

No. 5310
SECTION: STUDENTS
TITLE: GRADING PRACTICES

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OXFORD AREA SCHOOL DISTRICT

The evaluation of student work and performance is a vital component of the educational process. Accordingly, the Board of Directors for the Oxford Area School District establishes the following policy with regard to grading practices.

- A. It is the policy of the Oxford Area School District that an effective and efficient system of grading be established for all students.
- B. The system of grading must be fair and take into consideration the needs of students and parents at various grade levels and be appropriate for that grade.
- C. The classroom teacher has the primary responsibility for determining the individual grade for each student and the evaluation of student work is solely the responsibility of the teacher.
- D. A system for grading and grade reporting shall be established at the direction of the Superintendent with the following guidelines:
 - 1. The administration of each school building in consultation with the professional staff under his/her supervision, shall develop a system for establishing and reporting student grades. This system will include, but is not limited to, procedures for the evaluation and reporting of individual student work, quarterly reports, final grade determination and reporting.
 - 2. Annually, grading practices and reporting procedures shall be reviewed by the individual school administration and staff to determine effectiveness and make recommendations for improvement or change.
 - 3. Individual school administrators shall take steps to ensure that grading practices for his/her school are effectively communicated to students and the parents of those students attending their school on or about the beginning of the school year. The notice to parents must be in a written format.

ADMINISTRATIVE GUIDELINES

GRADING PRACTICES

- A. It is the responsibility of the individual school administrative and professional staff to develop a system for grading and grade reporting appropriate to the particular school.
- B. In secondary schools and at those grade levels where it is appropriate to use numerical scores to indicate performance, the following general scales shall be used as a guideline:

The grading scale for Oxford Area High School and Penn's Grove School:

A+	97-100
A	93-96
A-	90-92
B+	87-89
B	83-86
B-	80-82
C+	77-79
C	73-76
C-	70-72
D+	67-69
D	65-66
F	0-64

65 is the minimum passing grade.

- C. In elementary schools the progress report is to report student proficiency levels. It reflects several tools in the reporting process. The following ratings should be utilized:

Achievement

- 4 = Advanced - Performance exceeds grade level standards.
- 3 = Proficient - Performing at grade level standards.
- 2 = Basic - Performance is approaching grade level standards.
- 1 = Below Basic - Performing below grade level standards.

In special area subjects (art, music, etc.) performance ratings are the following:

- G - The student has met objectives at a high level of mastery
- S - The student has met the objectives at a satisfactory level of mastery.
- N - The student has not yet met the objectives at a satisfactory level of mastery

- D. Grading practices will be reviewed annually and changes in grading practices will be incorporated in these administrative procedures.

- E. Grading practices shall be communicated to parents annually and in written form. Students and parents are to be made aware of the applicable grading practices for the school or grade level for their child.
- F. Grading practices for each school have been adopted and are as follows:

1. Jordan Bank School (Grades K)

Students in the Jordan Bank School are graded on their individual achievement and not in comparison to students in their grade level. Grades received in reading, English, handwriting and mathematics are based on how the student is achieving at the student's present instructional level. Instructional level and grade level are not the same.

Social studies and science are not graded. Art, music and physical education receive grades in January and June only.

Grades reported on the student report card will reflect the following scale:

Achievement

- 4 = Advanced
- 3 = Proficient
- 2 = Basic
- 1 = Below Basic

Special area subjects are graded with a G, S and N. These include art, music and physical education.

2. Elk Ridge School (Grades 1, 2)

Grades reported on the student report card will reflect the following scale:

Achievement

- 4 = Advanced
- 3 = Proficient
- 2 = Basic
- 1 = Below Basic

3. Nottingham School (Grades 3, 4)

Grades reported on the student report card will reflect the following scale:

A+	97-100
A	93-96
A-	90-92
B+	87-89
B	83-86
B-	80-82
C+	87-89
C	83-86
C-	80-82
D+	67-69
D	65-66
F	0-64

Students will receive a Performance Indicator (Number 1-4) grade for the four Specialty Areas (Library Media, Physical Education, Art and Music).

Achievement

- 4 = Advanced
- 3 = Proficient
- 2 = Basic
- 1 = Below Basic

4. Hopewell School (Grades 5, 6)

Grades reported on the student report card will reflect the following scale:

A+	97-100
A	93-96
A-	90-92
B+	87-89
B	83-86
B-	80-82
C+	77-79
C	73-76
C-	70-72
D+	67-69
D	65-66
F	0-64

Students will receive a Performance Indicator (Number 1-4) grade for the four Specialty Areas (Library Media, Physical Education, Art and Music).

