

No. 2126  
SECTION: ADMINISTRATION  
TITLE: BUSINESS ADMINISTRATOR/BOARD  
SECRETARY

ADOPTED: 6/21/71  
READOPTED: 6/15/09;6/20/13;1/29/14;  
11/15/16;5/28/19  
REVISED: 9/22/98

## **OXFORD AREA SCHOOL DISTRICT**

- A. The Business Administrator for the Oxford Area School District shall also serve as the Secretary to the Board of School Directors.
  
- B. In accordance with Section 404 of the Public School Code, the Board Secretary shall be appointed for a period of four (4) years. This appointment shall occur in the month of May prior to the end of the fourth year of the term.