

**MINUTES OF THE REGULAR MEETING
OF THE
OXFORD AREA BOARD OF SCHOOL DIRECTORS**

The regular meeting of the Oxford Area Board of School Directors was held on Tuesday, September 19, 2023, in the Administration Building. The meeting was called to order at 7:05 p.m. by President Joseph E. Tighe, followed by the Pledge of Allegiance. Mayor Phil Harris acknowledged Oxford School District staff for the support they gave to the community following the recent fire in the Borough.

ATTENDING WERE:

- Michael P. Blessington, Member
- Jennifer M. Harrison, Member
- Jennifer L. Kehs, Member
- William C. Kloss, Treasurer
- Eric W. Owens, Member
- Mark V. Patterson, Vice President
- Robert F. Tenga, Member (via phone)
- Joseph E. Tighe, President

ROLL CALL

ABSENT WERE:

- Kristen Dean, Member

ALSO ATTENDING WERE:

- Dr. David A. Woods Superintendent
- Brian P. Cooney, Business Administrator

On motion by Mrs. Kehs, seconded by Mr. Kloss, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the September 19, 2023, agenda as amended.

**APPROVAL OF
AGENDA**

Aye: 8 Nay: 0

On motion by Dr. Owens, seconded by Mrs. Kehs, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the minutes of the August 8, 2023, Work Session, the August 22, 2023, Regular Meeting as presented.

**APPROVAL OF
MINUTES**

Aye: 8 Nay: 0

Dr. Woods read certificated from the Pennsylvania School Board Association presented to Mr. Tighe for his 12 years of service on the school board. Mr. Patterson also received a certificate for his 8 years of service on the school board. Dr. Woods yielded his time to Dr. Margaret Billings-Jones who presented the district report for the month of September.

**SUPERINTENDENT'S
REPORT**

The first day of school went well. There are 187 students enrolled in Jordan Bank, 434 students in Elk Ridge, 427 at Nottingham, 507 at Hopewell, 482 at Penn's Grove and 1147 at Oxford Are High School. The district has a total of 3184 students enrolled for the 2023-24 school year.

Dr. Billings-Jones reviewed her goals and staffing challenges.

Curriculum Meetings will be held on October 4, 2023, as well as a Federal Parent Meeting.

Dr. Woods stated that there were 19 students displaced by the recent fire in the Borough. School was closed for 2 days with OASD providing shelter and food for the displaced families at Penn's Grove School.

Dr. Woods thanked the following groups and individuals who helped these families: OASD teachers and staff, the Red Cross, Oxford Chamber of Commerce, Oxford Neighborhood Services, Oxford Police Department, Union Fire Company, and the other fire companies that responded from neighboring communities and state, the Oxford Cafeteria Staff, John Lawrence's Office, Mayor Phil Harris and The Borough of Oxford, Oxford Public Works, Oxford Ministerium, Chester County Department of Emergency Services, Oxford Borough Manager, SILO, OMI, US Department of Education, Chester County Intermediate Unit, and the Oxford Emergency Management Coordinator.

On motion by Mr. Owens, seconded by Mr. Blessington, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the following financial reports as presented:

FINANCIAL REPORTS

- 1. General Fund
 - a. Treasurer's Report
 - b. Revenue Report
 - c. Expenditure Report
- 2. Cafeteria Fund Treasurer's Report
- 3. Capital Projects Fund Treasurer's Report

Aye: 8 Nay: 0

On motion by Mrs. Harrison, seconded by Mr. Blessington, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the student activities and athletic officials accounts as presented.

STUDENT ACTIVITY AND ATHLETIC OFFICIALS ACCOUNTS

Penn's Grove School
Oxford Area High School
Athletic Officials Account

Aye: 8 Nay: 0

On motion by Mr. Patterson, seconded by Dr. Owens, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the following bill lists for payment:

PAYMENT OF BILLS

September 2023

General Fund	\$6,789,382.12
Cafeteria Fund	\$57,520.79
Capital Projects Fund	\$165,359.95
Payroll Distribution	\$562,660.50

Aye: 8 Nay: 0

Mr. Kloss reported the Technical College High School has record enrollment in Career and Technology Education programs. The TCHS has added Diesel Mechanics, Welding and Sports Medicine programs. Due to low enrollment the TCHS has dropped CC Machinery, Electronic Systems Technology and Engine Technology.

**INTERMEDIATE UNIT
AND TECHNICAL
COLLEGE HIGH
SCHOOL
REPRESENTATIVE**

Mrs. Kehs reported that the council will meet again on September 27, 2023 at the CCIU.

