



Penn's Grove Middle School
Music Department
"Music in the Parks" Field Trip to Hershey, PA

January 24, 2020

Dear Music Students and Parents/Guardians,

Overview

The Penn's Grove Music Department is preparing to participate in the "Music in the Parks" festival in Hershey, Pennsylvania on Friday, May 15th, 2020. This performance opportunity allows the 7th and 8th Grade Band, Chorus, Jazz Band, and Choral Ensemble to showcase their achievements and musical growth for adjudicators. These adjudicators provide the students with feedback based on their performances. It also allows them to compete with ensembles from other schools similar in size to Penn's Grove.

The students will be performing at 3 different schools in the vicinity of Hershey Park. Students will enjoy Hershey Park following the performances. While at the park, students will have access to an All-You-Can-Eat picnic meal that is part of their admission ticket. The picnic area runs throughout the afternoon and into the early evening.

All schools participating in the festival that day will attend an awards ceremony in the adjacent Hershey Arena. Penn's Grove will attend as a unified group, meeting at a designated location, and walk to the arena together. Students will need to be picked up at the end of the trip at Penn's Grove between 9:45 PM and 10:00 PM.

NOTE: All students must be picked up by a parent/guardian at the end of the day. Students will **NOT** be permitted to walk home. Students riding home with any adult other than their own parent/guardian must submit a note of parental consent to the directors prior to the trip.

Costs

The student cost for this trip is \$140. This price covers coach busses for transportation, festival fees, park admission, food in the park, water and snacks for the bus ride and the performance/security t-shirt.

The chaperone cost for this trip is \$75. This includes coach busses for transportation, park admission and the in-park picnic meal. **Chaperones MUST plan on riding the bus to provide ample supervision and assistance with loading, unloading, and directing students.** Chaperones MUST complete the necessary paperwork to be an approved chaperone for the school district. A group of students will be assigned to each chaperone. Students must check in with their chaperones throughout the day and be with a buddy at all times. They must remain in the park the entire time. Penn's Grove will enter and exit the park as one unified, chaperoned group.

Payment Schedule

Cash or Checks made out to Oxford Band Parents Association (OBPA) are acceptable forms of payment.

Band students wishing to use the money in their fundraising account should complete their Band account form and remit with the permission slip and initial payment.

You may choose to pay the entire \$140.00 on your initial payment.

DUE DATE	AMT. DUE
Friday, February 7, 2020	\$50.00
Friday, March 6, 2020	\$45.00
Friday, April 3, 2020	\$45.00
Total = \$140.00	
Chaperone Payments	
Friday, February 7, 2020	\$40.00
Friday, March 6, 2020	\$35.00
Total Chaperone Cost = \$75.00	

Student Eligibility

Students must be in good standing with regard to their grades and behavior. If students have been given a referral at any point during the school year their eligibility will be reviewed by the directors and administration. Students must also adhere to the same grade eligibility requirements as the PIAA athletic students. This means that students failing two or more classes will be put on probation for two weeks. If students are still failing at the end of the probationary period, they will be removed from the group so they can focus on improving their grades.

Students who miss band or chorus class/lessons/sectionals, or forget their materials for class more than 3 times will not be permitted to go on this trip. It is unfair for the students who regularly attend class and come prepared. This trip is a privilege, not a requirement. It is also an opportunity to showcase Oxford Area School District at its best. Students must also have at least a C average in each performing group class to be eligible to attend the trip.

Students not meeting the criteria will NOT be permitted to attend this trip and **ALL** trip monies are non-refundable. If a student's eligibility is borderline, the directors and administration will evaluate the situation based on academics, behavior, and performance readiness.

Questions

We look forward to leading a successful trip. Past students have found them to be memorable and meaningful. See the attached pages for more specific information, rules, and itinerary. Please contact us if you have any questions.

