

No. 8400
SECTION: INTERNAL BOARD POLICIES
TITLE: ORGANIZATION/REORGANIZATION:
REGORGANIZATION MEETING

ADOPTED: 5/26/98
READOPTED: 4/28/08;6/19/12;1/29/14;
11/15/16;4/16/19
REVISED: 5/25/04;2/16/16

OXFORD AREA SCHOOL DISTRICT

It shall be the policy of the Oxford Area Board of School Directors to conduct an annual organization/reorganization meeting as required by the Pennsylvania Public School Code of 1949 Amended in accordance with the following guidelines.

- A. The annual reorganization meeting shall be held on the first week in the month of December.
- B. Procedures to be followed consistent with the School Code shall be developed for the conduct of the reorganization meeting.

OXFORD AREA SCHOOL DISTRICT
8400. ORGANIZATION/REORGANIZATION: REORGANIZATION MEETING

ADMINISTRATIVE PROCEDURES

REORGANIZATION MEETING

The following administrative procedures shall be followed during the conduct of the Board reorganization meeting.

- A. The agenda for the reorganization meeting shall be prepared and used as a guideline for the conduct of the meeting.
- B. Agenda:

OXFORD AREA SCHOOL DISTRICT
Oxford, Pennsylvania

Reorganization Meeting
(Place)
(Date)
(Time)

AGENDA

- I. Call to Order Secretary of the Board
- II. Pledge of Allegiance
- III. Roll Call Secretary of the Board
(List names of those school directors remaining on the Board)

Superintendent
Board Secretary/Business Administrator
- IV. Recurring Actions
Approval of Agenda Secretary of the Board
Action: Motion _____ Second _____
Discussion _____ Vote: Yes ___ No ___
- V. Public Comment Concerning Items on Agenda Secretary of the Board
- VI. Reorganization
 - A. Secretary of the Board opens nominations for a temporary president.
For temporary president
Action: Motion _____ Second _____ Vote: Yes ___ No ___
 - B. Secretary of the Board steps aside and temporary president assumes chair.
 - C. Temporary president administers the oath of office to newly elected

school directors.

(List names of newly elected/appointed school directors)

- D. Temporary president requests board secretary to read into the minutes the list of legally elected and qualified school directors.

(List names of all nine directors)

- E. Temporary president calls upon Chairperson of the Nominating Committee to nominate a candidate for president of the Oxford Area Board of School Directors.

For president _____

- F. Temporary president calls for other nominations from the floor.

For president _____

For president _____

- G. Temporary president accepts motion that nominations for president close.

Action: Motion _____ Second _____ Vote: Yes ___ No ___

- H. Temporary president calls for a vote for the office of president.

Casting of the vote:

- I. Newly elected president assumes the chair.

- J. President calls upon Chairperson of the Nominating Committee to nominate a candidate for vice president of the Oxford Area Board of School Directors.

For vice president _____

- K. President calls for other nominations from the floor.

For vice president _____

For vice president _____

- L. President accepts motion that nominations for vice president close.

Action: Motion _____ Second _____ Vote: Yes ___ No ___

- M. President calls for a vote for the office of vice president.

Casting of vote

- N. Set Board Meeting Time and Place:

BE IT RESOLVED, That the Oxford Area Board of School Directors shall meet regularly in public session on the _____ of the month at the _____

at _____ p.m.

BE IT FURTHER RESOLVED, That the Oxford Area Board of School Directors shall meet regularly in public work session on the _____ of the month at the _____ at _____ p.m.

Action: Motion _____ Second _____

Discussion _____ Vote: Yes ___ No ___

O. Chester County School Board Legislative Committee Representative President

BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves _____ as the Board representative to the Chester County School Boards' Legislative Council for the term of one year from December to December.

Action: Motion _____ Second _____

Discussion _____ Vote: Yes ___ No ___

P. Policy Review Committee President

BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves school directors _____ and _____ as members of the Policy Review Committee in accordance with school board policy 8340.

Action: Motion _____ Second _____

Discussion _____ Vote: Yes ___ No ___

VII. Correspondence President

VIII. Calendar President

(List established calendar dates)

IX. Recognition of Visitors President

X. Adjournment President

Action: Motion _____ Second _____ Vote: Yes ___ No ___

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