments

Name: Katelyn Anderson
Position: Food Service 5.75/182, Elk Ridge School
Effective: To Be Determined
Salary: \$12.25 per hour
Replacing: Sonia Ortega, resigned

Name: Jill Giovinco
Position: Special Ed Instructional Aide, Jordan Bank School
Effective: September 12, 2022
Salary: \$13.04 per hour
Replacing: Janet D'Antonio

Name: Lacy Jackson
Position: Float Nurse, District
Effective: September 15, 2022
Salary: \$26.93 per hour
Replacing: Nichole Cardarople, resigned

Name: Cody Kilgore
Position: Food Service 5.75, Jordan Bank/Penn's Grove School
Effective: August 29, 2022
Salary: \$12.25 per hour
Replacing: Kara McCarthy, resigned:

Name: Jody Mabe
Position: Food Service 4.5, Oxford High School
Effective: September 14, 2022
Salary: \$12.25 per hour
Replacing: Jody Mabe, resigned

Name: Adrienne Miller
Position: Food Service 5.75/182, Oxford High School
Effective: To Be Determined
Salary: \$12.25 per hour
Replacing: Valerie Boyd, retired

Name: Jessica Rodriguez
Position: Cafeteria Aide, Elk Ridge School
Effective: August 29, 2022
Salary: \$11.90 per hour
Replacing: Donna Boyle, resigned

Name: Beth Whelan
Position: Attendance Secretary, Jordan Bank School
Effective: September 6, 2022
Salary: \$15.00 per hour
Replacing: Ashley Thomas, transferred

Transfer

Name: Ashley Thomas
Position: From: Attendance Secretary, Jordan Bank School
To: Technology Secretary, District
Salary: \$15.00 per hour
Effective: August 22, 2022
Replacing: New position

Volunteers

Amy Drager, Amy Knorr, James Roach, Anna Sheets, Howard Swift, Marsha Swift

Supplementals

As per the attached list.

Aye: 8 Nay: 0

**AWARDING
PROFESSIONAL
CONTRACTS**

As required by the Public-School Code, Section 1108, the Superintendent has certified to the Board Secretary, that the work of the Temporary Employees named below are satisfactory since they have now completed their probationary period. The Code requires the Secretary to note that they have attained Professional Employee status in the Board records. They will be notified of this fact and offered a regular contract of employment. This action is ministerial. The power of rating Temporary Professional Employees and certifying them for tenure is reserved to the Superintendent; no Board action is involved. The Secretary will place the following names in the minutes as having attained the status of Professional Employee:

Barbara Buchanan, Kerianne Darragh, Kaitlin Kindig, Amy Igo, Karlee Kurtz, Jenna Leo, Gina McCutcheon, Victoria McMullen, Kathryn Rappold, Abigail Moran, Erin Warren

On motion by Mr. Patterson, seconded by Mrs. Harrison, BE IT RESOLVED, **CONSENT AGENDA** That the Oxford Area Board of School Directors hereby approves the following consent agenda items:

Memorandum of Agreement-Oxford Educational Foundation

Memorandum of Agreement with the Oxford Educational Foundation for the recruitment, training, placement, and supervision of volunteers in the schools for the 2022-2023 school year.

Section 1302 Students

Students named on the attached list are considered residents of the school district for the 2022-2023 school year in accordance with Section 1302 of the Public-School Code.

Tuition Waiver Extension

Approval for a tuition waiver extension regarding student ID# xxx-xx-9665 through October 31, 2022.

Special Education Contract

Agreement between the Oxford Area School District and Melmark Inc., for student specific PDE-ineligible intensive staffing for the 2021-2022 school year.

Agreement between the Oxford Area School District and Melmark Inc., for student specific PDE-ineligible intensive staffing for the 2022-2023 school year.

Course Approval

Approval to take two courses at Wilkes University is granted to Shawn Mellinger at the Act 93 tuition reimbursement rate.

Aye: 8 Nay: 0

On motion by Mr. Tenga, seconded by Mr. Kloss, BE IT RESOLVED, That the **ACT 80 DAY** Oxford Area Board of School Directors hereby approves Dr. David A. Woods to fill vacancies in personnel until the September board meeting when positions may be approved retroactive to the employee start date.

Aye: 8 Nay: 0

On motion by Mr. Blessington, seconded by Mrs. Harrison, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the Health and Safety Plan Template as per attached.

HEALTH AND SAFETY PLAN

Aye: 6 Nay: 2 (Blessington, Kehs)

On motion by Mr. Tenga, seconded by Mrs. Harrison, BE IT RESOLVED That the Oxford Area Board of School Directors hereby permits Dr. David Woods to be a compensated mentor to an aspiring leader, enrolled in the West Chester University Letter of Eligibility Program. Compensated time to be held outside of the contracted day.

ASSISTANT SUPERINTENDENT GOALS

Aye: 7 Nay: 1 (Kehs)

Mr. Tighe read the following dates and times for upcoming events.

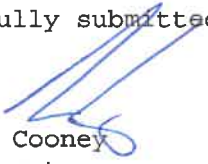
CALENDAR

- Tuesday, October 11, 2022, Policy Committee, 6:30 p.m., Administration Building
- Tuesday, October 11, 2022, Work Session, 7 p.m., Administration Building
- Tuesday, October 18, 2022, Budget and Finance Committee, 6:30 p.m., Administration Building
- Tuesday, October 18, 2022, Regular Meeting, 7 p.m., Administration Building
- Tuesday, November 8, 2022, Work Session, 7 p.m., Administration Building
- Tuesday, November 15, 2022, Regular Meeting, 7 p.m., Administration Building
- Tuesday, December 6, 2022, Reorganization Meeting, 7 p.m., Administration Building

On motion by Mrs. Dean, seconded by Mr. Tenga, the regular meeting of the Oxford Area Board of School Directors adjourned at 7:58 p.m. by a unanimous vote.

ADJOURNMENT

Respectfully submitted,



Brian P. Cooney
Board Secretary

All or a portion of this meeting may be video recorded for the purpose of public broadcast.