Sincerely,

The Penn's Grove Music Department

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“Music in the Parks” Field Trip Information/Rules

1. All attendees must exhibit P.R.I.D.E. and their best behavior at all times throughout the duration of the trip. All school rules apply. Students not following school and field trip rules will be subject to appropriate disciplinary action on the trip and afterwards. Students who cannot behavior appropriately in the park may be removed from the park at the discretion of the park security. We must do our best to represent the community and our school.
2. **No students are permitted to leave the park except when the entire group attends the awards ceremony and departs for home.** Students will have the opportunity to go to “Chocolate World.” They may only attend chocolate world with their chaperone at the adult’s discretion.
3. Students must meet and check in with their chaperones periodically and **ON TIME**. This is essential for safety, professional, and transportation purposes.
4. If you have an emergency in the park, you should 1st notify a chaperone, director, and/or park employee. If you and your buddy are able to go to the first aid station, you should do so. The station will then contact the directors.
5. Students **must** always, at the least, be with a buddy. **No student is to ever be alone.** Students who chose to enjoy the park alone will have to accept a consequence and be escorted by a director or chaperone for the remainder of the day.
6. Attire
 - a. PG Music T-shirt (referenced to in letter)
 - b. School dress code still applies! Keep in mind that you need to perform in what you wear. Students not appropriately dressed for the field trip will not be permitted to attend the field trip.
 - c. Students **must** wear the PG music shirt the entire day.
 - d. Attendees may wear additional clothing and accessories as the weather permits/requires.
 - e. **No** bathing suits may be worn. There is only one water ride open at this point in the season. It is recommended that students stay dry. If a student chooses to ride a water ride, they need to prepare to be wet or change. Please be sensible.
 - f. You may wear hats in the park only.
 - g. Please wear sunscreen and sunglasses if it is appropriate for the weather.
7. Food
 - a. Picnic lunch in park
 - b. Snacks for bus
 - i. You may bring some of your own – be sensible please!
 - ii. Bottled water and light snacks for morning and evening will be provided, but are not substitutes for meals.
 - c. Eat breakfast before you come and dinner before the awards ceremony.
8. The festival, park admission, and meal are paid for, but students may bring a sensible amount of money for games/souvenirs if they wish. Please remember that students are responsible for any money they bring.
9. Students are responsible for any personal items they bring on the trip for the entire day. Please do not bring expensive items and keep track of what you bring.
10. Bus
 - a. Students must leave the busses clean and as they found them- no exceptions!
 - b. Noise levels need to remain at a safe level for the driver and occupants.
 - c. Students need to remain seated and two to a seat.
 - d. No trash, objects, or persons may hang out of or exit through the windows at any time.
 - e. No distracting or rude gestures may be made to persons or drivers on or out of the vehicle.
11. Please remember to bring your instruments (in their entirety), music, and any other supplies you may need. If you have a light load and see someone else who needs help, then help them.
12. **Any student or chaperone planning to leave the trip early or deviate from the school transportation plan must submit their request and consent in writing for approval at least a week PRIOR to the day of the field trip.**
13. Any student needing to take medication during this field trip **MUST** make arrangements with the school nurse PRIOR to the field trip. This is very important. Students may not carry their own medication without permission of a physician, the school, and the parents. In addition, parents/guardians need to make sure that all health, medication, and emergency contact information is up-to-date in the nurse’s office PRIOR to the field trip.

Itinerary

May 15th, 2020
Music in the Parks Field Trip
Hershey Park, PA
Penn's Grove Music Department

