

Oxford Area School District

Oxford Area High School

David A. Woods
Superintendent

Brian Cooney
Business Administrator

Margaret Billings-Jones, Ed.D.
Assistant Superintendent

James A. Canaday, Principal
Matthew Hovanec, Assistant Principal Dana Douglas, Assistant Principal

Kids First, Progress and Unity

July 10, 2019

Workplace Experience Agreement

Dear seniors and families:

I hope that your summer is going well and that you are enjoying time with family and friends. This letter is going out to all seniors who requested *Workplace Experience* for the 2019-20 school year. I have enclosed documents that all students must have completed and submitted by August 15, 2019. Students who do not submit the enclosed documents will not be scheduled for *Workplace Experience* and will be placed in a full schedule of classes. If you have already submitted these documents, you do not have to resubmit; however, if any information has changed, you will need to return updated documents to OAHS.

In addition, we will hold a mandatory meeting for *Workplace Experience* students and families on Friday, August 23, 2019 at 11 a.m. in the auditorium. All signed agreements must be submitted prior to the mandatory meeting. Our goal is to clearly communicate *Workplace Experience* expectations and procedures to students and families and to ensure that our students are knowledgeable of the requirements associated with this program of study.

Please contact me with any questions.

Sincerely,

James A. Canaday
Oxford Area High School
Principal
jcanaday@oxfordasd.org
610-932-6642

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Acuerdo de Experiencia Laboral

Estimados Seniors y familias:

Espero que su verano vaya bien y que esté disfrutando el tiempo con familia y amigos. Esta carta va dirigida a todas los Seniors que solicitaron la Experiencia Laboral en el lugar de trabajo para el año escolar 2019-2020. He adjuntado documentos que todos los estudiantes deben haber completado y enviado antes del 15 de agosto de 2019. Los estudiantes que no presenten los documentos adjuntos no serán programados para la Experiencia Laboral en el lugar de trabajo y se colocarán en un horario completo de clases. Si ya ha enviado estos documentos, no tiene que volver a enviarlos; sin embargo, si alguna información ha cambiado, deberá devolver los documentos actualizados a OAHS.

Además, celebraremos una reunión obligatoria para los estudiantes y las familias de Workplace Experience el viernes 23 de agosto de 2019 a las 11 a.m. en el auditorio. Todos los acuerdos firmados deben presentarse antes de la reunión obligatoria. Nuestro objetivo es comunicar claramente las expectativas y los procedimientos de la Experiencia laboral a los estudiantes y las familias, y asegurar que nuestros estudiantes conozcan los requisitos asociados con este programa de estudio.

Por favor, póngase en contacto conmigo con cualquier pregunta.

Atentamente,
James A. Canaday
Oxford Area High School
Principal
jcanaday@oxfordasd.org
610-932-6642