**CHESTER COUNTY
SCHOOL BOARDS
LEGISLATIVE COUNCIL**

The next meeting of the Education Committee will be September 25, 2023 at 4:15 at Hopewell Elementary.

**EDUCATION
COMMITTEE**

Mrs. Harrison reported the committee met and discussed policy 6300.

POLICY COMMITTEE

Molly Friel introduced herself to the Board. She is a senior at OAHS active in student government, student council, National English Honor Society, and school and club Softball. She looks forward to bringing a student perspective on school programs.

**STUDENT
REPRESENTATIVE**

Dr. Woods expanded on the Hornet Virtual Academy. Thirty-five students have enrolled in HVA grades 7-12. Thanks to the teachers, staff and administrators who worked so hard to get this district based option in place. Thanks to Mrs. Farmer for continuing to monitor and assess the program.

**REPORT OF SCHOOL
PROGRAMMS**

NEW BUSINESS

Ronnie Lutz-East Nottingham Twp. Policy Committee meetings, Sunshine Act and policy edits.

**RECOGNITION OF
PERSONS WHO
REQUESTED TO BE
PLACED ON
THE AGENDA**

Carol Colangelo-Porn in library, men in women's sports, Hornet Virtual Academy.

Bob Ketchum-Read "The Perks of Being a Wallflower" feels it is well written and gives a positive message.

Steve Roberts- OEF-Memorandum of Agreement and volunteers on agenda.

On motion by Mrs. Kehs, seconded by, Mrs. Harrison, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the following personnel items:

PERSONNEL

Professional

Resignations

Name: Theresa Auletta
Position: Special Education Teacher, Nottingham School
Effective: To Be Determined

Name: Amy Kline
Position: ESL Teacher, High School
Effective: October 27, 2023

Name: Jenna Leo
 Position: Grade 3 Teacher, Nottingham School
 Effective: September 13, 2023

Name: Theresa Odgers
 Position: Grade 3 Teacher, Nottingham School
 Effective: October 27, 2023

Supplemental Resignation

Name: Brandon Gregor
 Position: Football Assistant, Penn's Grove School
 Effective: August 14, 2023

Appointments

Name: James Gleason
 Position: Special Education Teacher, High school
 Appointment: Professional Employee
 Salary: 12 M \$72,620 + \$250 (prorated)
 Effective: October 30, 2023
 Replacing: Heather Brown, transferred

Name: Paige King
 Position: Grade 3 Teacher, Nottingham School
 Appointment: Temporary Professional Employee
 Salary: 2 B \$52,340.00 (prorated)
 Effective: September 12, 2023
 Replacing: Jenna Leo, resigned

Name: Sarah Renz
 Position: Music Teacher - Strings, Penn's Grove/Hopewell School
 Appointment: Temporary Professional Employee
 Salary: 1 B \$51,616 (prorated)
 Effective: September 13, 2023
 Replacing: New position

Supplemental Appointments

Name: John Barcus
 Position: Envirothon, Hopewell School
 Salary: \$1,935.00
 Effective: August 23, 2023

Name: Christina Boyer
 Position: Senior Class Advisor, High School
 Salary: \$2814.00
 Effective: August 23, 2023

Name: Kathleen Carter
 Position: Choral Director, Nottingham School
 Salary: \$1,656.00
 Effective: August 23, 2023

Name: Kristen Ciaccia
 Position: Envirothon 1/2, Nottingham School
 Salary: \$866.00
 Effective: August 23, 2023

Name: Julia Farber
 Position: Choral Ensemble (Accompanist), Penn's Grove School
 Salary: \$1,656.00
 Effective: August 23, 2023

Name: Rebecca Florek
 Position: Envirothon 1/2, Elk Ridge School
 Salary: \$828.00
 Effective: August 23, 2023

Name: Brianna Fry
 Position: Memory Book, Penn's Grove School
 Salary: \$2,075.00
 Effective: August 23, 2023

Name: Pamela Gehm
 Position: Yearbook, Nottingham School
 Salary: \$1,851.00
 Effective: August 28, 2023

Name: Jessica Goldschmidt
 Position: Choral Director, Hopewell School
 Salary: \$2,726.00
 Effective: August 23, 2023

Name: Jessica Goldschmidt
 Position: Shakespeare Coach, Hopewell School
 Salary: \$2,338.00
 Effective: August 23, 2023

Name: Amy Gollatz
 Position: Student Council 1/2, Hopewell School
 Salary: \$974.00
 Effective: August 23, 2023