6:15 AM	-Students and chaperones arrive at PG -REPORT DIRECTLY TO AUDITORIUM with all belongings for day -Line up in assigned groups	12:05 PM	-Arrive at Lebanon Area Evangelical Free Church <i>600 Shepherd Street Jonestown, PA 17038</i>
6:40 AM	-Load busses	12:10 PM	-Jazz Band warm-up
6:45 AM	-Depart for Immanuel United Methodist Church	12:35 PM	-Jazz Band performs
8:30 AM	-Arrive Immanuel United Methodist Church <i>29 East Maple Street Cleona, PA 17042</i>	12:55 PM	-Load busses
8:40 AM	- All Choirs warm-up	1:00 PM	-Depart for Hershey Park
9:00 AM	- 7 th Grade Chorus performs	1:25 PM	Arrive at Hersheypark <i>100 W. Hersheypark Drive Hershey, PA 17033</i> -Get ticket and meal voucher on way off bus -Students periodically check-in with chaperones -All attendees enter park
9:20 AM	- 8 th Grade Chorus performs	TBD	-Awards Ceremony
9:40 AM	-Choral Ensemble performs	8:00 PM	- All attendees meet right outside the park entrance -Students check-in with chaperones -Chaperones check-in with directors -Load busses
9:55 AM	-Load busses		
10:00 AM	-Depart for Annville Cleona Jr. and Sr. High School	8:15 PM	-Depart for PG
10:15 AM	-Arrive at Annville Cleona Jr. and Sr. High School <i>500 South White Oak Street Annville, PA 17003-2298</i>	9:45 PM	-Arrive PG <i>301 S. Fifth St. Oxford, PA 19363</i> -Unload busses -Students MUST be picked up by a parent/guardian at cafeteria entrance
10:30 AM	-7 th and 8 th Grade Band warm-up		
10:55 AM	-7 th Grade Band performs		
11:20 AM	-8 th Grade Band performs		
11:40 AM	-Load busses		
11:45 AM	-Depart for Lebanon Area Evangelical Free Church		

"Music in the Parks" – Student Permission Slip

I give permission for my child, _____, to participate in the "Music in the Parks"

(print student name)

educational field trip to Hersheypark on Friday, May 15, 2020 and acknowledge that they are responsible to complete any missed assignments from the day. I agree to make sure payments are made on time, my child is prepared for the field trip, and that they arrive and depart school in a timely manner. In the event of an emergency, I understand that every effort will be made to contact me. If my child requires medical attention, I authorize the school and chaperones to acquire my child care from a qualified medical professional. **I will make certain that all health, medication, and emergency contact information is correct and up-to-date with the Penn's Grove nurse's office, including concerns or conditions that the directors and chaperone would need to know to ensure a safe trip for my child. If my child will need to take any medication during this trip, I will contact and make arrangements with the school nurse prior to the trip.**

Parent/Guardian Name (Print) : _____

(print parent/guardian name)

Parent/Guardian Signature: _____ Date: _____

Parent/Guardian Contact Information:

Name: _____ Relation to student: _____

Home : _____ Cell: _____ Work: _____

Alternate Emergency Contact Information:

Name: _____ Relation to student: _____

Home : _____ Cell: _____ Work: _____

Medical Alerts: _____

SHIRT SIZE: _____

(adult sizes)

I have read, understand, and agree to follow the school rules and field trip rules so that everyone has a safe, fun, and educational trip.

Student Signature: _____ Date: _____

**This form is due with your first payment on
Friday, February 7th, 2020.**

Music in the Parks” – Chaperone Permission Slip

THANK YOU FOR VOLUNTEERING YOUR TIME!

I agree to attend the “Music in the Parks” educational field trip to Hersheypark on Friday, May 15, 2020 and to collaborate with other chaperones and school staff to ensure a safe and enjoyable experience for all attendees. If I should require medical attention during this trip and am unable to acquire it on my own, I authorize the school or chaperones to acquire care for me from a qualified medical professional. Please list any medical information below that a medic/doctor would need to know in the event of an emergency.

By completing this form you are committed to completing the district required background checks. All paperwork required for these clearances must be completed for you to attend this trip as a chaperone. Your clearance paperwork MUST be completed and school board approved by March 31, 2020. If you have any questions or need information on obtaining your required clearance please visit the volunteer page on the school district website: <https://www.oxfordasd.org/Page/263>.

Name: _____ (print name) Relation to student: _____

Signature: _____ Date: _____

Cell: _____ (THE ONE YOU WILL BE USING THE DAY OF THE TRIP)

Email: _____

Emergency Contact Information:

Name: _____ Relation to student: _____

Home : _____ Cell: _____ Work: _____

Alternate Emergency Contact Information:

Name: _____ Relation to student: _____

Home : _____ Cell: _____ Work: _____

Medical Alerts: _____

This form is due with your 1st chaperone payment on Friday, February 7th, 2020.