Achievement

- 4 = Advanced
- 3 = Proficient
- 2 = Basic
- 1 = Below Basic

5. Penn's Grove School (Grades 7, 8)

Grades reported on the student report card will reflect the following scale:

A+	97-100
A	93-96
A-	90-92
B+	87-89
B	83-86
B-	80-82
C+	77-79
C	73-76
C-	70-72
D+	67-69
D	65-66
F	0-64

Final grades in all subject areas will be determined by percentage as averaged over the entire school year. All subject areas will be calculated in the same manner.

Honor rolls are published to recognize those pupils who have done outstanding academic work. Students' names will appear on the distinguished honor roll if they have all A grades, the high honor roll if they have three B's and all the rest A's, and the honor roll if they have all A's and B's.

6. High School (Grades 9, 10, 11, 12)

Report card grades will be reported to pupils as percentages. Final grades will be computed by totaling the pupil's percentage grade for each marking period and dividing by the number of marking periods for the course combined with midterm exam and final exam grades when applicable. The grading scale for the High School is:

A+	97-100
A	93-96
A-	90-92
B+	87-89
B	83-86
B-	80-82
C+	77-79
C	73-76
C-	70-72
D+	67-69
D	65-66
F	0-64

Grade Point Average

Grade point average (G.P.A.) is cumulative and is computed at the end of each marking period. Beginning with the Class of 2018, Grade point averages are calculated on a weighted 4.0 scale according to the following table:

Letter Grade:	Numeric Range:	College Prep level Academic level Unleveled courses	Honors level Language IV and V ATP Seminar PLTW courses Early College Academy Cecil College Courses in Freshman Year	AP level Dual Enrollment College courses (except those listed in previous column)
A+	100	4.5	4.75	5.0
A+	99	4.4	4.65	4.9
A+	98	4.3	4.55	4.8
A+	97	4.2	4.45	4.7
A	96	4.1	4.35	4.6
A	95	4.0	4.25	4.5
A	94	3.9	4.15	4.4
A	93	3.8	4.05	4.3
A-	92	3.7	3.95	4.2
A-	91	3.6	3.85	4.1
A-	90	3.5	3.75	4.0
B+	89	3.4	3.65	3.9

B+	88	3.3	3.55	3.8
B+	87	3.2	3.45	3.7
B	86	3.1	3.35	3.6
B	85	3.0	3.25	3.5
B	84	2.9	3.15	3.4
B	83	2.8	3.05	3.3
B-	82	2.7	2.95	3.2
B-	81	2.6	2.85	3.1
B-	80	2.5	2.75	3.0
C+	79	2.4	2.65	2.9
C+	78	2.3	2.55	2.8
C+	77	2.2	2.45	2.7
C	76	2.1	2.35	2.6
C	75	2.0	2.25	2.5
C	74	1.9	2.15	2.4
C	73	1.8	2.05	2.3
C-	72	1.7	1.95	2.2
C-	71	1.6	1.85	2.1
C-	70	1.5	1.75	2.0
D+	69	1.4	1.65	1.9
D+	68	1.3	1.55	1.8
D+	67	1.2	1.45	1.7
D	66	1.1	1.35	1.6
D	65	1.0	1.25	1.5
F	0-64	0	0	0

Grade point averages for the Class of 2016 and Class of 2017 are determined as follows:

GPA is calculated on a weighted 4.0 scale according to the following table:

Letter Grade:	Numeric Range:	Unweighted:	Weighted*:
A	90-100	4.0	5.0
B	80-89	3.0	4.0
C	70-79	2.0	3.0
D	65-69	1.0	2.0
F	0-64	0.0	0.0

*Weighted courses include all Advanced Placement (AP), Honors, French IV, Spanish IV, Latin IV, Spanish V, and French V courses.

Grade Point Average is calculated using the following steps:

1. Each grade is assigned a numeric value according to the table on the previous page.
2. Multiply the GPA value for each course by the credit value of that course to obtain the quality points.
3. Total the credit value for all the courses and total the quality points for all the courses.
4. Divide the total quality points by the total credits to arrive at the grade point average.

PowerSchool calculates GPA automatically at the conclusion of each marking period.

Honor Roll

Honor rolls are published to recognize outstanding academic performance. Students will be recognized for their achievement at the end of each marking period as follows:

Distinguished Honor Roll	GPA of 4.0 or higher with no grades below a B- or 80%
High Honor Roll	GPA of 3.6 to 3.99 with no grades below a B- or 80%
Honor Roll	GPA of 3.0 to 3.59 with no grades below a C- or 70%

Placement on the honor roll is based on the marking period grade point average, according to the table above.

Students must be scheduled for at least three (3) credits per semester in order to be eligible.

Total quality points for all subjects / Number of credits scheduled = Marking Period G.P.A.