Name: Rebecca Gregg
 Position: Intramural Director, Nottingham School
 Salary: \$2,443.00
 Effective: August 23, 2023

Name: Brandon Gregor
 Position: Football, Penn's Grove School
 Salary: \$2,436.00
 Effective: August 23, 2023

Name: Jeremy Hammer
 Position: Choral Ensemble, Penn's Grove School
 Salary: \$2,338.00
 Effective: August 23, 2023

Name: Jeremy Hammer
 Position: Dramatics, Penn's Grove School
 Salary: \$1,462.00
 Effective: August 23, 2023

Name: Jeremy Hammer
 Position: Shakespeare Coach, Penn's Grove School
 Salary: \$2,338.00
 Effective: August 23, 2023

Name: Jeremy Hammer
 Position: Stage Technical (evening events prorated), Penn's Grove School
 Salary: \$2,812.00 prorated based on events
 Effective: August 23, 2023

Name: Elizabeth Hanna
 Position: Student Council 1/2, Hopewell School
 Salary: \$1,099.00
 Effective: August 23, 2023

Name: Brittany Hassler
 Position: Band Director, Penn's Grove School
 Salary: \$3,534.00
 Effective: August 23, 2023

Name: Brittany Hassler
 Position: Stage Technical (daytime events prorated), Penn's Grove School
 Salary: \$2,812.00 prorated based on events
 Effective: August 23, 2023

Name: Jenee Huggins
 Position: Girls Soccer, Penn's Grove School
 Salary: \$2,436.00
 Effective: Augusts 14, 2023

Name: Kara Hunsicker
 Position: Envirothon 1/2, Elk Ridge School
 Salary: \$828.00
 Effective: August 23, 2023

Name: Michael Kelly
 Position: Envirothon, Penn's Grove School
 Salary: \$1,656.00
 Effective: August 23, 2023

Name: Kaitlyn Little
 Position: Freshman Class Advisor 1/2, High School
 Salary: \$633.00
 Effective: August 23, 2023

Name: Ryan Maule
 Position: Band Director, Hopewell School
 Salary: \$3,904.00
 Effective: August 23, 2023

Name: Luke McGinley
 Position: Boys Soccer Assistant, High School
 Salary: \$3,410.00
 Effective: August 14, 2023

Name: Karen Randall
 Position: Envirothon 1/2, Nottingham School
 Salary: \$914.00
 Effective: August 23, 2023

Name: Kimberly Rutherford
 Position: Freshman Class Advisor 1/2, High School
 Salary: \$633.00
 Effective: August 23, 2023

Name: Courtney Shahadi
 Position: Yearbook, Hopewell School
 Salary: \$2,076.00
 Effective: August 23, 2023

Name: Lisa Summers
 Position: Band Director, Nottingham School
 Salary: \$2,550.00
 Effective: August 23, 2023

Name: Michael Thompson
 Position: Intramural Director, Hopewell School
 Salary: \$2,057.00
 Effective: August 23, 2023

Non-Professional

Resignation

Name: Sierra Wilson
 Position: Food Service 5.5/182, Penn's Grove School
 Effective: August 28, 2023

Appointments

Name: Joanne Cheek
 Position: Food Service 5.5/182, Penn's Grove School
 Salary: \$12.45 per hour
 Effective: August 28, 2023
 Replacing: Patricia Reber, leave of absence

Name: Bernardo DeJesus
 Position: Security Monitor/Crossing Guard, High School
 Salary: \$17.00 per hour
 Effective: To Be Determined
 Replacing: Eileen Wells, resigned

Name: Nohely Garcia-Nino
 Position: Breakfast Aide 1/182, Jordan Bank School
 Salary: \$12.25 per hour
 Effective: August 28, 2023
 Replacing: Kara McCarthy, resigned

Name: Patricia Kelly
 Position: Special Education Instructional Aide, Jordan Bank School
 Salary: \$17.00 per hour
 Effective: August 31, 2023
 Replacing: Lauren Walsh, resigned

Name: Maria Moretti
 Position: Cafeteria Aide 2/182, Hopewell School
 Salary: \$17.00 per hour
 Effective: To be determined
 Replacing: New position

Name: Aimee Nickle
 Position: Technology Secretary, District
 Salary: \$17.00 per hour
 Effective: October 2, 2023
 Replacing: Ashley Thomas, resigned

Name: Rubis Ortiz
Position: Float Nurse, District
Salary: \$28.00 per hour
Effective: September 11, 2023
Replacing: Kelly Willis, transferred

Volunteers

Nicole Campbell (OEF), Quinn Gallagher, Herbert Hayes (OEF), Richard Herbert (OEF), Jo Anne Norris (OEF), Selina Villalobos, Sara Wehner (OEF),

Aye: 9 Nay: 0

As required by the Public-School Code, Section 1108, the Superintendent has certified to the Board Secretary that the work of the Temporary Employees named below are satisfactory since they have now completed their probationary period. The Code requires the Secretary to note that they have attained Professional Employee status in the Board records. They will be notified of this fact and offered a regular contract of employment. This action is ministerial. The power of rating Temporary Professional Employees and certifying them for tenure is reserved to the Superintendent; no Board action is involved. The Secretary will place the following names in the minutes as having attained the status of Professional Employee:

**AWARDING
PROFESSIONAL
CONTRACTS**

Alicia Glenn, Kaitlyn Little, Kimberly Rutherford, Rachael Segura-Bommelyn

On Motion by Dr. Owens, seconded by Mr. Kloss, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the following consent agenda items:

CONSENT AGENDA

1302 Students

Students named on the attached list are considered residents of the school district for the 2023-2024 school year in accordance with Section 1302 of the Public-School Code.

Memorandum of Agreement - Oxford Educational Foundation

Memorandum of Agreement with the Oxford Educational Foundation for the recruitment, training, placement, and supervision of volunteers in the schools for the 2023-2024 school year.

Aye: 8 Nay: 0

On motion by Mr. Harrison, seconded by Mr. Kloss, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the Assistant Superintendent's Goals for the 2023-2024 school year.

**ASSISTANT
SUPERINTENDENT'S
GOALS**

Aye: 8 Nay: 0

On motion by Mrs. Harrison, seconded by Mr. Blessington, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the request for \$4,200 in stipends for the Business Office staff providing additional coverage from September through December. Act 93 tuition reimbursement rate.

**PERSONNEL
STIPENDS**

Aye: 8 Nay: 0

On motion by Mrs. Harrison, seconded by Mr. Kloss, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby amends the Agenda to table a motion until full Board is present.

**MOTION TO AMMEND
THE AGENDA**

Aye: 6 Nay: 2 (Kloss, Tighe)

On motion by Mrs. Harrison, seconded by Mr. Kloss, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby tables the Motion of appeal to the 6300 Advisory Committee determination from the citizen to challenge title "The Perks of Being a Wallflower," by Stephen Chbosky

**MOTION TO TABLE
VOTE FOR CHALLENGE
APPEAL**

Aye: 5 Nay: 3 (Kloss, Tighe, Owens)

On motion by Mr. Owens, seconded by Mrs. Kehs, BE IT RESOLVED, That The Oxford Area School District hereby approves the payment for Hornet Virtual Academy (HVA) course writing

**HORNET VIRTUAL
ACADEMY COURSE
WRITING**

Aye: 8 Nay: 0

On motion by Mrs. Harrison, seconded by Mr. Kloss, BE IT RESOLVED, That The Oxford Area School District hereby approves the attached Government Release of All Claims in the matter of Juul Labs, Inc., Marketing, Sales Practices, and Products Liability Litigation.

**RELEASE OF
CLAIMS**

Aye: 8 Nay: 0

On motion by Mrs. Kehs, seconded by Mr. Blessington, BE IT RESOLVED, That, the Oxford Area School District hereby approves the movement of all board meetings to Hopewell elementary School LGIA room.

**CHANGE OF
VENUE**

Aye: 1 Nay: 7 (Tighe, Tenga, Harrison, Blessington, Patterson, Owens, Kloss)

Mr. Tighe read the following dates and times for upcoming events.

CALENDAR

- Monday, September 25, 2023, Education Committee, 4:15 p.m., Hopewell, LGIA
- Tuesday, October 10, 2023, Facilities and Safety Committee, 6:30 p.m., Administration Building
- Tuesday, October 10, 2023, Athletics and Student Activities Committee, 6:45 p.m., Administration Building
- Tuesday October 10, 2023, Work Session, 7 p.m., Administration Building
- Tuesday, October 17, 2023, Policy Committee, 6 p.m., Administration Building
- Tuesday, October 17, 2023, Regular Meeting, 7 p.m., Administration Building
- Monday, October 23, 2023, Education Committee, 4:15 p.m., Hopewell, LGIA

On motion by Mr. Owens, seconded by Mr. Kloss, the regular meeting of the Oxford Area Board of School Directors adjourned at 8:10 p.m. by a unanimous vote.

ADJOURNMENT

Respectfully submitted,

Brian P. Cooney
Board Secretary

All or a portion of this meeting may be video recorded for the purpose of public broadcast.